## How to Sign Up for a Beanstack Account on the Website

There are multiple ways for families to use Beanstack. You may have one account creator who logs the reading for everyone in the family, "nested" under their account. If individual members of the family want to log their own reading (such as a teen or a spouse), make sure they go through this account creation on their own.

- 1. Visit stoughtonpublic.library.beanstack.org and click "Register an Individual or Family."
  - a. If you're a daycare teacher, camp leader, etc. notice there is a "register a group" option. Contact <a href="mailto:abosky@stolib.org">abosky@stolib.org</a> if you need help setting up a group account to track reading for multiple participants.
- 2. If you're not registering any children, choose "I'm registering myself." Otherwise, choose "I'm an adult registering a child." If you have a child or teen who wishes to log their own reading, be sure to have them complete the registration process on their own rather than adding them as a reader now.
- 3. Input your first and last name, pick a username, enter your email and/or phone number, enter your ZIP code, and select a password. (You must input either an email address or a phone number in order for us to contact you if you are a grand prize winner.)
- 4. Choose your age (18+ for adults) and select your school. Choose Not Applicable if you're an adult, or if you're registering a baby/toddler not yet in 4K. If your school is not on this list or if you are homeschooled, select "Other."
- 5. You will automatically be registered for the Summer Library Program challenge for your age group:
  - a. Ages 0-5
  - b. Ages 6-10
  - c. Ages 11-17
  - d. Ages 18+
- 6. Add other readers if desired. You can add children or you can add other adults who would like you to log your reading for them (example: your spouse, a grandparent). If you have a child, teen, or adult who wishes to log their own reading, be sure to have them complete the registration process on their own rather than adding them as a reader now.
- 7. Once you have everyone registered, check out the "How to Log Reading" tutorial!