## How to Log Reading Using the App

- 1. Click on the blue + sign at the bottom middle of your screen.
- 2. Select "Reading." If you have multiple users registered under your account, you can switch users to log for each one individually or choose to log for the whole group at one time.
- 3. Select your option—you can either log time spent reading a specific book or choose "Log a Day, Minutes, or Pages Only."
  - a. The first four choices give you the option to start and end a reading timer during your reading session—we encourage you to play with these options to see if you like them! If you run into difficulties, email <a href="mailto:abosky@stolib.org">abosky@stolib.org</a> for assistance.
- 4. Please note: if you register for the Summer Library Program after June 5, you can go back and log the time you spent reading each day starting June 5! (Your best estimate is fine.) When you log, the "What day did you read?" question will default to today's date, but you can change it to reflect earlier reading.
- 5. Log how much reading you did in minutes. (We are not tracking pages read, so you can ignore the question "How many pages did you read?")
- 6. If you wish to leave a review, tap the blue + sign again and choose "Review." (Note: reviews must be approved by Admin before they are publicly posted, so you will not see your review appear right away.)

## Earning Badges, Incentives, and Tickets

There are three types of rewards available for readers.

- **Badges:** This is simply the icon that pops up to let you know you reached a reading milestone.
- **Rewards:** This means you earned a reward such as a free book or coupon—follow the instructions to redeem this prize via email or phone. (Only Children and Teens will earn rewards this summer.)
- **Tickets:** Children and teens will earn virtual raffle tickets for completing some of their reading and activity goals! (Adults, you are automatically entered in a grand prize drawing when you complete 16 hours of reading—no tickets needed.) Click on "Discover" to see the requirements for earning tickets for your particular challenge.

## **Entering Tickets in Prize Drawings**

- 1. Select the "Home" icon on the lower left hand side of your screen.
- 2. Under "Current Challenges," tap on your Summer Library Program challenge.
- 3. Click on the ticket icon marked "Drawings."
- 4. If you've earned one ticket (children) or multiple tickets (teens), you'll see how many you have to spend and what your options are. Enter your ticket(s) as you like. Teens, you

can put all of them in one prize option to increase your odds of winning, or try for different options if you prefer.

- 5. If you change your mind, you can click on the prize and select Remove Tickets to enter in a different prize option instead.
- 6. Be sure to have all your tickets entered by August 14.
- 7. Don't forget, you must have an email address and/or a phone number listed so we can contact you if you are a prize winner.