

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, APRIL 15, 2020, @ 6:30 P.M.
TELECONFERENCE 415-762-9988 ACCESS CODE
95815823



PRESENT: Ken Axe; Sam Baughn, Student Representative; Sandra Black, Heather Danielson, Vice-President; Jeff Fimreite, Stoughton Area School District Representative; Petra Horst; Amy Ketterer; Jean Ligocki, City Council Representative; Erin Meinholz; Mike Vienneau, President
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant; Amanda Bosky, Youth Services Librarian; Jamin Friedl, City of Stoughton Director of Finance/Comptroller

I. CALL TO ORDER: 6:31 P.M. BY PRESIDENT MIKE VIENNEAU

II. REVIEW OF AGENDA

Vienneau proposed moving item VIII to immediately after item III. Accepted by consensus.

III. APPROVAL OF MNUTES FROM MARCH 27, 2020

MOVED: Ligocki

SECONDED: Danielson

VOTE: 8-0

IV. BOARD IN-SERVICE

Friedl went over 2019 revenues and expenditures and the budget for 2020.

[Horst joined the meeting at 6:45 P.M.]

Ramsey proposed moving item XIV.A to V. Accepted by consensus

[Friedl left the meeting at 6:48 P.M.]

V. REVIEW PREVIOUS YEAR'S BUDGET

Ramsey went over the 2019 budget.

[Baughn joined the meeting at 6:51 P.M.]

VI. RECOGNITION OPPORTUNITIES n/a

VII. PUBLIC COMMENT PERIOD n/a

VIII. REVIEW/DISCUSSION OF CORRESPONDENCE

Ramsey shared thank you letters from the City of Stoughton Food Pantry and the United Methodist Food Pantry; a letter from a patron asking for 1000 Books Before Kindergarten stickers to mark their child's progress; 6 emails from parents praising Cynthia Schlegel's after hours teen program. Also Schlegel has been named the 2020 Stoughton Friend of Youth.

IX. EDUCATION UPDATES n/a

X. REVIEW/APPROVAL OF FINANCIAL STATEMENTS FOR MARCH 2020

A. FUND 215

MOVED: Fimreite

SECONDED: Horst

VOTE: 9-0

B. FUND 217

MOVED: Black

SECONDED: Fimreite

VOTE: 9-0

C. STOUGHTON AREA COMMUNITY FOUNDATION

Accepted by consensus

XI. REVIEW/APPROVAL OF BILLS FOR APRIL 2020

A. FUND 215

MOVED: Ketterer

SECONDED: Danielson

VOTE: 9-0

B. FUND 217

MOVED: Danielson

SECONDED: Ketterer

VOTE: 9-0

XII. DIRECTOR'S REPORT

A. STATISTICS

Ramsey presented the statistics.

B. ADMINISTRATION REPORT

Ramsey went over his written report.

XIII. COMMITTEE REPORTS

A. Finance: did not meet

B. Personnel: did not meet

C. Planning: did not meet

D. Policies: did not meet

XIV. OLD BUSINESS

A. COMPENSATION FOR LIBRARY STAFF DURING CLOSURE

Ramsey reported that no other libraries are paying substitutes during closure; subs are not eligible for unemployment. The City Council voted on April 14 to amend their policy to say that staff will be compensated until the Safer At Home Order ends.

B. REPORT FROM AD HOC NOMINATING COMMITTEE FOR BOARD OFFICERS

Black announced that Vienneau has agreed to be nominated again for President. The committee has not heard from anyone else.

C. DISCUSSION AND POSSIBLE ACTION ON POSTPONING STUDENT TRUSTEE APPOINTMENT PROCESS FOR 2020.

Ramsey has received two applications. Ligocki suggested making it a two-person position. Baughn and Fimreite agreed to interview the two candidates.

XV. NEW BUSINESS

A. DISCUSSION OF 2021 CAPITAL IMPROVEMENT REQUESTS

Ramsey went over the 2020 Capital Improvement Projects. 4 projects are scheduled to be completed this year: exterior painting (held over from 2019), parking lot sealing, and two repairs related to the elevator. The only CIP for 2021 is tuck-pointing for the building.

XVI. ADJOURNMENT @ 7:59 P.M.

MOVED: Ligocki

SECONDED: Ketterer

VOTE: 9-0

Minutes taken by Sarah Monette