

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
FRIDAY, MARCH 27, 2020, @ 5:30 P.M.
TELECONFERENCE 415-762-9988 ACCESS CODE 95815823

PRESENT: Ken Axe; Sam Baughn, Student Representative; Sandra Black, Heather Danielson, Vice-President; Jeff Fimreite, Stoughton Area School District Representative; Petra Horst; Amy Ketterer; Jean Ligocki, City Council Representative; Erin Meinholz; Mike Vienneau, President
ABSENT:

ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant; Amanda Bosky, Youth Services Librarian; Amy Hynek, Adult Services Assistant

- I. CALL TO ORDER: 5:33 P.M. BY PRESIDENT MIKE VIENNEAU
- II. REVIEW OF AGENDA
- III. APPROVAL OF MNUTES FROM FEBRUARY 19, 2020
MOVED: Horst
SECONDED: Black
VOTE: 9-0
- IV. PUBLIC COMMENT PERIOD
- V. REVIEW/APPROVAL OF FINANCIAL STATEMENTS FOR FEBRUARY 2020
 - A. FUND 215
MOVED: Danielson
SECONDED: Horst
VOTE: 9-0
 - FUND 217
MOVED: Ketterer
SECONDED: Meinholz
VOTE: 9-0
- VI. REVIEW/APPROVAL OF BILLS FOR MARCH 2020
 - A. FUND 215
MOVED: Fimreite
SECONDED: Black
VOTE: 9-0
 - B. FUND 217
MOVED: Danielson
SECONDED: Axe
VOTE: 9-0
- VII. DIRECTOR'S REPORT
 - A. STATISTICS
Ramsey presented the statistics
 - B. ADMINISTRATION REPORT In addition to his written report, Ramsey offered thanks for messages of support and thanks to past boards and directors for epidemic policy; announced that the Library won't reopen on April 6, MAYBE April 24 (the end of the Safer at Home order). The staff come in to feed the fish, take deliveries, check phone messages, check on the building; ordering has slowed to a crawl. Staff are working on virtual library services, trying to stay engaged with the community.

Sarah Bukrey, Technical Services Supervisor, is doing short videos on Facebook, YouTube, and InstaGram. Kate Hull, Adult Services Librarian, has a way for people to get a virtual library card, and there are many remote access options. Online databases have also expanded their services. Hull did a video book review; Bosky is doing video storytimes. Staff are doing online Continuing Education.

VIII. COMMITTEE REPORTS

- A. Finance: did not meet
- B. Personnel: did not meet
- C. Planning: did not meet
- D. Policies: met 3/11; see X.D.

IX. OLD BUSINESS: NONE

X. NEW BUSINESS

- A. AUTHORIZATION FOR SCLS TO BILL ADJACENT COUNTIES FOR 2021 REIMBURSEMENTS Move to approve.

MOVED: Danielson

SECONDED: Ketterer

VOTE: 9-0

- B. APPOINTMENT BY PRESIDENT OF NOMINATING COMMITTEE FOR BOARD OFFICERS

Black and Fimreite volunteered.

- C. DISCUSSION AND POSSIBLE ACTION RELATED TO COMPENSATION FOR LIBRARY SUBSTITUTES DURING CLOSURE Ramsey presented. The money to pay subs already in the budget and compensation during closure will be LESS than budgeted; paying them is both ethical and helps to retain them. The Board has sole authority for setting compensation. The Board had two questions: (1) are subs eligible for unemployment? (2) what are other libraries doing? Move to table until the Board has more information.

MOVED: Fimreite

SECONDED: Ligocki

VOTE: 9-0

- D. REVIEW OF PROPOSED CHANGES TO EPIDEMIC AND LIBRARY HEALTH EMERGENCY POLICY Axe presented. Black caught a typo, p. 2, section V. Move to accept the policy as presented with correction as noted.

MOVED: Fimreite

SECONDED: Ligocki

VOTE: 9-0

XI. ADJOURNMENT @ 6:28 P.M.

MOVED: Axe

SECONDED: Fimreite

VOTE: 9-0

Minutes taken by Sarah Monette