



PRESENT: Sam Baughn, Student Representative; Sandra Black; Jeff Fimreite, Stoughton Area School District Representative; Petra Horst; Jean Ligocki, City Council Representative; Erin Meinholz; Mike Vienneau, Library Board President

ABSENT: Ken Axe; Heather Danielson, Library Board Vice-President; Amy Ketterer

ALSO PRESENT: James Ramsey, Library Director; Sarah Monette, Library Administrative Assistant; Bailey Anderson, Circulation Supervisor; Amanda Bosky, Children's Librarian; Beth Rubel, Children's Intern

I. CALL TO ORDER. *President Vienneau began the meeting at 6:31 P.M. without a quorum. Four board members, Black, Fimreite, Ligocki, and Vienneau, were present.*

II. REVIEW OF AGENDA. Vienneau decided to deal with non-action items until Horst arrived, then move XIV.A and XV.A and B to the top of the agenda.

[Baughn arrived at 6:33 P.M.]

III. RECOGNITION OPPORTUNITIES. The Board signed a thank you card for the Friends of the Stoughton Public Library.

IV. PUBLIC COMMENT. Ligocki wanted to make the Board aware of the Stoughton Community Networking Conference taking place on April 25.

V. CORRESPONDENCE. n/a

VI. EDUCATION UPDATES. n/a

VII. BOARD IN-SERVICE: INTRODUCTION TO NEW STAFF MEMBERS, BAILEY ANDERSON AND BETH RUBEL. Anderson (Circulation Supervisor) and Rubel (Children's Intern) introduced themselves.

VIII. DIRECTOR'S REPORT

- A. Statistics for January 2020. Ramsey presented the January statistics
- B. Administration report. Ramsey went over the Director's Report as presented in the packet.

[Horst arrived at 7:04 P.M., making a quorum.]

IX. OLD BUSINESS.

- A. Approve recommendation from ad hoc committee regarding new Board member. Black explained the process by which Meinholz was chosen. *Moved by Fimreite, second by Ligocki, to approve the appointment of Erin Meinholz to the Board. Motion carried 5-0 and Meinholz was duly seated.*

[Anderson and Bosky left at 7:05 P.M.]

[Fimreite left at 7:10 P.M.]

X. NEW BUSINESS

- A. Approve Stoughton Public Library State of Wisconsin Annual Report. Ramsey presented the report. *Moved by Ligocki, second by Horst, to approve the Annual Report as presented. Motion carried 5-0.*

- B. Approve Statement Concerning Public Library System Effectiveness. Moved by Ligocki, second by Horst, to approve the statement that SCLS did provide effective leadership and adequately met the needs of the library. Motion carried 5-0.

XI. REVIEW/APPROVAL OF MINUTES OF JANUARY 15, 2020. Moved by Black, second by Horst, to approve the minutes as presented. Motion carried 5-0.

IX. REVIEW/APPROVAL OF FINANCIAL STATEMENTS FOR JANUARY 2020.

Ramsey presented.

- A. Fund 215. Moved by Black, second by Ligocki, to approve the January 2020 financial statements for Fund 215 as presented. Motion carried 5-0.
- B. Fund 217. Moved by Black, second by Horst, to approve the January 2020 financial statements for Fund 217 as presented. Motion carried 5-0.
- C. Stoughton Area Community Foundation. The Board reviewed the financial statements for the SACF's pass-through account for the Library. The statements were accepted by consensus.

X. REVIEW/APPROVAL OF BILLS FOR FEBRUARY 2020.

Ramsey presented.

- A. Fund 215. Moved by Black, second by Horst, to approve the February 2020 bills for Fund 215 as presented. Motion carried 5-0.
- B. Fund 217. Moved by Black, second by Horst, to approve the February 2020 bills for Fund 217 as presented. Motion carried 5-0.

XI. COMMITTEE REPORTS

- A. Finance. Did not meet.
- B. Personnel. Did not meet.
- C. Planning. Vienneau reported that the committee worked on the Board goals and the Russell report. It was agreed by consensus to table the discussion of the focus group results and Board goals until the March meeting.
- D. Policies. Did not meet.

XIV. FRIENDS OF THE LIBRARY REPORT. Black reported that the Friends' Annual Meeting was February 11, 2020. They presented the Library with a \$12,000 check. Their spring fundraiser will be Stay At Home And Read A Book.

XV. NEW BUSINESS (cont.)

- C. Appointment by Board President of ad hoc Student Trustee nominating committee. The ad hoc committee will be Fimreite and Baughn.
- D. Approve Library Board goals for the year. Moved by Horst, second by Ligocki, to approve the Library Board goals for 2020. Motion carried 5-0.
- E. Stoughton Chamber of Commerce Community Expo. Moved by Ligocki, second by Horst, to approve paying the \$50 fee with undesignated funds. Motion carried 5-0.

XVI. ADJOURNMENT. Moved by Ligocki, second by Black, to adjourn the meeting at 7:55 P.M. Motion carried 5-0.

Minutes taken by Sarah Monette