

**STOUGHTON PUBLIC LIBRARY
BOARD of TRUSTEES MEETING**

DATE: Wednesday, October 15, 2025

TIME: 6:30 P.M.



LOCATION : Stoughton Public Library – Carnegie Meeting Room, 304 S. Fourth St. in downtown Stoughton ****PLEASE NOTE**** This is a hybrid meeting with a virtual option via Zoom. Access with a computer via Zoom Meetings - <https://us02web.zoom.us/j/6269031450?omn=86784612886> Members of the public may also attend using dial-in number (301) 715-8592, access code 626 903 1450.

I. Call to Order by President Lora Klitzke

II. Review of Agenda & Certification of Compliance with Open Meetings Law

III. Consent Agenda *

- A. Review/Approval of Minutes of September 17, 2025 (enclosure)
- B. Review/Approval of Fund 215, Fund 217, and Stoughton Area Community Foundation account statements for September 2025 (enclosures)
- C. Review/Approval of Fund 215 & Fund 217 Bills for October 2025 (enclosures)

IV. Friends of the Library – Report from Friends Board President Lesley Johnson

V. Recognition Opportunities

VI. Public Comment Period

VII. Review/Discussion of Correspondence

VIII. Education Updates

IX. Board In-service: Trustee Essential #9: Managing the Library's Money (enclosure)

X. Director's Report

- A. Statistics for September 2025 (enclosure)
- B. Administration report (enclosure)

XI. Committee Reports

- A. Finance: met 9/30/25 (enclosure)
- B. Personnel: should meet before end of the year for annual Director evaluation
- C. Planning: scheduled to meet on 11/4/25
- D. Policies: did not meet

XII. Old Business

- A. NONE

XIII. New Business

- A. Discussion and possible action regarding 2026 Library Operating Budget * (enclosure)
(Finance Committee recommended approval of provisional budget 3-0 on 09/30/25)

XIV. Pending Agenda Items

- A. Reminder for standing committees to review, and possibly report on, their progress towards the annual Board Goals throughout the year.
B. Discussion of additional funding sources for library programming and operations
C. Discussion of General Fund balance

XV. Adjournment *

NEXT REGULAR MEETING: November 19, 2025

*An * indicates an action item.*

If you are disabled and in need of assistance in order to attend, please call 873-6281 prior to this meeting.

STOUGHTON PUBLIC LIBRARY BOARD OF TRUSTEES

Phil Caravello, City Council Representative
Lora Klitzke, President
Jean Ligocki, Vice President
Brandon Maly
Sharon Meilahn Bartlett
Christine Melland
Libby Phillips, Student Representative
Trista Richards
Katie Roberts
Mande Shecterle, SASD Representative

Finance: Ligocki, Meilahn Bartlett, Melland
Personnel: Caravello, Klitzke, Richards, Shecterle
Planning: Ligocki, Maly, Melland, Phillips
Policies: Maly, Richards, Roberts, Shecterle

cc: Mayor Tim Swadley, City Attorney, City Council Members, Department Heads, City Hall Receptionist, Library Staff, Stoughton Newspaper