

**STOUGHTON PUBLIC LIBRARY  
BOARD of TRUSTEES MEETING**

**DATE:** Wednesday, July 16, 2025

**TIME:** 6:30 P.M.



**LOCATION :** Stoughton Public Library – Carnegie Meeting Room, 304 S. Fourth St. in downtown Stoughton **\*\*PLEASE NOTE\*\*** This is a hybrid meeting with a virtual option via Zoom. Access with a computer via Zoom Meetings - <https://us02web.zoom.us/j/6269031450?omn=81439349470>. Members of the public may also attend using dial-in number (301) 715-8592, access code 626 903 1450.

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I. Call to Order by President Lora Klitzke

II. Review of Agenda & Certification of Compliance with Open Meetings Law

III. Consent Agenda \*

- A. Review/Approval of Minutes of June 18, 2025 (enclosure)
- B. Review/Approval of Fund 215, Fund 217, and Stoughton Area Community Foundation account statements for June 2025 (enclosures)
- C. Review/Approval of Fund 215 & Fund 217 Bills for July 2025 (enclosures)

IV. Friends of the Library Report from Friends President Lesley Johnson

V. Recognition Opportunities

VI. Public Comment Period

VII. Review/Discussion of Correspondence

VIII. Education Updates

IX. Board In-service: Trustee Essential #8: Developing the Library's Budget (enclosure)

X. Director's Report

- A. Statistics for June 2025 (enclosure)
- B. Administration report (enclosure)

XI. Committee Reports

- A. Finance: did not meet
- B. Personnel: met 7/10/25 (enclosure)
- C. Planning: did not meet
- D. Policies: scheduled to meet on 7/21/25

XII. Old Business

- A. NONE

XIII. New Business

- A. Presentation of preliminary 2026 operating budget by Library Director (enclosure)

- B. Review of goals related to diversity, equity, inclusion, and accessibility in 2023-2026 Strategic Plan (enclosure)
- C. Discussion and possible action regarding 2026 Library personnel request (enclosure) \*  
(*Personnel Committee recommended approval 4-0 on 7/10/25*)

#### XIV. Pending Agenda Items

- A. Reminder for standing committees to review, and possibly report on, their progress towards the annual Board Goals throughout the year.
- B. Discussion of additional funding sources for library programming and operations
- C. Discussion of General Fund balance

#### XV. Adjournment \*

NEXT REGULAR MEETING: August 20, 2025

*An \* indicates an action item.*

If you are disabled and in need of assistance in order to attend, please call 873-6281 prior to this meeting.

### STOUGHTON PUBLIC LIBRARY BOARD OF TRUSTEES

Phil Caravello, City Council Representative  
Lora Klitzke, President  
Jean Ligocki, Vice President  
Brandon Maly  
Sharon Meilahn Bartlett  
Christine Melland  
Libby Phillips, Student Representative  
Trista Richards  
Katie Roberts  
Mande Shecterle, SASD Representative

*Finance:* Ligocki, Meilahn Bartlett, Melland  
*Personnel:* Caravello, Klitzke, Richards, Shecterle  
*Planning:* Ligocki, Maly, Melland, Phillips  
*Policies:* Maly, Richards, Roberts, Shecterle

cc: Mayor Tim Swadley, City Attorney, City Council Members, Department Heads, City Hall Receptionist, Library Staff, Stoughton Newspaper