

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 18, 2025, @ 6:30 P.M.
HYBRID MEETING IN CARNEGIE ROOM
& VIA ZOOM



PRESENT: Phil Caravello, City Council Representative; Lora Klitzke, President; Jean Ligocki, Vice President (virtual); Brandon Maly; Sharon Meilahn Bartlett (virtual); Christine Melland; Libby Phillips, Student Trustee; Trista Richards (virtual); Mande Shecterle, Stoughton Area School District Representative (virtual)

ABSENT: Katie Roberts

ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant;

- I. CALL TO ORDER. 6:31 P.M. by President Lora Klitzke
- II. REVIEW OF AGENDA & CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW. Klitzke moved item XII.A. (*OLD BUSINESS: Welcome to new Student Trustee, Libby Phillips*) to immediately follow item III. (*Consent Agenda*).

[Ligocki arrived at 6:32 P.M.]

- III. CONSENT AGENDA. **Melland** moved to approve and was seconded by **Meilahn Bartlett**. Vote: 8-0.
- IV. WELCOME TO NEW STUDENT TRUSTEE, LIBBY PHILLIPS. Everyone introduced themselves.
- V. RECOGNITION OPPORTUNITIES. None.
- VI. PUBLIC COMMENT PERIOD. None.
- VII. CORRESPONDENCE. Ramsey shared a thank you from Kegonsa Elementary to Children's Librarian, Mary Ostrander and a thank you from Stoughton Health to Adult Services Librarian Amanda Bosky, for collaborating on the Zorba Paster event.
- VIII. EDUCATION UPDATES. None.
- IX. BOARD IN-SERVICE: Ramsey presented. Ligocki commented that she found the report hopeful and encouraging. Melland remarked that it will be interesting to see what happens to censorship efforts in 2025.
- X. DIRECTOR'S REPORT.
 - A. Statistics for April 2025. Ramsey presented.
 - B. Administration report. In addition to his written report, Ramsey shared that the HVAC replacement project is really mostly done--we mean it this time; the official factory start up will be June 19. The City hired a consultant to do a facilities condition assessment for all city-owned buildings, focusing on HVAC, windows, and roof. Although the Library's windows are fine (and the HVAC is obviously in tiptop shape), our roof is starting to come apart at the seams. There have been leaks. A roof replacement is probably coming soon. Trustee Training Week is August 18-21 and will provide 4 hour-long seminars on topics of interest to library trustees.
- XI. COMMITTEE REPORTS.
 - A. Finance: did not meet.
 - B. Personnel: did not meet.
 - C. Planning: did not meet.

- D. Policies: did not meet.
- XII. OLD BUSINESS.
 - A. [Moved to Item IV.]
- XIII. NEW BUSINESS.
 - A. Assignment of 2025-2026 Committees by Library Board President Klitzke. Ramsey presented. Everyone was satisfied with their assignments
- XIV. PENDING AGENDA ITEMS.
 - A. Reminder for standing committees to review, and possibly report on, their progress toward the annual Board Goals throughout the year.
 - B. Discussion of additional funding sources for library programming and operations.
 - C. Discussion of General Fund balance.
 - D. Review of goals related to diversity, equity, inclusion, and accessibility in 2023-2026 Strategic Plan. Ligocki said she felt like the Board should take up this item soon and discuss goals and risk. Maly said that many organizations are starting to talk about “inclusion and belonging” instead of “DEI.” Meilahn Bartlett pointed out that the library is taking part in the Stoughton community celebrations of Juneteenth and Pride. Ramsey provided further information: the Library is co-sponsoring the Black Star Drum Line performances at Juneteenth and will have a table, talking to people and handing out free books. The Library is also sponsoring the Perfect Harmony Chorus performance at Pride, and Teen Services Library Assistant Cynthia Schlegel will be there doing crafts, with the members of the Rainbow Readers book discussion group. Melland said the Board should definitely talk about DEI before they have to come up with the next Strategic Plan. Ramsey said he will put it on the agenda for July, and it can be tabled as necessary. Richards asked if the Library had gotten any guidance about DEI from the library system. Ramsey said no, there had not been a lot of guidance from either SCLS or DPI, but he knows from observation that a lot of libraries are continuing their DEI work, even if they are shifting to different words. He also remarked that the fifteen Wisconsin library systems are organizing a postcard writing campaign. The postcards will be on the Mezzanine through the middle of July. Meilahn Bartlett suggested bringing postcards to Juneteenth and Pride.
- XV. ADJOURNMENT. *Caravello made the motion to adjourn at 6:59 P.M. He was seconded by Richards. Vote: 8-0.*

Minutes taken by Sarah Monette.