

**STOUGHTON PUBLIC LIBRARY
BOARD of TRUSTEES MEETING**

DATE: Wednesday, May 21, 2025

TIME: 6:30 P.M.



STOUGHTON
PUBLIC LIBRARY
The heart of our community.

LOCATION : Stoughton Public Library – Carnegie Meeting Room, 304 S. Fourth St. in downtown Stoughton ****PLEASE NOTE**** This is a hybrid meeting with a virtual option via Zoom. Access with a computer via Zoom Meetings - <https://us02web.zoom.us/j/6269031450?omn=87252220486>. Members of the public may also attend using dial-in number (301) 715-8592, access code 626 903 1450.

I. Call to Order by President Lora Klitzke

II. Review of Agenda & Certification of Compliance with Open Meetings Law

III. Consent Agenda *

- A. Review/Approval of Minutes of April 16, 2025 (enclosure)
- B. Review/Approval of Fund 215, Fund 217, and Stoughton Area Community Foundation account statements for April 2025 (enclosures)
- C. Review/Approval of Fund 215 & Fund 217 Bills for May 2025 (enclosures)

IV. Friends of the Library Report – No report this month

V. Recognition Opportunities

VI. Public Comment Period

VII. Review/Discussion of Correspondence

VIII. Education Updates

IX. Board In-service: Presentation from Children's Librarian Mary Ostrander on Summer Reading Program

X. Director's Report

- A. Statistics for April 2025 (enclosure)
- B. Administration report (enclosure)

XI. Committee Reports

- A. Finance: did not meet
- B. Personnel: did not meet
- C. Planning: did not meet
- D. Policies: did not meet

XII. Old Business

- A. New Board members Phil Caravello, Brandon Maly, and Christine Melland—welcome and introductions

- B. Report from ad hoc Student Trustee Recruitment Committee with recommendation for appointment of new student trustee *

XIII. New Business

- A. Report on results of collection diversity audit (enclosure)
- B. Nomination and election of Board Officers: President and Vice President *
- C. Discussion of 2025-2026 committee assignments (enclosure)

XIV. Pending Agenda Items

- A. Reminder for standing committees to review, and possibly report on, their progress towards the annual Board Goals throughout the year.
- B. Discussion of additional funding sources for library programming and operations
- C. Discussion of General Fund balance
- D. Review of goals related to diversity, equity, inclusion, and accessibility in 2023-2026 Strategic Plan

XV. Adjournment *

NEXT REGULAR MEETING: June 18, 2025

*An * indicates an action item.*

If you are disabled and in need of assistance in order to attend, please call 873-6281 prior to this meeting.

STOUGHTON PUBLIC LIBRARY BOARD OF TRUSTEES

Phil Caravello, City Council Representative
Lora Klitzke, President
Jean Ligocki
Brandon Maly
Sharon Meilahn Bartlett, Vice President
Christine Melland
Trista Richards
Katie Roberts
Mande Shecterle, SASD Representative
Siri Vienneau, Student Representative

Finance: Meilahn Bartlett
Personnel: Klitzke, Richards, Shecterle
Planning: Ligocki, Meilahn Bartlett, Vienneau
Policies: Klitzke, Roberts

cc: Mayor Tim Swadley, City Attorney, City Council Members, Department Heads, City Hall Receptionist, Library Staff, Stoughton Newspaper

Agenda Notes: Library Board meeting of May 21, 2025



XII. Old Business

- A. New Board members Phil Caravello, Brandon Maly, and Christine Melland—welcome and introductions** – We will formally welcome our newest Board members, Phil Caravello, Brandon Maly, and Christine Melland. Phil was appointed at the City Council Annual Reorganization meeting on April 15. Brandon and Christine were appointed by the mayor at the City Council meeting on April 22.
- B. Report from ad hoc Student Trustee Recruitment Committee with recommendation for appointment of new student trustee *** - The ad hoc Student Trustee Nominating Committee will make a recommendation for the appointment of the 2025-2026 Student Trustee and the Board will vote to confirm.

XIII. New Business

- A. Report on results of collection diversity audit (enclosure)** – I will present on the results of the diversity audit of our collection conducted by Ingram's iCurate inClusive service. A copy of the slides from the presentation are included in the packet.
- B. Nomination and election of Board Officers: President and Vice President *** - Nominations will be made for the offices of Board President and Vice President for 2025-2026. A vote is required to confirm each officer. The new officers' terms will begin at the next Board meeting on June 18.
- C. Discussion of 2025-2026 committee assignments (enclosure)** - The current committee assignments are enclosed. Committee assignments for 2025-2026 are scheduled to be made by the Board President at the next Board meeting on June 18. In past years, the President has asked trustees to email them with committee preferences, or simply to indicate that they would like to remain in their existing appointments.

XIV. Pending Agenda Items

- A. Reminder for standing committees to review, and possibly report on, their progress towards the annual Board Goals throughout the year** –

This item was added to pending agenda items at the request of President LeSage at the Board meeting on January 17, 2024, as a reminder to the standing committees throughout the year regarding their 2024 Board Goals.

- B. Discussion of additional funding sources for library programming and operations** – This item was added to pending agenda items at the request of Jean Ligocki at the Board meeting on May 15, 2024.
- C. Discussion of General Fund (215) balance** – This item was added to the pending agenda items at the Board meeting on February 19, 2025. The Board would like to discuss the use of fund balance to purchase additional materials to fill in gaps in our collection identified by the diversity audit of our collection to be conducted later this year.
- D. Review of goals related to diversity, equity, inclusion, and accessibility in 2023-2026 Strategic Plan** – This item was added to the pending agenda items at the Board meeting on March 19, 2025. The board would like to review and reaffirm its commitment to the goals in the strategic plan related to diversity, equity, inclusion, and accessibility.

** indicates a potential action item*

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, APRIL 16, @ 6:30 P.M.
HYBRID MEETING IN CARNEGIE ROOM
& VIA ZOOM



PRESENT: Ken Axe; Lora Klitzke, President; Teri LeSage; Phil Caravello, City Council Representative; Sharon Meilahn Bartlett (virtual), Vice-President; Erin Meinholz; Trista Richards; Katie Roberts (virtual); Siri Vienneau, Student Trustee
ABSENT: Mande Shecterle, Stoughton Area School District Representative
ALSO PRESENT: Jim Ramsey, Library Director; NicoleMarie Hall, Assistant Finance Director, City of Stoughton; Sybil Pressprich, Vice-President of the Friends of the Stoughton Public Library

- I. CALL TO ORDER. 6:33 P.M. by President Lora Klitzke
- II. REVIEW OF AGENDA & CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW. Klitzke moved item IX. Board In-service to immediately follow item IV. Friends of the Library Report.
[Caravello arrived at 6:36 PM]
- III. CONSENT AGENDA. Ramsey presented and explained the reason that the WAGES line (50120) appears overspent on the revenue & expenditure report for fund 215.
Motion to approve: Meinholz. Second: Axe. Vote: 8-0.
- IV. FRIENDS OF THE LIBRARY REPORT. Pressprich presented. Discussed the Friends' mini-golf fundraiser on 3/16, the upcoming Pie Place fundraiser, the Friends presence at the Chamber Expo, support for the Summer Reading Kick-off at Troll Beach, and support for an inclusion project for parents with children with disabilities led by Friends Board member Alley McGuane.
- V. BOARD IN-SERVICE: Presentation on 2024 Financials from Assistant Finance Director Hall. Hall reviewed 2024 financial statements for the library's fund 215 and 217. Explained that the library added \$56,317.69 to the fund balance for fund 215 in 2014. Also discussed former Director Ehlinger's recommendation that expenses for Computers & Peripherals and Furniture & Fixtures be moved back to the operating budget from the CIP budget. Ehlinger also recommended using 20% of the fund 215 fund balance for operating expenses in the 2026 operating budget.
[Hall left at 6:55 PM]
- VI. RECOGNITION OPPORTUNITIES: Ramsey presented gift certificates for Ink Cap Books to the three departing Board members—Ken Axe, Teri LeSage, and Erin Meinholz—as a token of appreciation for the their service to the Library.
- VII. PUBLIC COMMENT PERIOD: None
- VIII. REVIEW/DISCUSSION OF CORRESPONDENCE: Ramsey shared thank you notes from Sandhill kindergarteners as well as a National Library Week proclamation from Mayor Tim Swadley.
- IX. EDUCATION UPDATES: Meilahn Bartlett discussed an article about the Madison Public Library and the potential impact of cuts at the federal level to IMLS. Ramsey offered that the website mentioned in that article was also included in his Director's Report. He briefly described the situation with the proposed elimination of IMLS and

its potential impact on Wisconsin Libraries. Roberts shared information about proposed cuts to Head Start that could potentially impact Wisconsin students.

X. DIRECTOR'S REPORT.

- A. Statistics for February 2025. Ramsey presented.
- B. Administration report. Ramsey reported that the HVAC system replacement is proceeding according to schedule. Also reported that the Library is in the initial stages of exploring the possibility of adding solar panels to the roof of the library building.

XI. COMMITTEE REPORTS.

- A. Finance: did not meet.
- B. Personnel: did not meet.
- C. Planning: did not meet.
- D. Policies: did not meet.

XII. OLD BUSINESS.

- A. Report from ad hoc Trustee Recruitment Committee with Recommendations for Appointment of New Trustees. Committee member Trista Richards shared that the committee is formally recommending three individuals to serve on the Library Board of Trustees: Jean Ligocki, Brandon Maly, and Christine Melland. They will be appointed by the mayor at the next City Council meeting on 4/22/25. Meinholz asked about the interview process and whether the recommendation was unanimous. Axe replied that it was and that all applicants were extremely well-qualified, making the committee's decision a difficult one.

[Caravello left at 7:15 PM]

Motion to approve the committee's recommendation and forward it to the mayor: Axe. Second: Richards. Vote: 7-0.

- B. Progress report from ad hoc Student Trustee Recruitment Committee. Ramsey reported that there are two applicants and that the committee is in the process of setting up interviews with the candidates. The committee will have a recommendation for a new student trustee at the next meeting on May 21.

XIII. NEW BUSINESS.

- A. Review of 2025 Capital Improvement Projects and Discussion of 2026 Projects. Ramsey summarized the 2025 CIP, including the major HVAC system replacement and scheduled masonry repair to the building's exterior. Reminded the Board that former Finance Director Ehlinger had recommended moving the expenditures for Computers & Peripherals and Furniture & Fixtures back to the operating budget in 2026. Also reviewed potential projects for 2026, including lower-level carpet replacement and replacement of the security camera system. Meilahn Bartlett asked about the use of the library's outdoor program space. Ramsey replied that it will be getting more use as the weather warms and that the library is planning an outdoor story time there for Syttende Mai.

XIV. PENDING AGENDA ITEMS.

- A. Reminder for standing committees to review, and possibly report on, their progress toward the annual Board Goals throughout the year.
- B. Discussion of additional funding sources for library programming and operations.
- C. Discussion of General Fund balance.

- D. Review of goals related to diversity, equity, inclusion, and accessibility in 2023-2026 Strategic Plan
- XV. ADJOURNMENT. *Motion to adjourn at 7:33 P.M.: Meinholz. Second: Axe. Vote: 7-0.*

Minutes taken by Jim Ramsey.

Fund 215 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
215-00000-11100	PRIMARY CHECKING	774,628.58
215-00000-11102	US BANK - CC	11,842.24
215-00000-13012	RECEIVABLES-PRIOR YEAR	0.65
Total Assets		786,471.47
*** Liabilities ***		
215-00000-21700	ACCRUED PAYROLL	32,073.24
215-00000-26600	DEF INFLOW - PROPERTY TAXES	474,190.00
Total Liabilities		506,263.24
*** Fund Balance ***		
215-00000-39501	NONSPENDABLE - PREPAID ASSETS	1,438.39
215-00000-39600	FUND BALANCE RESTRICTED	47,940.70
Total Fund Balance		49,379.09
Beginning Fund Balance - 2024		49,379.09
Net of Revenues VS Expenditures - 2024		56,225.41
*2024 End FB/2025 Beg FB		105,604.50
Net of Revenues VS Expenditures - Current Year		174,603.73
Ending Fund Balance		280,208.23
Total Liabilities And Fund Balance		786,471.47

* Year Not Closed

GL NUMBER	DESCRIPTION	2025		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDDT
		AMENDED BUDGET	NORMAL	04/30/2025	04/30/2025	MONTH 04/30/2025	BALANCE	
				NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	USED
Fund 217 - LIBRARY SPECIAL GIFT FUND								
Revenues								
Dept 55110 - LIBRARY								
217-55110-48110	INTEREST INCOME	15,000.00		5,387.95	1,310.32		9,612.05	35.92
217-55110-48500	DONATIONS	115,000.00		64,536.02	4,368.81		50,463.98	56.12
217-55110-48510	DONATIONS - UNDESIGNATED	1,000.00		0.00	0.00		1,000.00	0.00
217-55110-48530	DONATIONS -FUNDRAISING ACCOUNT	0.00		0.00	0.00		0.00	0.00
217-55110-49910	FUND BAL APPLIED - TAX LEVY	(40,000.00)		0.00	0.00		(40,000.00)	0.00
217-55110-49940	FUND BAL APPLIED - DEFICITS	0.00		0.00	0.00		0.00	0.00
Total Dept 55110 - LIBRARY		91,000.00		69,923.97	5,679.13		21,076.03	76.84
TOTAL REVENUES		91,000.00		69,923.97	5,679.13		21,076.03	76.84
Expenditures								
Dept 55100 - COMMUNITY COMMITMENT								
217-55100-50499	DEPT DEFICIT	0.00		0.00	0.00		0.00	0.00
Total Dept 55100 - COMMUNITY COMMITMENT		0.00		0.00	0.00		0.00	0.00
Dept 55110 - LIBRARY								
217-55110-50499	DEPT DEFICIT	0.00		0.00	0.00		0.00	0.00
217-55110-50500	DESIGNATED	90,000.00		12,780.96	2,004.63		77,219.04	14.20
217-55110-50501	UNDESIGNATED	1,000.00		413.47	38.82		586.53	41.35
217-55110-50502	BUILDING FUND	0.00		0.00	0.00		0.00	0.00
217-55110-50503	DESIGNATED-FUNDRAISING ACCOUNT	0.00		0.00	0.00		0.00	0.00
217-55110-50936	TR OUT - FUND 215	0.00		0.00	0.00		0.00	0.00
Total Dept 55110 - LIBRARY		91,000.00		13,194.43	2,044.45		77,805.57	14.50
TOTAL EXPENDITURES		91,000.00		13,194.43	2,044.45		77,805.57	14.50
Fund 217 - LIBRARY SPECIAL GIFT FUND:								
TOTAL REVENUES		91,000.00		69,923.97	5,679.13		21,076.03	76.84
TOTAL EXPENDITURES		91,000.00		13,194.43	2,044.45		77,805.57	14.50
NET OF REVENUES & EXPENDITURES		0.00		56,729.54	3,634.68		(56,729.54)	100.00
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		1,153,629.00		647,259.62	66,922.29		506,369.38	56.11
NET OF REVENUES & EXPENDITURES		1,153,629.00		415,926.35	80,420.69		737,702.65	36.05
		0.00		231,333.27	(13,498.40)		(231,333.27)	100.00

GL NUMBER	DESCRIPTION	2025	YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDG USE
		AMENDED BUDGET	NORMAL (ABNORMAL)	04/30/2025	MONTH 04/30/2025	INCREASE (DECREASE)		
Fund 215 - LIBRARY FUND								
Revenues								
Dept 55100 - COMMUNITY COMMITMENT								
215-55100-43330	FED GRANT - COVID-19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 55100 - COMMUNITY COMMITMENT		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 55110 - LIBRARY								
215-55110-41110	PROPERTY TAX - OPERATIONS	711,285.00	237,095.00	59,273.75	474,190.00	33.33		
215-55110-43315	FEDERAL GRANTS	280.00	0.00	0.00	280.00	0.00		
215-55110-43720	DANE COUNTY SERVICE FEES	315,017.00	315,017.00	0.00	0.00	100.00		
215-55110-43725	OTHER COUNTIES SERVICE FEES	15,297.00	15,301.09	0.00	(4.09)	100.03		
215-55110-46110	MISC. REVENUE	0.00	0.00	0.00	0.00	0.00		
215-55110-46710	LIBRARY FEES	4,000.00	1,572.47	578.13	2,427.53	39.31		
215-55110-46712	COPY MACHINE	5,000.00	2,695.24	576.43	2,304.76	53.90		
215-55110-47301	CHARGES TO DANE COUNTY	0.00	0.00	0.00	0.00	0.00		
215-55110-47302	CHARGES TO MUNICIPALITIES	250.00	238.16	152.18	11.84	95.26		
215-55110-48110	INTEREST INCOME	11,500.00	5,416.69	662.67	6,083.31	47.10		
215-55110-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00		
215-55110-49210	TRANSFER IN - GENERAL FUND	0.00	0.00	0.00	0.00	0.00		
Total Dept 55110 - LIBRARY		1,062,629.00	577,335.65	61,243.16	485,293.35	54.33		
TOTAL REVENUES		1,062,629.00	577,335.65	61,243.16	485,293.35	54.33		
Expenditures								
Dept 55110 - LIBRARY								
215-55110-50110	SALARIES	97,115.00	33,488.96	7,470.40	63,626.04	34.48		
215-55110-50120	WAGES	248,851.00	158,683.14	35,478.64	90,167.86	63.77		
215-55110-50126	OVERTIME	0.00	0.00	0.00	0.00	0.00		
215-55110-50127	WAGES - PART TIME	283,182.00	24,624.44	5,511.58	258,557.56	8.70		
215-55110-50128	SUNDAY HOURS	11,497.00	4,637.40	1,039.68	6,859.60	40.34		
215-55110-50129	WAGES - LONGEVITY	6,404.00	0.00	0.00	6,404.00	0.00		
215-55110-50153	SELF INSURED LOSSES	0.00	0.00	0.00	0.00	0.00		
215-55110-50160	FICA TAXES	48,974.00	16,230.58	3,610.92	32,743.42	33.14		
215-55110-50161	WRS - GENERAL	30,571.00	11,158.64	2,496.82	19,412.36	36.50		
215-55110-50163	HEALTH INSURANCE	123,613.00	43,307.51	10,249.28	80,305.49	35.03		
215-55110-50164	DENTAL INSURANCE	4,883.00	2,128.56	532.14	2,754.44	43.59		
215-55110-50165	LIFE INSURANCE	939.00	370.40	92.60	568.60	39.45		
215-55110-50169	HSA RETIREMENT PAYOUT	0.00	0.00	0.00	0.00	0.00		
215-55110-50200	MISC OUTSIDE SERVICES	0.00	0.00	0.00	0.00	0.00		
215-55110-50210	TELEPHONE	0.00	0.00	0.00	0.00	0.00		
215-55110-50211	POSTAGE	900.00	241.90	82.67	658.10	26.88		
215-55110-50212	TRAVEL/CONFERENCE	2,000.00	457.00	367.00	1,543.00	22.85		
215-55110-50213	SALES TAX	275.00	81.96	0.00	193.04	29.80		
215-55110-50216	OUTSIDE SERVICES/CONTRACTS-2	200.00	4,200.00	4,175.00	(4,000.00)	2,100.00		
215-55110-50217	OUTSIDE SERVICES/CONTRACTS-3	0.00	0.00	0.00	0.00	0.00		
215-55110-50218	SHARED DELIVERY AND OUTREACH	0.00	0.00	0.00	0.00	0.00		
215-55110-50220	UTILITIES	18,800.00	3,300.04	1,146.64	15,499.96	17.55		
215-55110-50221	UTILITIES-BUILDING 2	5,100.00	2,406.57	418.26	2,693.43	47.19		
215-55110-50240	EQUIPMENT MAINT & REPAIR	4,500.00	1,791.66	239.49	2,708.34	39.81		
215-55110-50289	TECHNOLOGY COSTS	57,500.00	53,869.75	39.00	3,630.25	93.69		
215-55110-50300	MISC EXPENSES	400.00	81.45	0.00	318.55	20.36		
215-55110-50313	PROGRAMS/PUBLICITY	5,000.00	1,951.86	97.33	3,048.14	39.04		
215-55110-50320	DUES AND SUBSCRIPTIONS (NOT SOFTWARE)	175.00	59.92	0.00	115.08	34.24		

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	YTD BALANCE 04/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 215 - LIBRARY FUND						
Expenditures						
215-55110-50326	PERIODICALS	5,400.00	3,717.06	56.00	1,682.94	68.83
215-55110-50327	E-RESOURCES	22,000.00	18,072.85	0.00	3,927.15	82.15
215-55110-50328	AUDIO VISUAL	9,000.00	1,836.97	470.00	7,163.03	20.41
215-55110-50329	BOOKS	53,500.00	11,940.46	3,880.09	41,559.54	22.32
215-55110-50340	WORK SUPPLIES - OPER EXP	4,500.00	417.64	0.00	4,082.36	9.28
215-55110-50341	OPERATING EXPENSES-SPECIALIZED-1	50.00	10.77	0.00	39.23	21.54
215-55110-50342	OPERATING EXPENSES-SPECIALIZED-2	6,000.00	1,484.51	502.20	4,515.49	24.74
215-55110-50350	BLDG REPAIRS & MAINTENANCE	10,000.00	1,951.14	316.62	8,048.86	19.51
215-55110-50408	EMPLOYMENT TESTING	0.00	14.00	14.00	(14.00)	100.00
215-55110-50409	COMPUTER EQUIPMENT (NONCAPITAL)	0.00	0.00	0.00	0.00	0.00
215-55110-50444	NON-COLLECTION DAMAGE CHARGES	1,300.00	214.78	89.88	1,085.22	16.52
215-55110-50810	CAPITAL-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
215-55110-50820	CAPITAL- COMPUTERS	0.00	0.00	0.00	0.00	0.00
215-55110-50900	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
215-55110-50930	TRANSFER TO OTHER FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 55110 - LIBRARY		1,062,629.00	402,731.92	78,376.24	659,897.08	37.90
TOTAL EXPENDITURES		1,062,629.00	402,731.92	78,376.24	659,897.08	37.90
Fund 215 - LIBRARY FUND:						
TOTAL REVENUES		1,062,629.00	577,335.65	61,243.16	485,293.35	54.33
TOTAL EXPENDITURES		1,062,629.00	402,731.92	78,376.24	659,897.08	37.90
NET OF REVENUES & EXPENDITURES		0.00	174,603.73	(17,133.08)	(174,603.73)	100.00

Fund 217 LIBRARY SPECIAL GIFT FUND

GL Number	Description	Balance
*** Assets ***		
217-00000-11100	PRIMARY CHECKING	71,995.49
217-00000-11102	US BANK - CC	1,523.85
217-00000-11302	WISC INVESTMENT FUND	356,277.27
217-00000-13012	RECEIVABLES-PRIOR YEAR	(0.65)
Total Assets		429,795.96
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
217-00000-39501	NONSPENDABLE - PREPAID ASSETS	2,703.34
217-00000-39600	FUND BALANCE RESTRICTED	326,043.41
Total Fund Balance		328,746.75
Beginning Fund Balance - 2024		328,746.75
Net of Revenues VS Expenditures - 2024		44,319.67
*2024 End FB/2025 Beg FB		373,066.42
Net of Revenues VS Expenditures - Current Year		56,729.54
Ending Fund Balance		429,795.96
Total Liabilities And Fund Balance		429,795.96

* Year Not Closed

Stoughton Area Comm Foundation

Would you like to add a trusted contact?

It's important to have a few go-to people in your life you can call on when you need some extra help. We call them your trusted contacts. When you provide us with a trusted contact, you're providing a resource to help us locate you in the event your contact information has changed or to address suspected financial exploitation. If you would like to add a trusted contact, please get in touch with your local team.

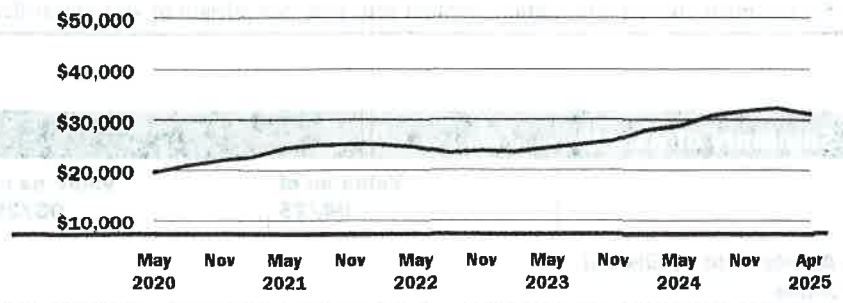
Corporate - Select Portfolio Objective - Account: Balanced Toward Growth

Account Value

\$31,025.53

1 Month Ago	\$31,230.05
1 Year Ago	\$28,133.59
3 Years Ago	\$23,937.39
5 Years Ago	\$18,661.59

Value of Your Account



Value Summary

	This Period	This Year
Beginning Value	\$31,230.05	\$31,096.62
Assets Added to Account	0.00	0.00
Assets Withdrawn from Account	0.00	0.00
Fees and Charges	0.00	0.00
Change In Value	-204.52	-71.09
Ending Value	\$31,025.53	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Rate of Return

Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	-1.06%	-0.23%	10.96%	8.17%	10.65%

2025 EXPENDITURES: FUND 215
MAY

Inv. Date	Payment	Line Item	Vendor	Description	Amount
04/09/25	AB prepaid CC	50211	USPS	USPS 040925 211	\$ 13.20
04/21/25	AB prepaid CC	50211	USPS	USPS 042125 211	\$ 102.95
04/30/25	05/21/25	50211	Baker & Taylor	fuel surcharge	\$ 32.60
04/30/25	05/21/25	50211	Baker & Taylor	fuel surcharge	\$ 8.02
04/30/25	AB prepaid CC	50211	USPS	USPS 043025 211	\$ 4.40
05/01/25	05/21/25	50211	Ingram	fuel surcharge	\$ 36.00
05/01/25	05/21/25	50212	Bosky, Amanda	AB 050125 lunch	\$ 15.00
05/06/25	05/21/25	50221	Alliant Energy	AE 050625 util	\$ 195.34
04/17/25	05/21/25	50240	Gordon Flesch	GF copier 2 MAY	\$ 228.62
05/03/25	05/21/25	50240	Gordon Flesch	GF copier 1 MAY	\$ 132.67
04/28/25	JR prepaid PC	50289	Donor Tools	DT 042825 TECH	\$ 39.00
05/05/25	05/21/25	50289	TBS	TBS 050525 fax Q1	\$ 24.24
04/15/25	SB prepaid CC	50313	Amazon	AZ 041425 SLP TE	\$ 77.92
04/15/25	SB prepaid CC	50313	Amazon	AZ 041425 SLP TE	\$ 49.14
04/19/25	SB prepaid CC	50313	Amazon	AZ 041725 CH Prog	\$ 16.14
04/22/25	MO prepaid CC	50313	Breakout.EDU	BO 042225 CH Prog	\$ 101.97
04/24/25	MO prepaid CC	50313	Walmart	WM 042425 CC	\$ 17.16
04/24/25	MO prepaid CC	50313	Walmart	WM 042525 CH Prog	\$ 71.26
04/25/25	SB prepaid CC	50313	Amazon	AZ 041725 CH Prog	\$ 119.75
04/29/25	MO prepaid CC	50313	Pick 'n Save	PS 042925 CH Prog	\$ 22.36
04/27/25	AB prepaid CC	50326	New York Times	NYT 042725 326	\$ 56.00
04/14/25	SB prepaid CC	50328	Amazon	AZ 021425 JDVD	\$ 19.95
04/21/25	SB prepaid CC	50328	Amazon	BT 042125 ADVD	\$ 76.31
04/30/25	05/21/25	50328	Baker & Taylor	AD/TE materials	\$ 164.02
04/30/25	05/21/25	50328	Baker & Taylor	BT 042525 ADVD	\$ 152.51
05/01/25	05/21/25	50328	Ingram	AD/TE materials	\$ 134.69
05/02/25	05/21/25	50328	Playaway	PA 030325 ABCD	\$ 135.98
04/22/25	SB prepaid CC	50329	Amazon	AZ 042125 AF	\$ 14.99
04/30/25	SB prepaid CC	50329	Amazon	AZ 043025 AF	\$ 18.99
04/30/25	05/21/25	50329	Baker & Taylor	AD/TE materials	\$ 1,086.31
04/30/25	05/21/25	50329	Penworthy	PW 042925 CE	\$ 237.64
05/01/25	05/21/25	50329	Ingram	CH materials	\$ 1,498.36
05/01/25	05/21/25	50329	Ingram	AD/TE materials	\$ 1,154.14
04/15/25	SB prepaid CC	50340	Amazon	AZ 041425 OS	\$ 20.00
04/30/25	05/21/25	50342	Baker & Taylor	processing	\$ 52.50
04/30/25	05/21/25	50342	Baker & Taylor	processing	\$ 14.70
05/01/25	05/21/25	50342	Ingram	processing	\$ 99.99
04/01/25	CITY prepaid	50350	Schumacher Elev. Co.	SCH 040125 elev	\$ 160.62
04/21/25	AB prepaid CC	50350	Walnart	WM 042125 350	\$ 59.94
04/15/25	05/21/25	50444	Murphy, Sean	SM 041525	\$ 19.99

04/24/25	05/21/25	50444	Middleton PL	MID 042425 lost	\$ 15.00
04/24/25	05/21/25	50444	Waunakee PL	WAU 042425 lost	\$ 29.00
05/02/25	05/21/25	50444	Madison PL-HPB	HPB 050225 lost	\$ 28.99
05/05/25	05/21/25	50444	E. D. Locke PL	MCF 050525	\$ 14.00

2025 EXPENDITURES: FUND 217
MAY

Inv. Date	Payment	Vendor	Description	Stream	Material	50500	50501	50501/50503
04/10/25	JR prepaid CC	Ink Cap Books	ICB 041025 GIFT	Undesg.	giftcards		\$ 150.00	
04/11/25	SB prepaid CC	Amazon	AZ 040824 F Pr TE	FoL	program	\$ 9.99		
04/13/25	SB prepaid CC	Amazon	AZ 040824 F Pr TE	FoL	program	\$ 52.38		
04/14/25	SB prepaid CC	Amazon	AZ 021425 J LD V	Lucky Day	AV	\$ 19.95		
04/21/25	SB prepaid CC	Amazon	AZ 021425 M AD	Misc	video games	\$ 89.98		
04/21/25	SB prepaid CC	Lakeshore	LS 042125 F INC	FoL	furniture	\$ 322.95		
04/22/25	SB prepaid CC	Amazon	AZ 042125 F INC	FoL	toys	\$ 24.95		
04/22/25	SB prepaid CC	Amazon	AZ 042125 F INC	FoL	toys	\$ 25.90		
04/22/25	SB prepaid CC	Amazon	AZ 042125 F INC	FoL	toys	\$ 39.56		
04/22/25	SB prepaid CC	Amazon	AZ 042125 F INC	FoL	toys	\$ 73.58		
04/28/25	CS prepaid CC	Walmart	WM 042825 F PR TE	FoL	program	\$ 19.77		
04/29/25	SB prepaid CC	Amazon	AZ 042825 B LoT	Bryant	other mat'ls	\$ 65.22		
04/30/25	05/21/25	Baker & Taylor	AD/TE materials	Lucky Day	books	\$ 267.53		
04/30/25	05/21/25	Baker & Taylor	AD/TE materials	Lucky Day	AV	\$ 101.49		
04/30/25	05/21/25	Penworthy	PW 042925 IMO RO CH	Odland	books	\$ 160.74		
04/30/25	05/21/25	Penworthy	PW 042925 IMO RO GN	Odland	books	\$ 190.72		
04/30/25	05/21/25	Penworthy	PW 042925 IMO RO	Odland	books	\$ 415.19		
04/30/25	05/21/25	Penworthy	PW 042925 IMO RO NF	Odland	books	\$ 1,702.47		
05/01/25	05/21/25	Ingram	CH materials	Bryant	books	\$ 10.48		
05/01/25	05/21/25	Ingram	AD/TE materials	Bryant	books	\$ 13.79		
05/01/25	05/21/25	Ingram	AD/TE materials	FoL	books	\$ 120.83		
05/01/25	05/21/25	Ingram	IM 031025 (M) IMO AQ	Misc	books	\$ 19.25		
05/07/25	05/21/25	Black Star Drum Line	BSDL 050725 SUN	Sunday	program	\$ 500.00		
05/07/25	SB prepaid CC	Book Depot	BD 050725 SRP	FoL	program	\$ 938.61		
05/10/25	05/21/25	Grand Inspired	GIWM 051025 IMO TK	Kuntz	furniture	\$ 1,000.00		
05/15/25	05/21/25	Perfect Harmony	PH 051525 SUN	Sunday	program	\$ 300.00		
05/16/25	05/21/25	Stoughton City Band	SCB 051625 SUN	Sunday	program	\$ 100.00		



STOUGHTON

PUBLIC LIBRARY

CHECKOUTS**2025****2024-25**

MO.	2021	2022	2023	2024	PRINT	AV	e-RES	TOTAL	%CHANGE
JAN	11,232	17,665	18,072	19,182	12,628	2,585	5,983	21,202	10.53%
FEB	11,241	16,644	16,384	18,070	10,962	2,413	5,523	18,904	4.62%
MAR	14,070	18,440	19,521	19,906	12,844	2,907	6,083	21,831	9.67%
APR	11,899	17,721	17,196	19,078	10,819	2,353	5,303	18,481	-3.13%
MAY	12,363	16,012	16,985	17,873				0	-100.00%
JUN	16,371	18,553	18,928	20,829				0	-100.00%
JUL	17,776	18,278	19,932	21,174				0	-100.00%
AUG	17,389	19,112	18,944	19,194				0	-100.00%
SEP	15,337	16,010	17,304	16,869				0	-100.00%
OCT	16,052	16,050	18,318	17,050				0	-100.00%
NOV	14,952	15,972	17,970	18,667				0	-100.00%
DEC	14,282	15,445	18,279	17,655				0	-100.00%
TOTAL	172,964	205,902	217,833	225,547				0	-100.00%
AVG	14,414	17,159	18,153	18,796				0	-100.00%

COMPUTER USE**COMPUTER USAGE 2025**

MO.	2021	2022	2023	2024	AD	CH	TOTAL
JAN	440	882	1,082	441	332	57	389
FEB	800	764	771	377	375	45	420
MAR	838	893	825	967	386	65	451
APR	1,687	1,104	611	1,047	360	38	398
MAY	1,328	596	761	571			0
JUN	1,336	756	881	817			0
JUL	1,086	721	784	795			0
AUG	1,177	956	1,116	840			0
SEP	749	669	635	868			0
OCT	1,215	731	903	745			0
NOV	1,277	957	1,240	992			0
DEC	948	768	893	3,340			0
TOTAL	12,881	9,797	10,502	11,800	1,453	205	1,658
AVG	1,073	816	875	983	363	51	415

In 2025, we are changing the way we collect computer usage data to better reflect the actual in-library use of computers by our patrons.

Programming Statistics
for April 2025

LOANED THROUGH DELIVERY

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	8,985	8,763	8,484	8,569	9,380	9.46%
FEB	8,737	8,082	8,030	8,336	8,161	-2.10%
MAR	11,069	8,866	9,137	8,530	8,726	2.30%
APR	8,709	7,975	7,896	8,141	7,736	-4.97%
MAY	8,359	7,468	7,501	7,587		-100.00%
JUN	8,151	7,563	8,038	7,808		-100.00%
JUL	8,076	7,647	7,858	8,338		-100.00%
AUG	8,012	8,267	8,272	7,734		-100.00%
SEP	8,080	7,695	7,802	7,894		-100.00%
OCT	7,885	8,003	8,374	8,405		-100.00%
NOV	7,804	7,992	7,976	7,908		-100.00%
DEC	8,033	7,298	7,481	7,694		-100.00%
TOTAL	101,900	95,619	96,849	96,944		-100.00%
AVG	8,492	7,968	8,071	8,079		-100.00%

BORROWED THROUGH DELIVERY

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	5,543	5,756	5,632	5,257	6,169	17.35%
FEB	5,741	5,121	4,964	4,907	5,298	7.97%
MAR	6,387	5,701	5,454	5,384	5,682	5.53%
APR	5,353	5,452	4,972	5,439	5,441	0.04%
MAY	5,348	5,031	4,826	4,785		-100.00%
JUN	5,153	5,290	4,607	5,054		-100.00%
JUL	4,363	4,819	5,039	4,895		-100.00%
AUG	5,148	4,897	5,155	4,867		-100.00%
SEP	5,440	4,569	4,899	4,798		-100.00%
OCT	5,254	4,519	5,161	5,215		-100.00%
NOV	4,325	4,541	4,930	5,032		-100.00%
DEC	5,104	4,469	4,980	4,834		-100.00%
TOTAL	65,159	60,165	60,619	60,467		-100.00%
AVG	5,430	5,014	5,052	5,039		-100.00%

WIRELESS USE

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	920	1,341	1,830	1,677	1,464	-12.70%
FEB	875	1,269	1,801	1,806	1,499	-17.00%
MAR	1,003	1,643	2,152	1,895	1,749	-7.70%
APR	1,033	1,711	2,187	2,068	1,725	-16.59%
MAY	1,378	2,170	3,041	2,187		-100.00%
JUN	1,286	1,775	2,161	1,763		-100.00%
JUL	1,412	1,917	2,623	2,467		-100.00%
AUG	1,253	2,138	2,155	2,099		-100.00%
SEP	1,312	2,243	2,184	2,071		-100.00%
OCT	1,677	2,231	2,310	2,118		-100.00%
NOV	1,499	1,961	2,213	1,806		-100.00%
DEC	1,545	1,801	2,147	1,615		-100.00%
TOTAL	15,193	22,200	26,804	23,572		-100.00%
AVG	1,266	1,850	2,234	1,964		-100.00%

DOOR COUNT

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	0	5,425	7,504	6,975	7,687	10.21%
FEB	0	5,826	7,000	7,545	7,171	-4.96%
MAR	0	6,385	8,810	8,212	8,791	7.05%
APR	0	6,482	7,634	8,282	8,025	-3.10%
MAY	1,462	8,119	10,109	9,943		-100.00%
JUN	4,155	7,296	8,237	8,109		-100.00%
JUL	5,158	7,301	7,810	8,730		-100.00%
AUG	4,309	7,900	8,125	8,364		-100.00%
SEP	4,315	7,135	6,832	7,653		-100.00%
OCT	6,361	7,696	7,776	8,208		-100.00%
NOV	5,520	7,126	7,525	7,381		-100.00%
DEC	5,280	6,188	7,308	6,627		-100.00%
TOTAL	37,460	82,879	94,670	96,029		-100.00%
AVG	3,122	6,907	7,889	8,002		-100.00%

June 2020: SCLS has changed the way they collect this stat

SELF-CHECKOUTS

MO.	2021	2022	2023	2024	2025	%TOTAL
JAN	0	8,190	9,342	8,942	10,445	68.66%
FEB	0	8,181	8,344	9,063	8,685	64.93%
MAR	0	9,086	10,361	10,155	10,373	65.86%
APR	0	8,378	7,993	n/a	9,393	66.28%
MAY	1,146	7,100	7,931	8,433		
JUN	6,690	9,544	8,729	11,021		
JUL	7,053	9,276	9,658	10,724		
AUG	6,585	9,707	9,193	10,323		
SEP	7,210	7,646	8,252	8,474		
OCT	7,254	7,424	8,826	8,742		
NOV	7,417	7,912	n/a	9,355		
DEC	7,176	6,908	6,776	7,832		
TOTAL	50,531	99,352	95,405	103,064		
AVG	4,211	8,279	8,673	9,369		

WEBSITE PAGEVIEWS

2024-25

MO.	2021	2022	2023	2024	2025	%CHANGE
JAN	3,984	4,695	4,486	5,363	5,649	5.33%
FEB	3,952	3,751	3,912	4,815	5,258	9.20%
MAR	4,998	3,968	5,152	5,727	5,142	-10.21%
APR	4,701	4,268	4,816	5,767	4,985	-13.56%
MAY	4,092	4,008	4,528	4,963		-100.00%
JUN	4,818	3,954	5,323	5,788		-100.00%
JUL	4,206	4,768	4,991	5,935		-100.00%
AUG	3,936	3,915	4,874	5,247		-100.00%
SEP	3,448	3,501	4,173	4,891		-100.00%
OCT	3,471	3,342	4,178	5,050		-100.00%
NOV	3,457	3,609	4,312	4,218		-100.00%
DEC	3,519	3,352	4,337	4,426		-100.00%
TOTAL	48,582	47,131	55,082	62,190		-100.00%
AVG	4,049	3,928	4,590	5,183		-100.00%

Programming Statistics
for April 2025

Date	Platform	Event	0-5	6-11	Teen	Adult	All Ages
4/1/2025	Carnegie Room	Graphic Novel Book Club (AMH)		10			
4/2/2025	Online	LSC: Jodi Picoult				10	
4/3/2025	Carnegie Room	Teen Perler Beads (CS, EM)			17		
4/3/2025	Fire Department	Adult Craft Club (SB, AH)				13	
4/3/2025	St Anns Preschool	Outreach Story Time (AMH)	20				
4/5/2025	Carnegie Room	Saturday Story Time (AMH)	10				
4/6/2025	Stoughton Yoga	Yoga Sundays (AH)				19	
4/7/2025	Carnegie Room	Story Time (AMH)	20				
4/7/2025	Carnegie Room	Rainbow Readers (CS)			3		
4/8/2025	Carnegie Room	Baby Story Time (DF)	10				
4/8/2025	Online	LSC: Matthew Fleming				16	
4/8/2025	Carnegie Room	Writing Group (volunteers)				7	
4/9/2025	Carnegie Room	Author Event: Katherine Addison (AB, SM)				8	
4/9/2025	Carnegie Room	Pokemon Club (MO)		27			
4/10/2025	Carnegie Room	Story Time (MO)	22				
4/10/2025	Learning Tree Preschool	Outreach Story Time (AMH)	21				
4/10/2025	Learning Tree Preschool	Outreach Story Time (AMH)	35				
4/11/2025	Carnegie Room	Melissa Ratcliff and Randy Udelл listening session (SB)				24	
4/13/2025	Carnegie Room	Huma Siddiqui Cooking Demo (AB, AH)				20	
4/14/2025	Carnegie Room	Story Time (MO)	25				
4/15/2025	Pumpkin Patch Preschool	Outreach Story Time (AMH)	20				
4/15/2025	Pumpkin Patch Preschool	Outreach Story Time (AMH)	20				
4/15/2025	Pumpkin Patch Preschool	Outreach Story Time (AMH)	26				
4/15/2025	Carnegie Room	Baby Story Time (DF)	10				
4/15/2025	Carnegie Room	Intro to Restorative Justice (AB)				13	
4/16/2025	Weebleworld	Outreach Story Time (AMH)	20				
4/16/2025	Carnegie Room	Tween Gaming (MO)		8			
4/17/2025	Carnegie Room	Story Time (MO)	20				
4/18/2025	Stoughton Yoga	Family Yoga (AMH)	13				
4/21/2025	Carnegie Room	Story Time (MO)	20				
4/21/2025	Carnegie Room	Dungeons & Dragons (MO)		5			
4/22/2025	Carnegie Room	Baby Story Time (DF)	0				
4/22/2025	La Petite Preschool	Outreach Story Time (AMH)	18				
4/22/2025	Head Start Preschool	Outreach Story Time (AMH)	8				
4/22/2025	Carnegie Room	Story Explorers (AMH)	5				

Programming Statistics
for April 2025

4/22/2025	Carnegie Room	Tuesdays with Murder (AB)							14	
4/23/2025	Carnegie Room	Specs (JR)							11	
4/24/2025	Carnegie Room	Story Time (MO)	35							
4/24/2025	Carnegie Room	Teen Shrinky Dinks (CS, EM)					16			
4/24/2025	Online	LSC: Gregg Hurwitz							2	
4/26/2025	Carnegie Room	Ice Age Trail lecture with Cameron Gillie (AB, AH)							30	
4/28/2025	Carnegie Room	Story Time (MO)	19							
4/28/2025	Stoughton High Sch	Outreach: Reality Maze (AB)					50			
4/29/2025	Carnegie Room	Baby Story Time (DF)	8							
4/30/2025	Carnegie Room	Diamond Painting (MO)			25					
4/30/2025	Online asynchronous	Archive views LSC						1651		
			405	75	86				1838	0

		April Self-Directed	Number of Participants						
Date	Platform	Event	0-5	6-11	Teen	Adult	All Ages		
4/30/2025	Mezzanine	All ages puzzle					29		
4/30/2025	2nd floor	Teen art cart			12				
4/30/2025	2nd floor	All ages sticker mural					29		
			0	0	12	0	58	0	

Director's Report

May 21, 2025



Library news:

- The HVAC system replacement project wrapped up a week or so behind schedule at the end of the second full week in May. Originally, the contractors had estimated 3 1/2 to 4 weeks for the project, but all told it ended up taking them the better part of 5 weeks. With the HVAC system shut down, staff had to endure higher than usual temperatures in the building throughout the project, which presented some challenges, especially for staff working on the second floor.
- The ad hoc Student Trustee recruitment committee—Lora, Katie, and I—reviewed applications and conducted interviews with candidates on April 21. We will have a recommendation for appointment at the next Board meeting.
- On April 23, I led the bimonthly meeting of Specs, the library's new speculative fiction book discussion group. This group takes the place of The Foundation, the science fiction and fantasy book group that former Library Director Richard MacDonald led for years. Amanda, Mary, and I are taking turns leading discussions. This month we read Kazuo Ishiguro's award-winning 2005 novel *Never Let Me Go*.
- On April 24, I attended a live webinar presented by the Cities & Villages Municipal Insurance Corporation (CVMIC), the city's insurance provider, entitled "Child Protection: Keeping Kids Safe from Abuse." The session was aimed at municipal employees who work directly with kids and covered best practices for preventing child sexual abuse. We serve a lot of young people here at the library, so we want to make sure we have policies and procedures in place to keep them safe.



- We held our second annual **antiques appraisal event** here at the library on Saturday, May 3. Mark Moran, a frequent guest on *Antiques Roadshow* and the author of dozens of books on antiques and collectibles, appraised items for over three dozen pre-registered participants. I worked with Mark frequently in my former role as Head of Adult Services at the Middleton



Public Library, so I was excited for him to return to Stoughton.

- On May 8, I attended the bimonthly meeting of Dane County library directors at the E.D. Locke Public Library in McFarland. The agenda included: a presentation from Julie Clayton, Outreach Specialist at the county's Behavioral Health Resource Center; a discussion of the 2026 Dane County reimbursements (These are the payments made to each library by the county; they represent about a third of our annual revenue); and the minimum appropriation amounts for 2026 (This is the minimum amount the city must appropriate for the library in order to claim exemption from the county library tax).
- I attended the quarterly meeting of South Central Library System (SCLS) Directors on May 15 at the Oregon Public Library. The main order of business was a vote by all system libraries regarding the proposed migration to a new Integrated Library System (ILS) next year. (The ILS is the platform that manages all library functions, from the online public access catalog to patron records. An ILS typically includes modules for acquisitions, cataloging, serials, circulation, and an online catalog.) You will recall that the ILS Evaluation Lead Workgroup unanimously recommended that SCLS libraries plan to migrate away from our current ILS, Koha's Bibliovation, to a new ILS product from SyrsiDynix. SCLS libraries voted overwhelmingly in favor of migrating to the new ILS, and the migration will take place in 2026.

- On May 17, the Friends of the Stoughton Public Library again held a successful **Pie Place fundraiser** during the annual Syttende Mai celebration. As in past years, we also held a Scandinavian handicrafts demonstration on the Mezzanine and hosted representatives from the Norwegian American Genealogical Society and Naeseth Library on the second floor.



- Update on the status of the Institute of Museum and Library Services (IMLS) and federal funding for libraries: On April 23, IMLS awarded the Wisconsin Department of Public Instruction partial Library Services and Technology Act (LSTA) 2025 Grants to States funding. The partial award is for \$1.6 million, roughly half of what IMLS granted to the DPI in 2024. In their message, IMLS indicated plans for increasing the amount to a full award “subject to the availability of funds, IMLS discretion, and other actions.” At this time, the DPI has not received a final allotment table indicating the amount of funding Wisconsin will receive. According to Ben Miller, DPI’s Director of Library Services, this partial award will provide some relief and stability in the short term, though the agency will not open grant subawards to library systems in Wisconsin in July as is typical. In order to continue to provide Wisconsin libraries state-wide service, the DPI will prioritize the Library Services salaries and the tools necessary to do their jobs with this partial allotment. The team will reassess the viability of providing subawards once more is known about the future of IMLS and LSTA funding.

Stoughton Area Community Foundation Fund Report

The report for the period Mar 1 – Mar 28 shows a decrease in value of \$204.52 to the account because of market conditions. The overall value of the account as of Apr 25 is \$31,025.53.

Youth Services (from Mary Ostrander)

- Our Dungeons & Dragons session are going really well. There are two middle school students who run the game and a mix of middle school and late-elementary school students who attend.
- Story Time is done for the spring and will start up again June 16 with regular story time, baby story time, and a monthly outdoor story time with Anna.
- Mary met with the Penworthy publishing representative and bought quite a few books, especially in the areas of nonfiction and character picture books.
- Mary assisted with training our newest library substitute, Kirsten. After she has trained at the circulation desk, Kirsten will be ready to cover the children's desk.
- Diamond painting on April 30 was again very fun. The kids made their own ice cream Sundays and enjoyed working on their diamond paintings in a laidback atmosphere.
- Kindermusik on May 7 was very popular. Teachers for Kindermusik will be back this summer in June.
- Summer Reading school visits begin the week after Memorial Day. Mary is working with the Library Media Specialists at the various schools to see as many kids as possible.
- Young people who signed up to volunteer to help with the Summer Reading Program received an email with an invitation to attend a training session in early June. Teen volunteers working the Summer Reading check-in desk won't start until July 1 because of the way the reading logs are set up this summer.
- The Summer Reading Program will run June 2 through August 23. This year, kids ages 0-10 will log each day they read. They will earn their first prizes at 20 days and their second prize at 40 days. A reminder: We will officially kick off our Summer Reading Program on Saturday, June 7, with a beach party at Troll Beach!

Tech Services & Technology

News (from Sarah Bukrey)

- 527 items were added in April. Sarah, Zi Wei and the volunteers worked together to get these items ready for circulation.
- **Amy and Sarah again hosted Craft Club on May 1.** 26 people joined us to learn Gelli printmaking. Everyone had a great time experimenting with this amazing art style.
- Sarah, Amanda and Jim attended a webinar on protecting children from abuse on April 24. Sarah attended South Central Library System's Collection



Maintenance Subcommittee meeting on May 14, helped cover various service desks, and helped Mary with the Diamond painting program. Zi Wei attended the Restorative Justice Program on April 15 and Sarah and Robin watched the recording together.

- Sarah took on the hosting duties and facilitated the set-up for a listening session in the Carnegie room for Senator Melissa Ratcliffe and Representative Randy Udell on April 11.
- Zi Wei is attending a one-day conference called "Strength in Community: An Unconference for BIPOC Library Workers" on May 20. Sadly, this will actually be Zi Wei's last day of work after giving her notice earlier this month. Zi Wei has worked at the library for the better part of 13 years as a Shelver, a Substitute, and since 2019 as the Technical Services Assistant. We are sad to see her go, but happy she isn't going too far!

Circulation Services (from Robin Behringer)

- There were lots of changes at the Shelver position this past month. Our newest Shelver, Lynne H, was hired in late-April and started her training this month. Shelves Angie J. and Emily C. both turned in their resignation notices, so Robin will be hiring two new Shelves over the next month.
- The Circulation Team met on April 22 and discussed upcoming staff changes, shelving changes, and preparing for Syttende Mai weekend. The

Shelver met on May 14 and also discussed staff changes and Syttende Mai preparations.

- On April 30, Robin attended the monthly virtual Circulation Refresher training presented by the South Central Library System. This month's topic was refunds. On May 13, Robin attended the in-person Circulation Services Subcommittee meeting at SCLS Headquarters (The group usually meets virtually, except for once per year). Topics discussed included consistent handling of damaged items through delivery and future circulation training options.
- American Players Theatre (APT) provided all Dane County public libraries (except Madison) with ticket vouchers again this year, allowing library patrons to check out tickets to APT performances at their outdoor theater in Spring Green. Our library received 36 vouchers this year, twice as many as last year. Robin reviewed and updated checkout procedures and Sarah B. created an item record and pass card to record the checkouts for statistics.
- Robin met with each Circulation staff member and completed their performance reviews.

Adult & Teen Services (from Amanda Bosky)

- Adult Services Librarian Amanda Bosky completed annual performance evaluations for Adult Services Assistant Amy Hynek and Teen Services Assistant Cynthia Schlegel in April.
- Over the past few months, we have been trying to find creative ways to foster partnerships with fellow City and community organizations, without further stretching our small staff. In May and June, we are funding performers or presenters for three community events, which will take considerably less staff time and energy than planning and hosting events ourselves. On May 21, we are paying for Dr. Zorba Paster to speak about being a caregiver for people with dementia, in partnership with Stoughton Health, the Senior Center, and Stoughton Dementia Friendly. In June, we are partially funding performances from Black Star Drum Line for a community Juneteenth celebration (Jim will also be at the event to represent the library and give away free books). And in June, we're also funding Perfect Harmony Chorus and Cynthia will be providing crafts and activities for a community Pride event.
- Cynthia had a sweet idea to beat the heat on the top floor during our HVAC replacement: she provided a cooler full of popsicles for the teens to enjoy after school one afternoon! Cynthia's teen programs during this

time included Shrinky Dinks; Rainbow Reacers (with Children's Librarian Mary Ostrander); and Teen Art.

- Amanda coordinated with Jeremy from Parks & Rec and Hollee from the Senior Center to cross-promote our departments' email newsletters. Now when people receive an email newsletter from one of us, they will be invited to sign up for the other two departments' newsletters as well.
- Adult programs over the past month included a rescheduled cooking demonstration from Huma Siddiqui; Intro to Restorative Justice with facilitator Ali Trevino-Murphy; Hiking the Ice Age Trail with author Cameron Gillie; and the film *Alice's Ordinary People* about Chicago civil rights activist Alice Tregay, followed by a Q&A with director Craig Dudnick.

- Mary, Cynthia, and Amanda traveled to Oshkosh on May 1 to present at the **Wisconsin Association of Public Libraries conference on "How to Host a Library Renaissance Faire."** We co-



Middleton library staff, with Stoughton presenting perspectives from a small, leanly-staffed library vs. Middleton's larger library with more staff. Unfortunately, Amanda was feeling unwell that day, so she was unable to participate in the actual presentation, but got to sit in the audience and cheer on Mary and Cynthia.

- On April 28, Amanda volunteered at the Reality Maze hosted at Stoughton High School by Stoughton Health. She ran the THC table, where students donned vision-blurring glasses and thick gloves and attempted to do math problems to simulate impairment. When students filled out an evaluation at the end of the program, they voted the THC table as their favorite!

- On May 3, Jim hosted our second annual Antiques Appraisal session with professional appraiser Mark Moran. 42 people attended to learn the value of some of the old treasures around their houses.
- May 3 was also Free Comic Book Day. Many thanks to Mary for picking up the comics we purchased from Westfield Comics, so we could give them away to children, teens, and adults on May 3.
- We have been busy hiring and on-boarding our seventh library substitute. Amanda and Technical Services Supervisor Sarah Bukrey evaluated applicants and did interviews in April, and we hired former substitute and retired Edgerton Public Library Director Kirsten Almo. Amanda has been busy training Kirsten in Adult Services, with Children's and Circulation to follow.

Looking Back from *The Stoughton Hub*
February 11, 1907

CLEAR SAILING FOR CARNEGIE LIBRARY

The petition for a change of library site, which was presented to the city fathers at the last council meeting and by them transmitted to the Library Board for consideration, met a peaceful and timely death by being laid on the table at a meeting of the Board yesterday afternoon. Architect Claude, of Madison, was present and gave as his opinion that the present site would afford the city a better working library. The Board was practically unanimous in the action taken. After disposing of this matter, the Board discussed the best way of getting satisfactory bids. Judging from the expressions of the members, separate bids will be called for, instead of bids on the whole structure complete. With all snags out of the way, work on the building will, no doubt, be under way early in the spring.

iCurate[®] *inClusive*

STOUGHTON PUBLIC LIBRARY

INGRAM
CONTENT GROUP

1

Why a diversity audit?

- Ensures that our collection is representative of everyone in our community, especially marginalized or underrepresented identities
- To establish a baseline and identify areas for growth
- Meets Goal Area 1, Action/Initiative 3 in our 2023-2026 Strategic Plan

About this audit

- Analyzed our library's English regular print collection
- Included only items for which Ingram has information in their iCurate® database
- A representative sample, NOT an analysis of every single title

About this audit

- inClusive® titles are those that fit at least 1 of 11 interest categories
- Some content is intersectional and counted in more than one category
- Categories based on interest and content rather than author identification, which is not always readily available, accurate, or discernible

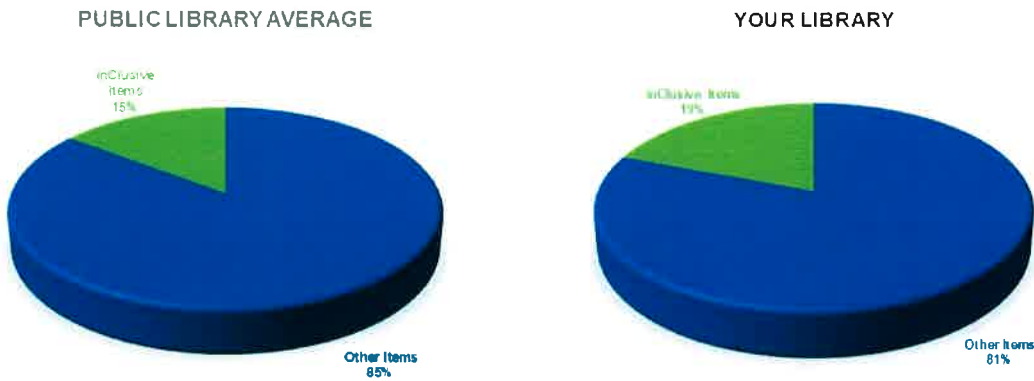
inClusive Titles in Your Collection

Collection	Asian Interest	Black Interest	Indigenous Interest	Jewish Interest	Latine Interest	LGBIQIA+ Interest	Mental Health	Middle Eastern Interest	Multicultural	Muslim Interest	Neuro and Physical Diversity	Other Items	inClusive Items	Total Items
Adult	814	1,416	270	302	256	597	408	221	110	102	184	22,466	4,147	26,613
Adult Fiction	359	618	136	170	118	285	86	73	52	20	74	11,028	1,293	12,321
Adult Graphic Novels	62	22	5	4	3	51	16	11	23	10	4	626	191	817
Adult Nonfiction	393	776	129	128	135	259	306	137	35	72	106	10,812	2,163	12,975
Adult 000s	0	2	0	0	0	0	0	1	0	0	0	153	3	156
Adult 100s	38	19	4	2	1	16	43	2	4	0	5	530	104	634
Adult 200s	29	12	2	5	1	4	6	4	0	9	0	318	66	384
Adult 300s	37	173	21	10	22	42	39	12	15	9	11	1,512	340	1,852
Adult 400s	8	0	0	0	2	0	0	0	0	0	5	53	16	69
Adult 500s	5	7	2	8	0	1	2	1	0	1	0	500	14	514
Adult 600s	100	49	6	9	25	14	79	22	6	2	34	2,882	322	3,204
Adult 700s	29	31	9	2	3	4	0	3	3	3	3	1,805	77	1,882
Adult 800s	9	65	8	2	8	33	2	7	2	2	0	464	118	582
Adult 900s	41	99	45	29	21	4	1	41	0	13	1	940	223	1,163
Adult Biographies	117	349	32	68	52	147	129	44	5	33	46	1,962	679	2,641
Children's	803	1,475	295	238	481	265	119	99	1,028	116	246	18,290	4,530	22,820
Board Books	4	21	2	7	4	6	0	0	46	2	3	763	89	852
Children's Graphic Novels	81	100	10	13	59	43	14	3	172	6	25	1,306	277	1,583
Children's Fiction	595	932	147	150	325	175	90	61	651	86	176	11,394	2,994	14,388
Early Reader Fiction	35	67	6	0	26	0	0	0	34	22	11	1,295	185	1,480
Juvenile Fiction	266	377	67	77	152	95	69	33	125	32	109	3,744	1,192	4,936
Picture Books	234	468	74	73	141	80	21	28	492	32	58	6,555	1,600	8,155
Children's Nonfiction	123	422	136	66	93	41	15	35	159	22	42	4,827	1,070	5,897
Juvenile Nonfiction	61	222	94	35	42	14	3	17	65	12	21	2,471	545	3,016
Early Nonfiction	53	194	39	33	42	27	12	15	73	9	21	1,959	466	2,425
Early Reader Nonfiction	9	25	3	0	9	0	0	3	21	1	0	307	59	366
Teen	297	431	67	90	167	560	213	59	172	54	85	2,857	1,720	4,577
Teen Fiction	298	256	39	54	131	406	162	42	67	37	64	1,537	1,127	2,664
Teen Graphic Novels	66	70	16	9	16	112	18	0	64	12	7	568	295	863
Teen Nonfiction	23	105	21	27	20	42	33	8	41	5	14	752	298	1,050
Grand Total	1,914	3,122	632	630	994	1,422	740	379	1,310	272	515	43,613	10,397	54,010

INGRAM
CONTENT GROUP

2

Share of inClusive Titles in Your Collection

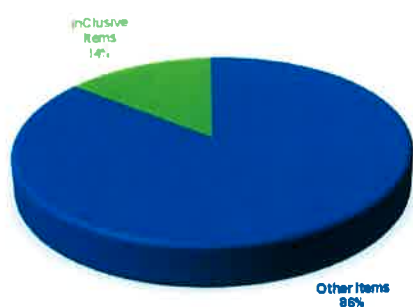


INGRAM
CONTENT GROUP

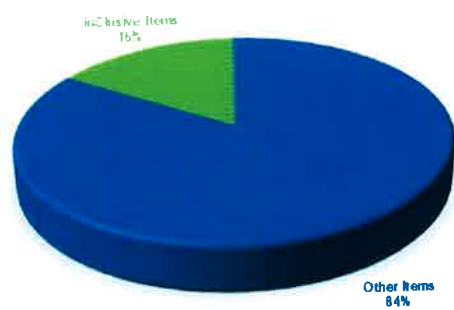
3

Share of *inClusive* Titles in Your Collection

PUBLIC LIBRARY AVERAGE ADULT



YOUR ADULT COLLECTION

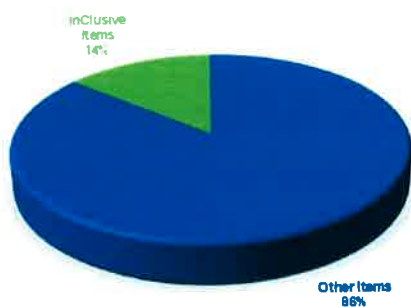


4

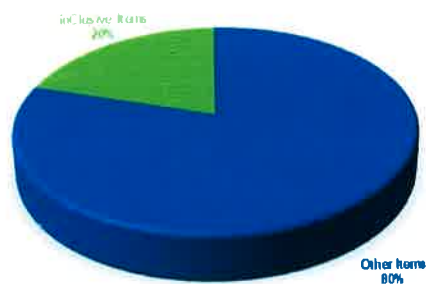
INGRAM
CONTENT GROUP

Share of *inClusive* Titles in Your Collection

PUBLIC LIBRARY AVERAGE CHILDREN'S



YOUR CHILDREN'S COLLECTION

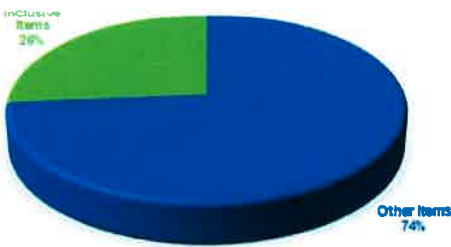


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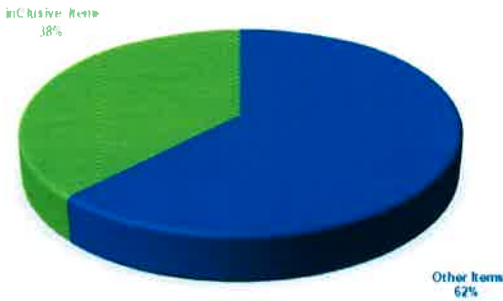
INGRAM
CONTENT GROUP

Share of *inClusive* Titles in Your Collection

PUBLIC LIBRARY AVERAGE TEEN



YOUR TEEN COLLECTION

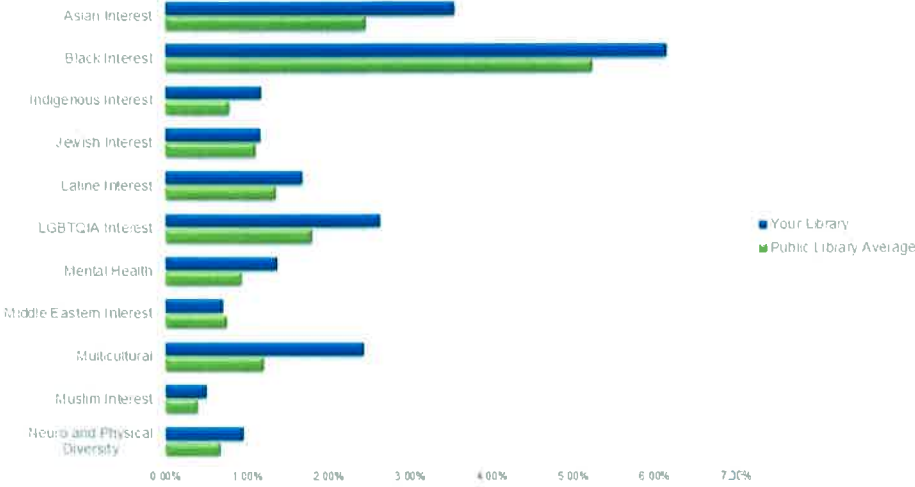


6

INGRAM
CONTENT GROUP

inClusive Titles Share by *inClusive* Category

ALL COLLECTIONS

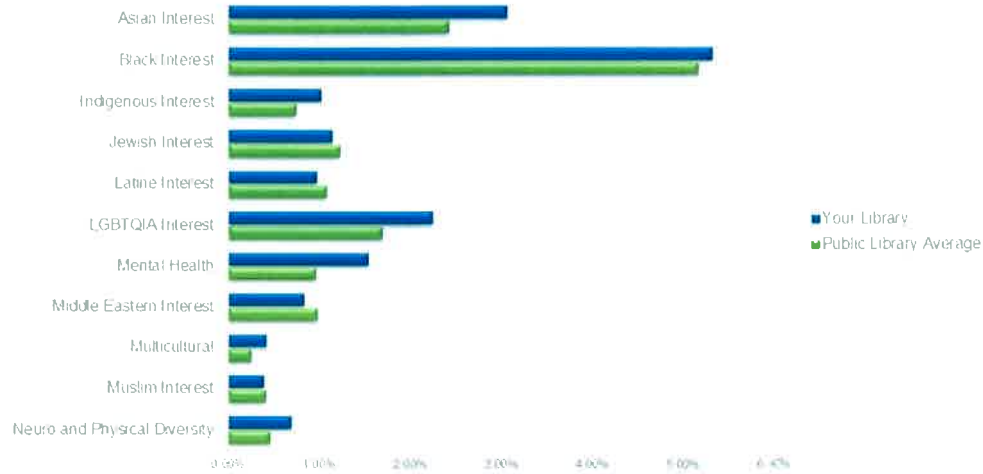


7

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inClusive Titles Share by *inClusive* Category

ADULT COLLECTION

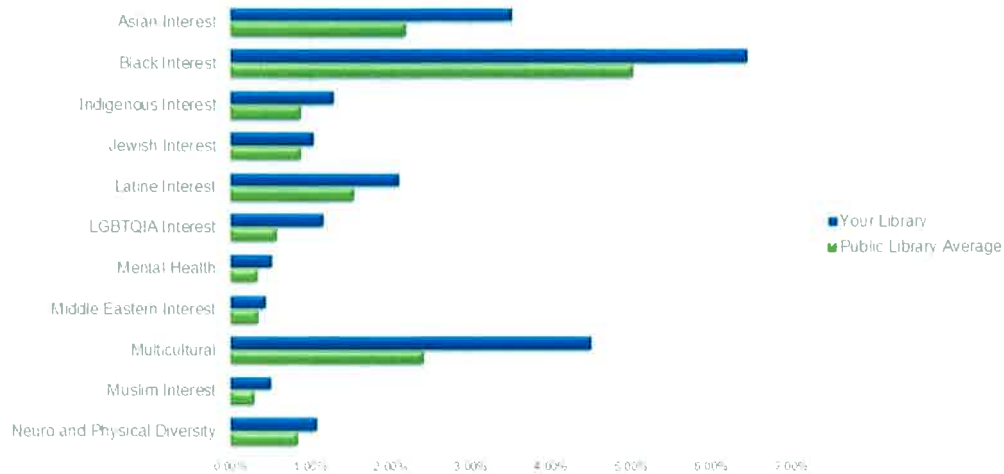


8

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CONTENT GROUP

inClusive Titles Share by *inClusive* Category

CHILDREN'S COLLECTION

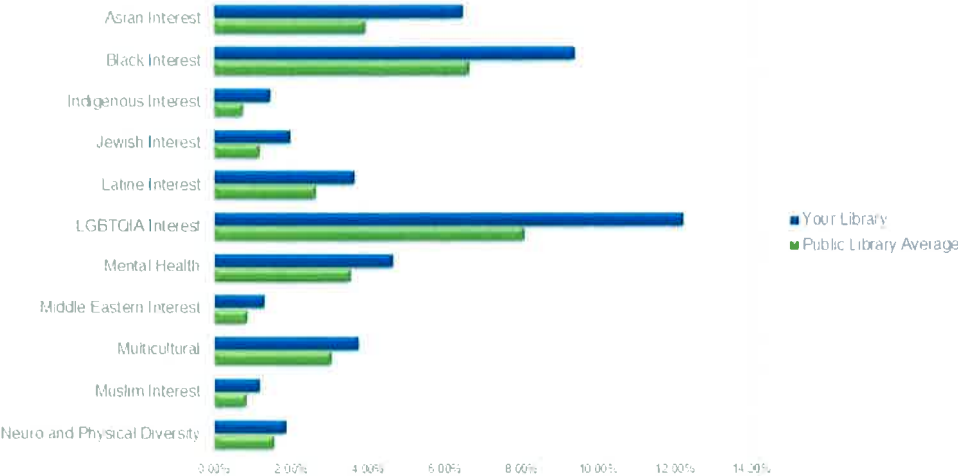


9

INGRAM
CONTENT GROUP

inClusive Titles Share by inClusive Category

TEEN COLLECTION

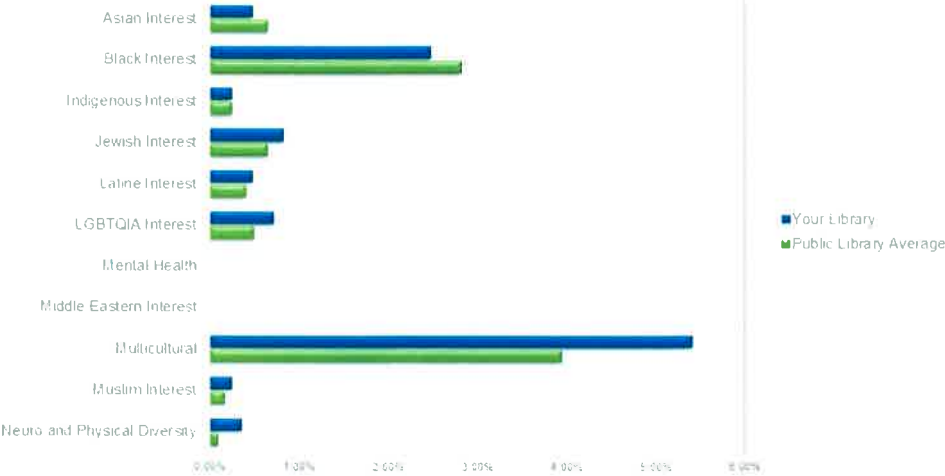


10



inClusive Titles Share by inClusive Category

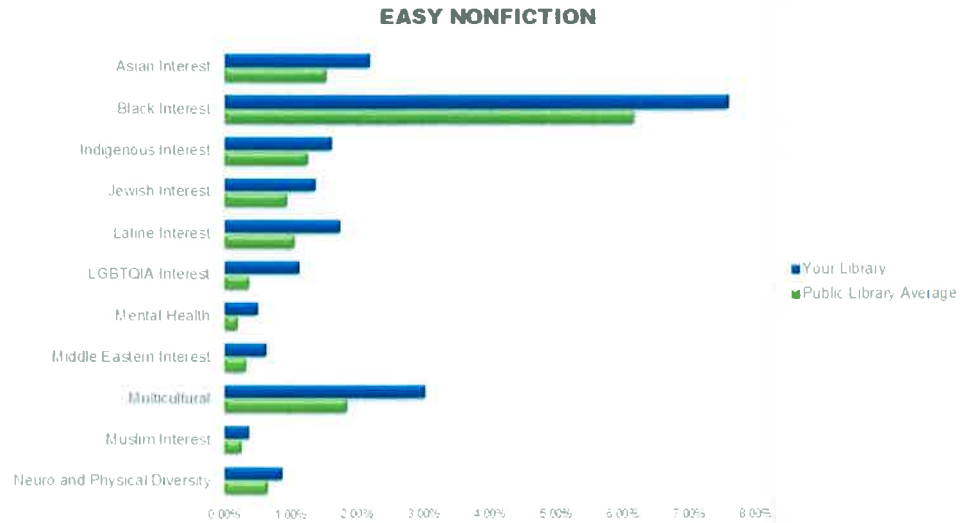
BOARD BOOKS



24



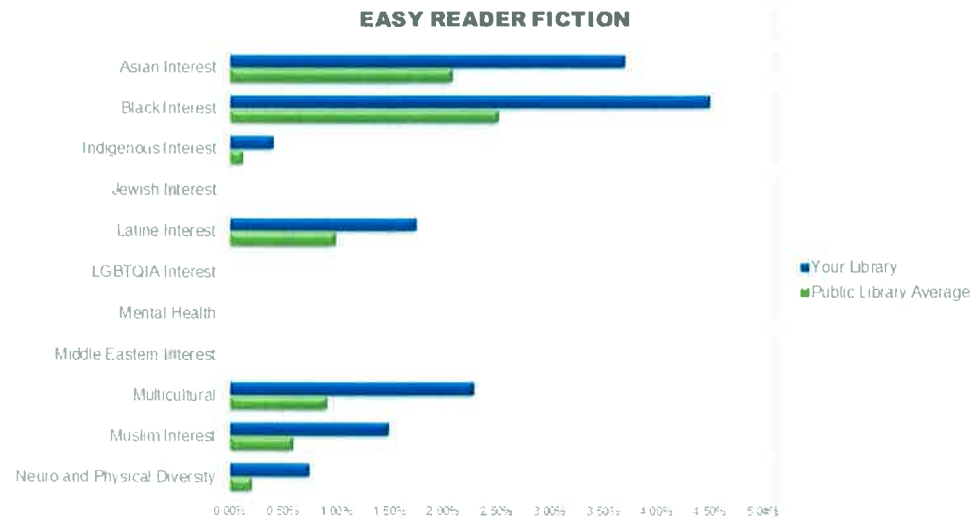
inClusive Titles Share by *inClusive* Category



25

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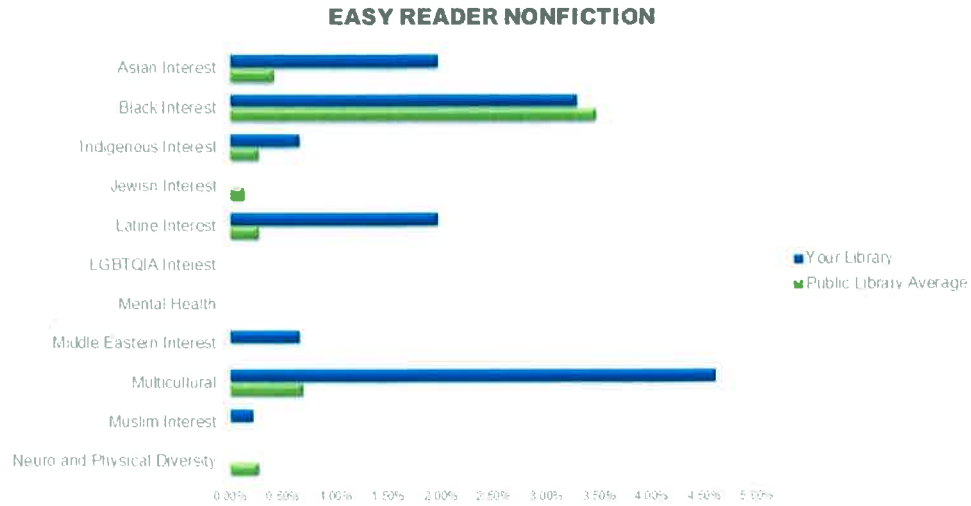
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26

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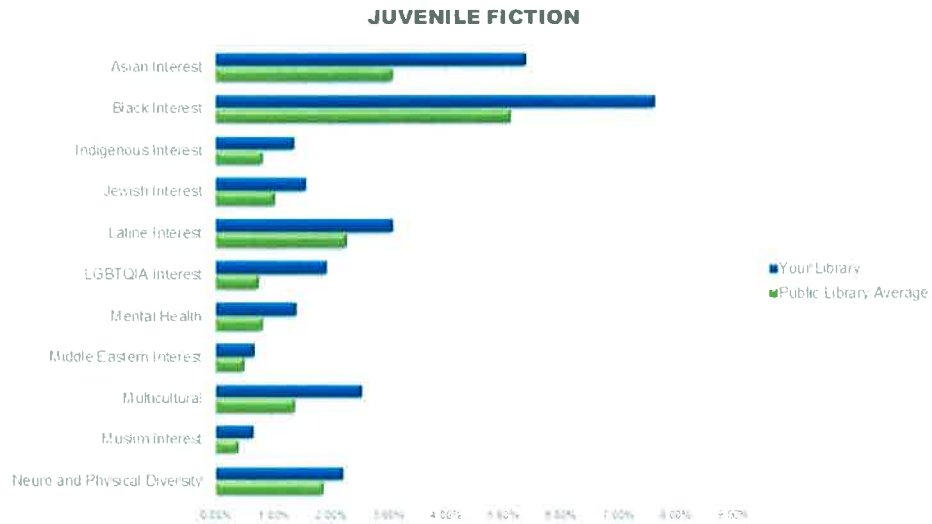
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27

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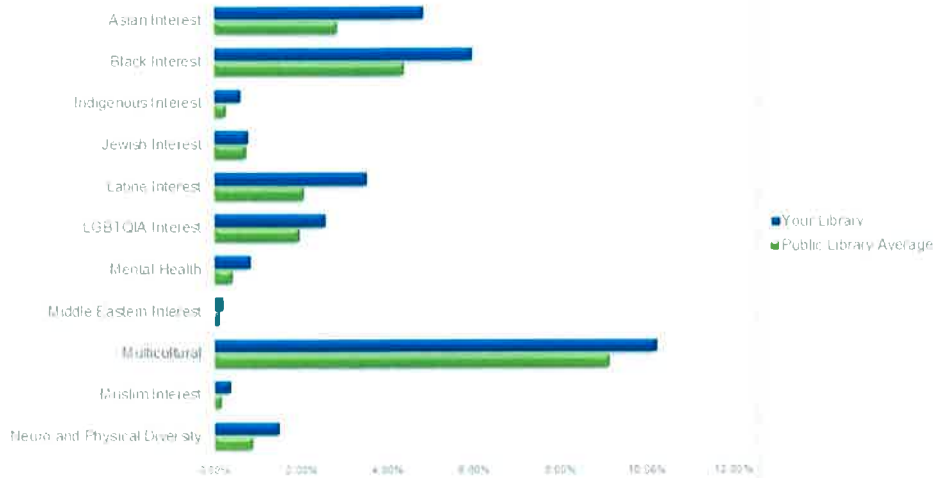


28

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JUVENILE GRAPHIC NOVELS

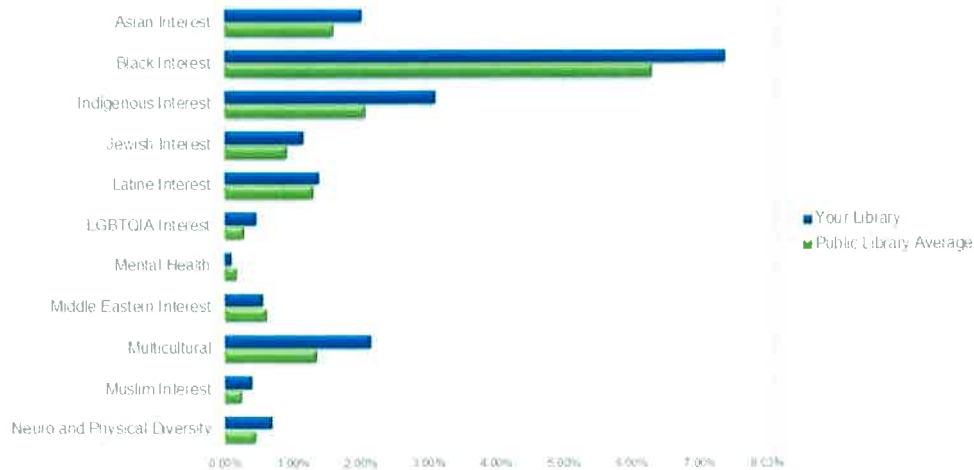


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JUVENILE NONFICTION

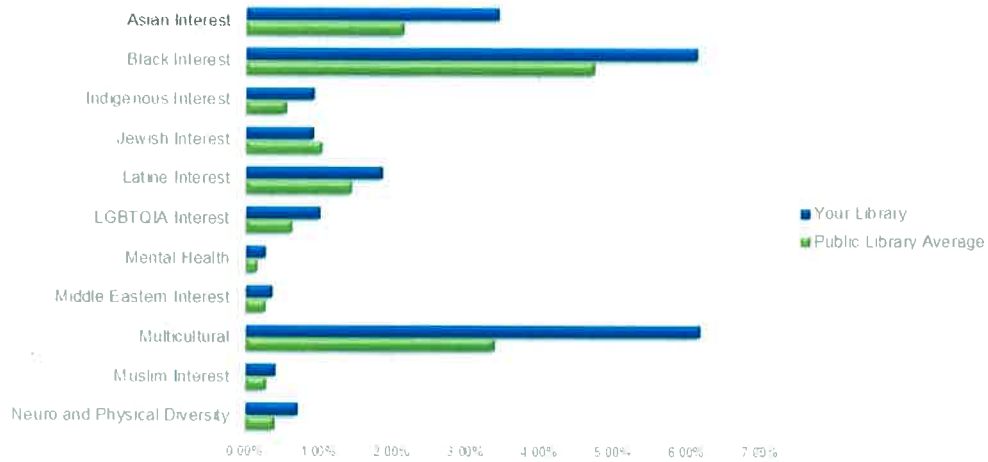


30

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inClusive Titles Share by *inClusive* Category

PICTURE BOOKS

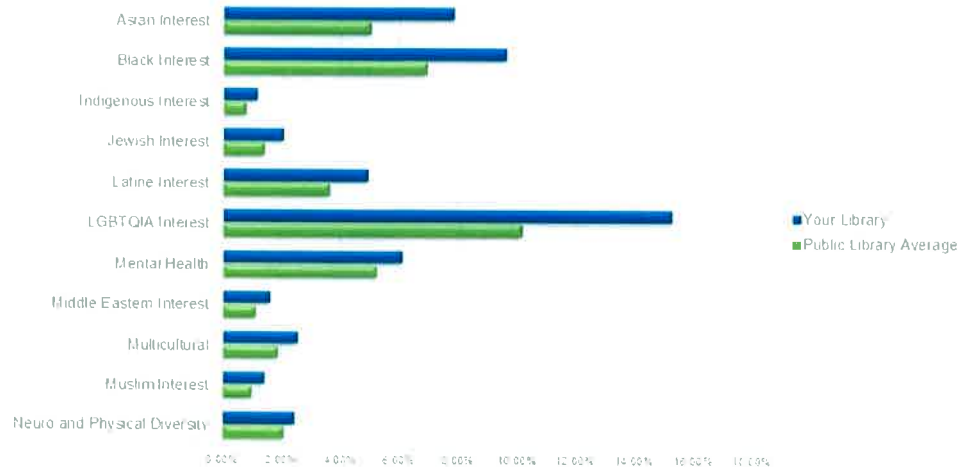


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CONTENT GROUP

inClusive Titles Share by *inClusive* Category

TEEN FICTION

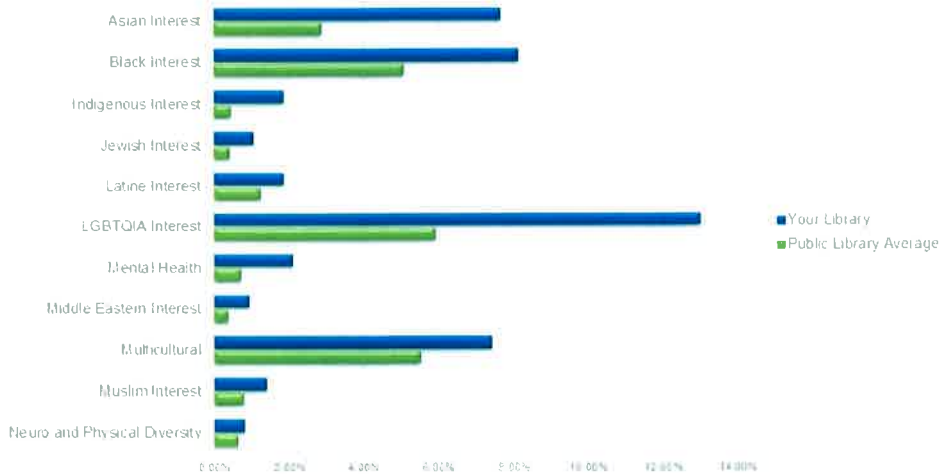


32

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inClusive Titles Share by *inClusive* Category

TEEN GRAPHIC NOVELS

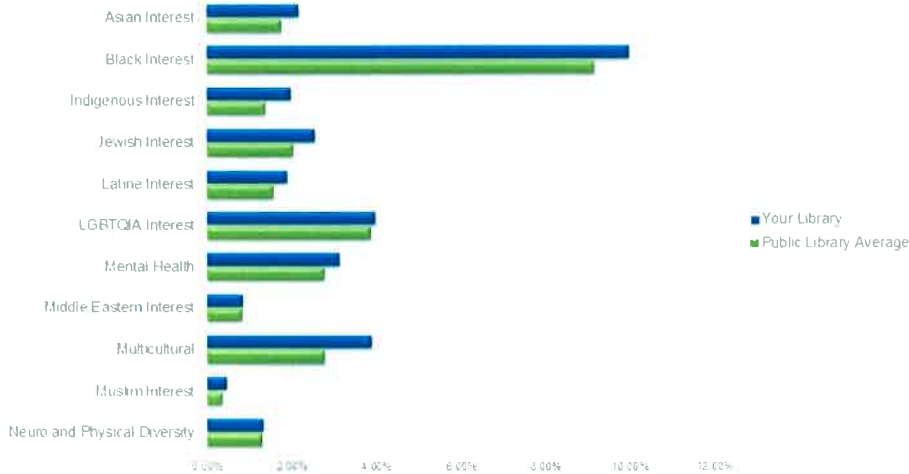


33



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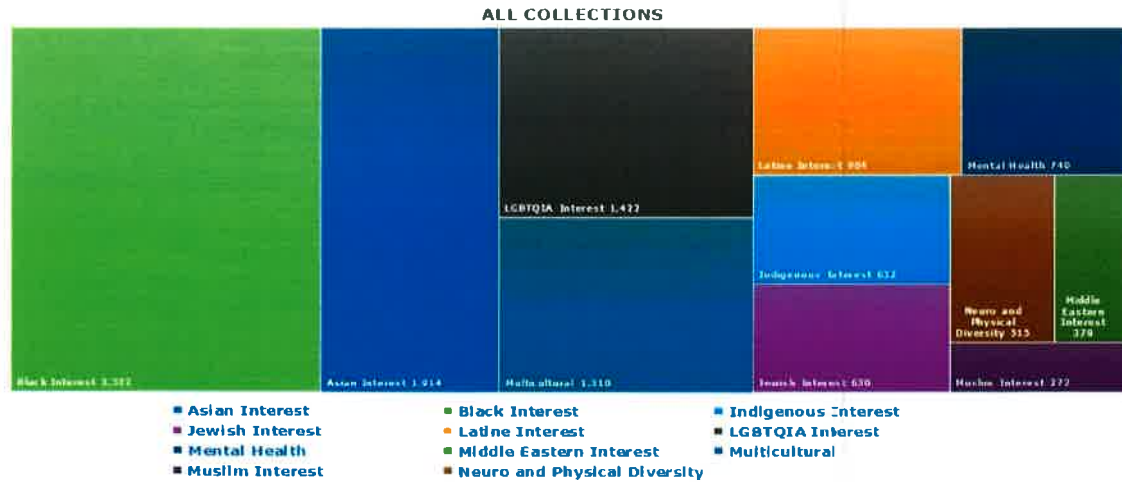
TEEN NONFICTION



34



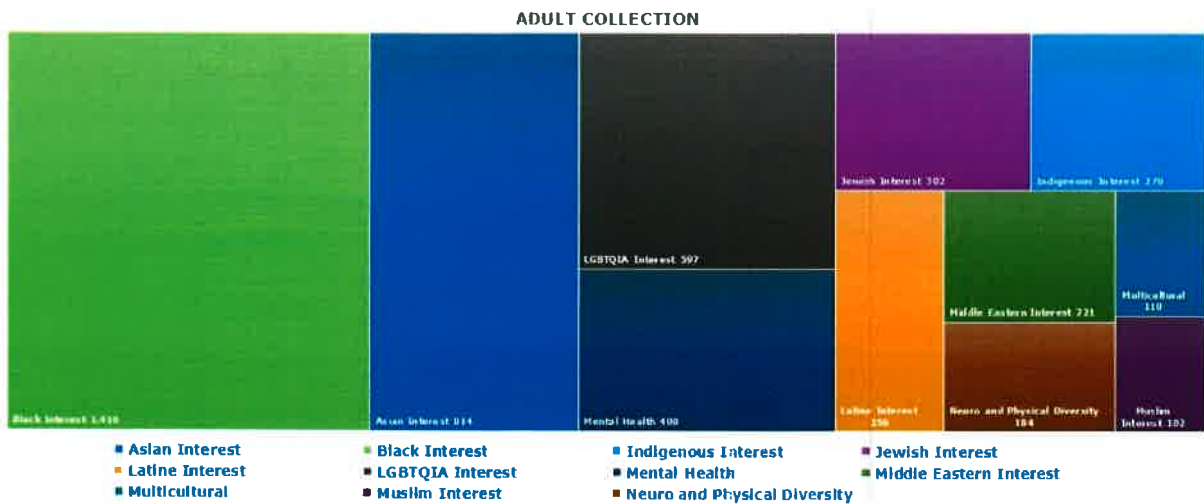
inClusive Category Distribution



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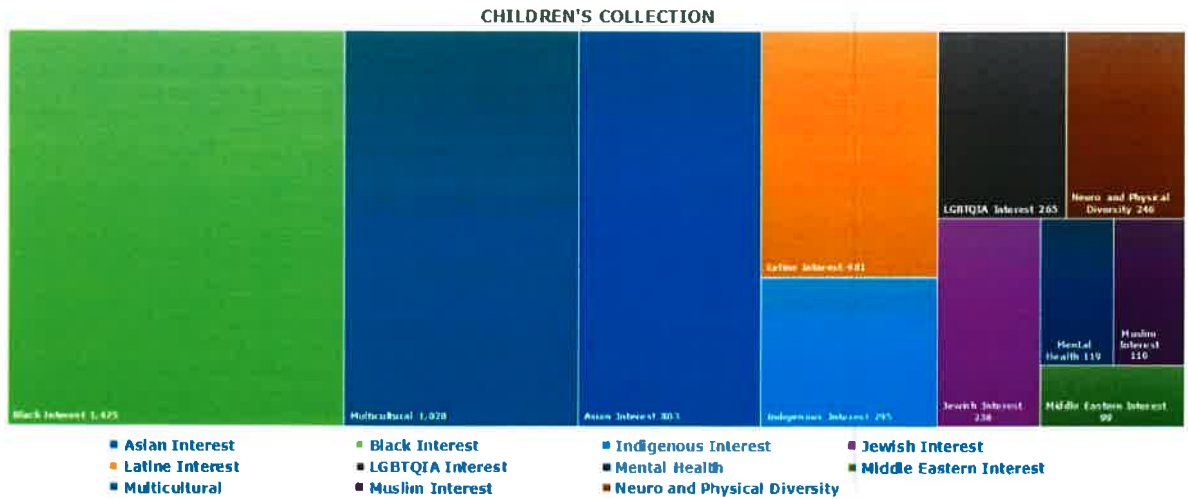
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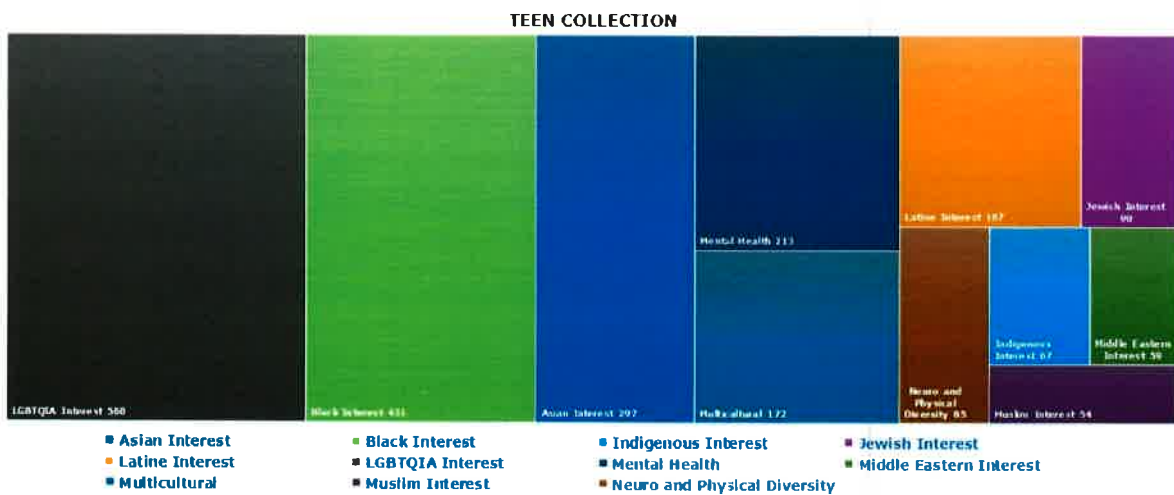
inClusive Category Distribution



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INGRAM
CONTENT GROUP

inClusive Category Distribution



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INGRAM
CONTENT GROUP

STOUGHTON PUBLIC LIBRARY BOARD OF TRUSTEES



2024-2025 COMMITTEE ASSIGNMENTS

FINANCE: Teri LeSage, Sharon Meilahn Bartlett, ~~Erin Meinholz~~

PERSONNEL: ~~Ken Axe~~, Lora Klitzke, Trista Richards, Mande Shecterle

PLANNING: Teri LeSage, Jean Ligocki, Sharon Meilahn Bartlett (chair), ~~Siri Vienneau~~

POLICIES: ~~Ken Axe~~, Lora Klitzke, ~~Erin Meinholz~~, Katie Roberts