

STOUGHTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, MARCH 19, @ 6:30 P.M.  
HYBRID MEETING IN CARNEGIE ROOM  
& VIA ZOOM



PRESENT: Lora Klitzke, President; Teri LeSage; Jean Ligocki, City Council Representative (virtual); Erin Meinholz (virtual); Trista Richards; Katie Roberts (virtual); Mande Shecterle, Stoughton Area School District Representative (virtual)

ABSENT: Ken Axe; Sharon Meilahn Bartlett, Vice-President; Siri Vienneau, Student Trustee

ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant; ibby, high school student

- I. CALL TO ORDER. 6:32 P.M. by President Lora Klitzke
- II. REVIEW OF AGENDA & CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW. Ramsey introduced Libby, a high school student who has applied for the position of Student Trustee.
- III. CONSENT AGENDA. *Motion to approve:* LeSage. *Second:* Roberts. *Vote:* 7-0.
- IV. FRIENDS OF THE LIBRARY REPORT. n/a
- V. RECOGNITION OPPORTUNITIES. n/a
- VI. PUBLIC COMMENT PERIOD. n/a
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE. Ramsey shared thank-you letters from Kegonsa Elementary School kindergartners and from the daughter of Darlene Joosten, a long-time library patron who passed away on January 22; the library had sent a condolence card.
- VIII. EDUCATION UPDATES. Roberts shared an interactive page on the DPI website about how the state spends federal education money.
- IX. BOARD IN-SERVICE: "Trustee Essential #10: Developing Essential Library Policies." Ramsey presented.
- X. DIRECTOR'S REPORT.
  - A. Statistics for February 2025. Ramsey presented.
  - B. Administration report. In addition to his written report, Ramsey shared that the Library is reducing Hoopla uses to 3 instead of 5, due to the prohibitive cost. The Friends of the Stoughton Library made about \$8,000 on their Mini-Golf event on March 16. The city Finance Director, Dave Ehlinger, retired this month, and so will be unavailable to present on the library's 2024 finances at the April Library Board Meeting. Wisconsin State Assembly Speaker Robin Vos has created the State Assembly Committee on Government Oversight, Accountability, and Transparency, and GOAT is making open records requests to municipalities for records relating to "DEI." LeSage asked if someone could report a library on the [enddei.ed.gov](https://enddei.ed.gov) site. The Trump administration's executive order of March 14, targeting the Institute of Museums and Library Services, will not affect the Library directly, but could be devastating for SCLS and Wisconsin libraries and museums. The diversity audit is moving forward.
- XI. COMMITTEE REPORTS.
  - A. Finance: did not meet.
  - B. Personnel: did not meet.

- C. Planning: did not meet.
- D. Policies: the Committee has three items under New Business.
  - A. Progress report from ad hoc Trustee Recruitment Committee. Ramsey shared that there are 14 applications. The ad hoc Trustee Recruitment Committee will review applications, conduct interviews, and have recommendations for new trustees at the April 16 meeting. The mayor will then appoint the new trustees and they will begin serving at the May 21 meeting.
  - B. Progress report from ad hoc Student Trustee Recruitment Committee. Ramsey shared that applications will be accepted through April 11.
- XII. NEW BUSINESS.
  - A. Authorization for South Central Library System to bill adjacent counties for library services for 2026. Motion to bill all counties, except those under \$30: Le Sage. *Second*: Meinholz. *Vote*: 7-0.
  - B. Discussion and possible action regarding proposed changes to Responsibility for Library Operations Policy.
  - C. Discussion and possible action regarding proposed changes to Library Trustee Succession Policy.
  - D. Discussion and possible action regarding proposed changes to Volunteer Policy. *Motion to deal with items B, C, and D collectively rather than singly*: Meinholz. *Second*: Le Sage. *Vote*: 7-0. *Motion to approve the changes made to all three policies*: Klitzke. *Second*: Meinholz. *Vote*: 7-0.
  - E. Authorization to spend undesignated gift funds on appreciation gifts for departing Board members. Motion to authorize the expenditure of up to \$150: Roberts. *Second*: Ligocki. *Vote*: 5-0 with LeSage and Meinholz abstaining.
- XIII. PENDING AGENDA ITEMS.
  - A. Reminder for standing committees to review, and possibly report on, their progress toward the annual Board Goals throughout the year.
  - B. Discussion of additional funding sources for library programming and operations.
  - C. Discussion of General Fund balance.
  - D. Ligocki requested that an item be added about discussing the Strategic Plan and the Library's goals of diversity, equity, inclusion, and accessibility.
- XIV. ADJOURNMENT. *Motion to adjourn at 7:18 P.M.*: Ligocki. *Second*: Klitzke *Vote*: 7-0.

Minutes taken by Sarah Monette.