

**STOUGHTON PUBLIC LIBRARY
BOARD of TRUSTEES MEETING**

DATE: Wednesday, April 17, 2024

TIME: 6:30 P.M.



STOUGHTON
PUBLIC LIBRARY
The heart of our community.

LOCATION : Stoughton Public Library – Carnegie Meeting Room, 304 S. Fourth St. in downtown Stoughton ****PLEASE NOTE**** This is a hybrid meeting with a virtual option via Zoom. Access with a computer via Zoom Meetings - <https://us02web.zoom.us/j/6269031450?omn=85158677518>. Members of the public may also attend using dial-in number (301) 715-8592, access code 626 903 1450.

I. Call to Order by President Teri LeSage

II. Review of Agenda & Certification of Compliance with Open Meetings Law

III. Consent Agenda *

- A. Review/Approval of Minutes of March 20, 2024 (enclosure)
- B. Review/Approval of Fund 215, Fund 217, and Stoughton Area Community Foundation account statements for March 2024 (enclosures)
- C. Review/Approval of Fund 215 & Fund 217 Bills for April 2024 (enclosures)

IV. Recognition Opportunities

V. Public Comment Period

VI. Review/Discussion of Correspondence

VII. Education Updates

VIII. Board In-service: Presentation on last year's financials from Finance Director Dave Ehlinger (enclosure)

IX. Director's Report

- A. Statistics for March 2024 (enclosure)
- B. Administration report (enclosure)

X. Committee Reports

- A. Finance: did not meet
- B. Personnel: did not meet
- C. Planning: met 4/9/24 (enclosure)
- D. Policies: did not meet

XI. Friends of the Library Report

XII. Old Business

- A. Update on planning for June Pride event
- B. Recommendation for appointment of new trustee by ad hoc Trustee Nominating Committee *

C. Progress report from ad hoc Student Trustee Recruitment Committee

XIII. New Business

- A. Presentation of results of Board Self-Assessment by Planning Committee (enclosure)
- B. Review of 2024 Capital Improvement Projects and discussion of 2025 projects (enclosure)
- C. Discussion of 2024-2025 Board officer nominations

XIV. Pending Agenda Items

- A. Discussion of library closure on federal holidays not currently designated as paid holidays by the City of Stoughton: Presidents' Day, Juneteenth, Indigenous Peoples' Day, and Veterans Day
- B. Reminder for standing committees to review, and possibly report on, their progress towards the 2024 Board Goals throughout the year

XV. Adjournment *

NEXT REGULAR MEETING: May 15, 2024

*An * indicates an action item.*

If you are disabled and in need of assistance in order to attend, please call 873-6281 prior to this meeting.

STOUGHTON PUBLIC LIBRARY BOARD OF TRUSTEES

Ken Axe
Amy Ketterer
Lora Klitzke
Teri LeSage, President
Jean Ligocki, City Council Representative and Vice-President
Sharon Meilahn Bartlett
Erin Meinholz
Kristin Rosenberg, SASD representative
Dayna Verstegen
Siri Vienneau, Student Representative

Finance: LeSage, Meilahn Bartlett, Meinholz
Personnel: Axe, Ketterer, Rosenberg
Planning: LeSage, Ligocki, Meilahn Bartlett, Vienneau
Policies: Axe, Klitzke, Meinholz, Verstegen

cc: Mayor Tim Swadley, City Attorney Mathew Dregne, City Council Members, Department Heads, City Hall Receptionist, Library Staff, Stoughton Newspaper

Agenda Notes: Library Board meeting of April 17, 2024



XII. Old Business

- A. Update on planning for June Pride event** – This item was added at the request of Jean Ligocki to discuss the upcoming Pride event on June 8. The Library will be sponsoring a concert by Perfect Harmony, an LGBTQ chorus group, that morning, and members of the community may be planning an event such as a community picnic/potluck afterwards. Jean has agreed to be contact person for the community gathering to follow the concert.
- B. Recommendation for appointment of new trustee by ad hoc Trustee Nominating Committee** – The ad hoc committee will make a recommendation to the Board for a new trustee to replace Amy Ketterer, who will be stepping down from the Board following the April meeting. The Board will vote on whether to accept the nomination and make a recommendation for appointment to the mayor.
- C. Progress report from ad hoc Student Trustee Recruitment Committee** – The ad hoc committee will report on their progress in soliciting applications for the Student Trustee position. The position has been shared in multiple publicity channels. The deadline for applications was Friday, April 5, at 5:00 PM.

XIII. New Business

- A. Presentation of results of Board Self-Assessment by Planning Committee (enclosure)** – The Planning Committee will present the results of the Board Self-Assessment that were collected via a survey in Google Forms. Trustees were asked to respond using the online form by Friday, April 5.
- B. Review of 2024 Capital Improvement Projects and discussion of 2025 projects** – I will review this year's Capital Improvement Projects and briefly discuss ideas for projects in the years to come.
- C. Discussion of 2024-2025 Board officer nominations** – President LeSage will remind trustees that election of officers (President and Vice President) is scheduled to take place at the next Board meeting on May

15. She will also discuss the process for determining which trustees might be interested in serving.

XIV. Pending Agenda Items

- A. Discussion of library closure on federal holidays not currently designated as paid holidays by the City of Stoughton: Presidents' Day, Juneteenth, Indigenous Peoples' Day, and Veterans Day – This item was added to pending agenda items at the request of the Board at the meeting on September 20, 2023. The Board would like to discuss this further at a future date.**

- B. Reminder for standing committees to review, and possibly report on, their progress towards the 2024 Board Goals throughout the year – This item was added to pending agenda items at the request of President LeSage at the Board meeting on January 17, 2024, as a reminder to the standing committees throughout the year regarding their 2024 Board Goals.**

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, FEBRUARY 21, 2024, @ 6:30 P.M.
HYBRID MEETING IN CARNEGIE ROOM
& VIA ZOOM



PRESENT: Ken Axe; Amy Ketterer (virtual); Lora Klitzke; Teri LeSage, President; Jean Ligocki, Vice-President/City Council Representative (virtual); Sharon Meilahn Bartlett (virtual); Erin Meinholz; Kristin Rosenberg, Stoughton Area School District Representative; Dayna Verstegen (virtual); Siri Viennéau, Student Trustee
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant

- I. CALL TO ORDER. 6:31 P.M. by President Teri LeSage
- II. REVIEW OF AGENDA & CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW.

[Ketterer, Verstegen, Viennéau arrived at 6:32 P.M.]

- III. CONSENT AGENDA. *Motion to approve:* Meinholz. *Second:* Rosenberg. *Vote:* 8-0.
- IV. RECOGNITION OPPORTUNITIES. Rosenberg applauded the Friends' minigolf event.
- V. PUBLIC COMMENT PERIOD. Ligocki spoke about organizing a community Pride event around the Library's concert

[Axe arrived 6:40 P.M.]

- VI. REVIEW/DISCUSSION OF CORRESPONDENCE. Ramsey shared letters from State Representative Jenna Jacobson and Congressman Mark Pocan, also a thank you letter from the Friends about the minigolf event.
- VII. EDUCATION UPDATES. Meilahn Bartlett mentioned the upcoming Juneteenth event and an NPR article about a Georgia bill to sever relationships with the American Library Association.
- VIII. BOARD IN-SERVICE: Trustee Essential #13: Library Advocacy. Ramsey presented.
- IX. DIRECTOR'S REPORT. Ramsey presented. In addition to his written report, he updated the Board on the hiring process for the RFID LTE position, talked about the Public Safety Space Needs study, and reminded the Board about the Chamber Expo on April 4.
- X. COMMITTEE REPORTS
 - A. Finance: did not meet
 - B. Personnel: did not meet
 - C. Planning: prepared the Board Self-Evaluation survey
 - D. Policies: see New Business B, C, and D.
- XI. OLD BUSINESS
 - A. Progress report from ad hoc Trustee Recruitment Committee. They will present their recommendation to the Board at the April meeting.
 - B. Progress report from ad hoc Student Trustee Recruitment Committee. Ramsey described outreach and publicity undertaken.

XII. NEW BUSINESS.

- A. Authorization for South Central Library System to bill adjacent counties for library services for 2025. Motion to authorize SCLS to bill all counties listed: Meinholz. Second: Ligocki. Vote: 9-0.
- B. Discussion and possible action regarding proposed changes to Naming Rights Policy, Security Camera Policy, Unattended Children Policy. Motion to approve changes to all three policies: Axe. Second: Rosenberg. Vote: 9-0.
- C. Discussion and possible action regarding proposed changes to Board By-laws. Motion to approve changes: Rosenberg. Second: Verstegen. Vote: 9-0.
- D. Discussion and possible action related to approval of undesignated gift funds from Fund 217 to be used for staff appreciation. Motion to approve expenditure of up to \$1,000: Klitzke. Second: Verstegen. Vote: 9-0.

XIII. PENDING AGENDA ITEMS.

- A. Discussion of library closures on federal holidays not currently designated as paid holidays by the City of Stoughton: Presidents' Day, Juneteenth, Indigenous Peoples' Day, and Veterans Day.
- B. Reminder for standing committees to review, and possibly report on, their progress toward the 2024 Board Goals throughout the year.

- XIV. ADJOURNMENT. *Motion to adjourn at 7:25 P.M.: Meinholz. Second: Verstegen. Vote: 9-0.*

Minutes taken by Sarah Monette.

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 03/31/2024	ACTIVITY FOR MONTH 03/31/2024	AVAILABLE BALANCE	% BUDGET USED
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 215 - LIBRARY FUND						
Revenues						
Dept 55100 - COMMUNITY COMMITMENT						
215-55100-43330	FED GRANT - COVID-19	0.00	0.00	0.00	0.00	0.00
Total Dept 55100 - COMMUNITY COMMITMENT		0.00	0.00	0.00	0.00	0.00
Dept 55110 - LIBRARY						
215-55110-41110	PROPERTY TAX - OPERATIONS	741,585.00	185,396.25	61,798.75	556,188.75	25.00
215-55110-43315	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
215-55110-43720	DANE COUNTY SERVICE FEES	283,780.00	283,781.00	0.00	(1.00)	100.00
215-55110-43725	OTHER COUNTIES SERVICE FEES	12,963.00	12,963.45	12,038.00	(0.45)	100.00
215-55110-46110	MISC. REVENUE	0.00	0.00	0.00	0.00	0.00
215-55110-46710	LIBRARY FEES	3,700.00	1,044.56	290.17	2,655.44	28.23
215-55110-46712	COPY MACHINE	3,700.00	1,198.67	427.69	2,501.33	32.40
215-55110-47301	CHARGES TO DANE COUNTY	0.00	0.00	0.00	0.00	0.00
215-55110-47302	CHARGES TO MUNICIPALITIES	250.00	85.96	60.96	164.04	34.38
215-55110-48110	INTEREST INCOME	2,800.00	6,636.67	3,000.97	(3,836.67)	237.02
215-55110-48500	DONATIONS	0.00	0.00	0.00	0.00	0.00
215-55110-49210	TRANSFER IN - GENERAL FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 55110 - LIBRARY		1,048,778.00	491,106.56	77,616.54	557,671.44	46.83
TOTAL REVENUES		1,048,778.00	491,106.56	77,616.54	557,671.44	46.83
Expenditures						
Dept 55110 - LIBRARY						
215-55110-50110	SALARIES	94,286.00	25,228.80	10,879.20	69,057.20	26.76
215-55110-50120	WAGES	417,489.00	115,167.24	51,546.66	302,321.76	27.59
215-55110-50126	OVERTIME	0.00	0.00	0.00	0.00	0.00
215-55110-50127	WAGES - PART TIME	119,745.00	21,348.47	7,525.95	98,396.53	17.83
215-55110-50128	SUNDAY HOURS	9,238.00	3,504.47	2,172.76	5,733.53	37.94
215-55110-50129	WAGES - LONGEVITY	9,450.00	0.00	0.00	9,450.00	0.00
215-55110-50153	SELF INSURED LOSSES	0.00	0.00	0.00	0.00	0.00
215-55110-50160	FICA TAXES	49,072.00	12,145.08	5,344.49	36,926.92	24.75
215-55110-50161	WRS - GENERAL	30,182.00	8,388.46	3,631.93	21,793.54	27.79
215-55110-50163	HEALTH INSURANCE	106,399.00	26,032.80	7,303.56	80,366.20	24.47
215-55110-50164	DENTAL INSURANCE	8,542.00	1,596.42	532.14	6,945.58	18.69
215-55110-50165	LIFE INSURANCE	943.00	246.00	82.00	697.00	26.09
215-55110-50169	HSA RETIREMENT PAYOUT	0.00	0.00	0.00	0.00	0.00
215-55110-50200	MISC OUTSIDE SERVICES	0.00	0.00	0.00	0.00	0.00
215-55110-50210	TELEPHONE	0.00	0.00	0.00	0.00	0.00
215-55110-50211	POSTAGE	1,000.00	176.07	64.88	823.93	17.61
215-55110-50212	TRAVEL/CONFERENCE	2,000.00	103.60	0.00	1,896.40	5.18
215-55110-50213	SALES TAX	200.00	42.40	27.57	157.60	21.20
215-55110-50216	OUTSIDE SERVICES/CONTRACTS-2	200.00	25.00	0.00	175.00	12.50
215-55110-50217	OUTSIDE SERVICES/CONTRACTS-3	0.00	0.00	0.00	0.00	0.00
215-55110-50218	SHARED DELIVERY AND OUTREACH	0.00	0.00	0.00	0.00	0.00
215-55110-50220	UTILITIES	21,355.00	2,442.66	1,238.14	18,912.34	11.44
215-55110-50221	UTILITIES-BUILDING 2	7,627.00	1,474.00	526.32	6,153.00	19.33
215-55110-50240	EQUIPMENT MAINTENANCE	4,000.00	1,428.16	1,177.44	2,571.84	35.70
215-55110-50250	REPAIR & MAINTENANCE	10,000.00	2,954.59	2,443.67	7,045.41	29.55
215-55110-50289	TECHNOLOGY COSTS	57,500.00	51,525.17	158.40	5,974.83	89.61
215-55110-50300	MISC EXPENSES	500.00	137.50	125.00	362.50	27.50
215-55110-50313	PROGRAMS/PUBLICITY	4,725.00	1,862.28	370.12	2,862.72	39.41

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 03/31/2024	ACTIVITY FOR MONTH 03/31/2024	AVAILABLE BALANCE	% BDDT USED
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 215 - LIBRARY FUND						
Expenditures						
215-55110-50320	DUES AND SUBSCRIPTIONS	175.00	0.00	0.00	175.00	0.00
215-55110-50326	PERIODICALS	5,400.00	2,857.48	56.00	2,542.52	52.92
215-55110-50327	E-RESOURCES	18,000.00	16,867.04	0.00	1,132.96	93.71
215-55110-50328	AUDIO VISUAL	9,000.00	1,009.62	479.45	7,990.38	11.22
215-55110-50329	BOOKS	52,000.00	9,500.34	4,524.62	42,499.66	18.27
215-55110-50340	OPERATING EXPENSES	3,000.00	1,007.99	194.89	1,992.01	33.60
215-55110-50341	OPERATING EXPENSES-SPECIALIZED-1	50.00	0.00	0.00	50.00	0.00
215-55110-50342	OPERATING EXPENSES-SPECIALIZED-2	6,000.00	1,728.86	1,234.98	4,271.14	28.81
215-55110-50409	COMPUTER EQUIPMENT (NONCAPITAL)	0.00	0.00	0.00	0.00	0.00
215-55110-50444	NON-COLLECTION DAMAGE CHARGES	700.00	334.67	122.79	365.33	47.81
215-55110-50810	CAPITAL-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
215-55110-50820	CAPITAL- COMPUTERS	0.00	0.00	0.00	0.00	0.00
215-55110-50900	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
215-55110-50930	TRANSFER TO OTHER FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 55110 - LIBRARY		1,048,778.00	309,135.17	101,762.96	739,642.83	29.48
TOTAL EXPENDITURES		1,048,778.00	309,135.17	101,762.96	739,642.83	29.48
Fund 215 - LIBRARY FUND:						
TOTAL REVENUES		1,048,778.00	491,106.56	77,616.54	557,671.44	46.83
TOTAL EXPENDITURES		1,048,778.00	309,135.17	101,762.96	739,642.83	29.48
NET OF REVENUES & EXPENDITURES		0.00	181,971.39	(24,146.42)	(181,971.39)	100.00

Fund 215 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
215-00000-11100	PRIMARY CHECKING	813,505.19
215-00000-11102	US BANK - CC	7,545.68
Total Assets		821,050.87
*** Liabilities ***		
215-00000-21100	ACCOUNTS PAYABLE	8,288.20
215-00000-21700	ACCRUED PAYROLL	25,223.44
215-00000-26600	DEF INFLOW - PROPERTY TAXES	556,188.75
Total Liabilities		589,700.39
*** Fund Balance ***		
215-00000-39600	FUND BALANCE RESTRICTED	18,402.23
Total Fund Balance		18,402.23
Beginning Fund Balance - 2023		18,402.23
Net of Revenues VS Expenditures - 2023		30,976.86
*2023 End FB/2024 Beg FB		49,379.09
Net of Revenues VS Expenditures - Current Year		181,971.39
Ending Fund Balance		231,350.48
Total Liabilities And Fund Balance		821,050.87

* Year Not Closed

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 03/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 217 - LIBRARY SPECIAL GIFT FUND						
Revenues						
Dept 55110 - LIBRARY						
217-55110-48110	INTEREST INCOME	13,000.00	4,412.98	1,589.67	8,587.02	33.95
217-55110-48500	DONATIONS	60,000.00	75,001.94	17,762.40	(15,001.94)	125.00
217-55110-48510	DONATIONS - UNDESIGNATED	0.00	500.00	0.00	(500.00)	100.00
217-55110-48530	DONATIONS - FUNDRAISING ACCOUNT	0.00	0.00	0.00	0.00	0.00
217-55110-49910	FUND BAL APPLIED - TAX LEVY	(22,000.00)	0.00	0.00	(22,000.00)	0.00
217-55110-49940	FUND BAL APPLIED - DEFICITS	0.00	0.00	0.00	0.00	0.00
Total Dept 55110 - LIBRARY		51,000.00	79,914.92	19,352.07	(28,914.92)	156.70
TOTAL REVENUES		51,000.00	79,914.92	19,352.07	(28,914.92)	156.70
Expenditures						
Dept 55100 - COMMUNITY COMMITMENT						
217-55100-50499	DEPT DEFICIT	0.00	0.00	0.00	0.00	0.00
Total Dept 55100 - COMMUNITY COMMITMENT		0.00	0.00	0.00	0.00	0.00
Dept 55110 - LIBRARY						
217-55110-50499	DEPT DEFICIT	0.00	0.00	0.00	0.00	0.00
217-55110-50500	DESIGNATED	50,000.00	19,771.18	3,781.18	30,228.82	39.54
217-55110-50501	UNDESIGNATED	1,000.00	0.00	0.00	1,000.00	0.00
217-55110-50502	BUILDING FUND	0.00	0.00	0.00	0.00	0.00
217-55110-50503	DESIGNATED-FUNDRAISING ACCOUNT	0.00	0.00	0.00	0.00	0.00
217-55110-50936	TR OUT - FUND 215	0.00	0.00	0.00	0.00	0.00
Total Dept 55110 - LIBRARY		51,000.00	19,771.18	3,781.18	31,228.82	38.77
TOTAL EXPENDITURES		51,000.00	19,771.18	3,781.18	31,228.82	38.77
Fund 217 - LIBRARY SPECIAL GIFT FUND:						
TOTAL REVENUES		51,000.00	79,914.92	19,352.07	(28,914.92)	156.70
TOTAL EXPENDITURES		51,000.00	19,771.18	3,781.18	31,228.82	38.77
NET OF REVENUES & EXPENDITURES		0.00	60,143.74	15,570.89	(60,143.74)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		1,099,778.00	571,021.48	96,968.61	528,756.52	51.92
NET OF REVENUES & EXPENDITURES		1,099,778.00	328,906.35	105,544.14	770,871.65	29.91
		0.00	242,115.13	(8,575.53)	(242,115.13)	100.00

Fund 217 LIBRARY SPECIAL GIFT FUND

GL Number	Description	Balance
*** Assets ***		
217-00000-11100	PRIMARY CHECKING	124,324.48
217-00000-11102	US BANK - CC	1,275.12
217-00000-11302	WISC INVESTMENT FUND	264,588.46
Total Assets		390,188.06
*** Liabilities ***		
217-00000-21100	ACCOUNTS PAYABLE	1,297.57
Total Liabilities		1,297.57
*** Fund Balance ***		
217-00000-39600	FUND BALANCE RESTRICTED	266,102.58
Total Fund Balance		266,102.58
Beginning Fund Balance - 2023		266,102.58
Net of Revenues VS Expenditures - 2023		62,644.17
*2023 End FB/2024 Beg FB		328,746.75
Net of Revenues VS Expenditures - Current Year		60,143.74
Ending Fund Balance		388,890.49
Total Liabilities And Fund Balance		390,188.06

* Year Not Closed

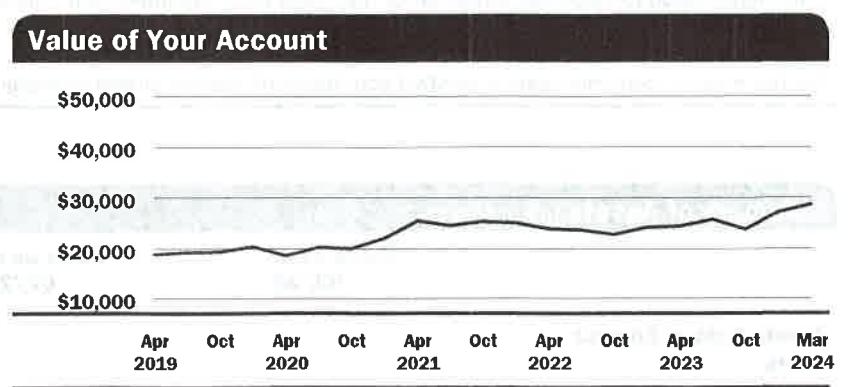
Stoughton Area Comm Foundation

Let us partner with your other experts

When it comes to your finances, the value of professional advice cannot be overestimated. That's why we believe it's crucial to work with your attorney, accountant and other trusted professionals. Be sure to share your other professionals' contact information with your financial advisor. Together with their knowledge and resources, we can tailor a holistic strategy for you.

Corporate - Select
Portfolio Objective - Account: Balanced Toward Growth

Account Value	
\$28,727.92	
1 Month Ago	\$27,888.64
1 Year Ago	\$24,116.92
3 Years Ago	\$23,431.34
5 Years Ago	\$18,597.67



Value Summary		
	This Period	This Year
Beginning Value	\$27,888.64	\$26,981.84
Assets Added to Account	0.00	0.00
Assets Withdrawn from Account	0.00	0.00
Fees and Charges	0.00	0.00
Change In Value	839.28	1,746.08
Ending Value	\$28,727.92	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Rate of Return					
Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	6.46%	6.46%	21.72%	6.98%	9.01%

2024 EXPENDITURES: FUND 215

APRIL

MOVED:

SECONDED:

VOTE:

Inv. Date	Payment	Line Item	Vendor	Description	Amount
03/31/24	04/17/24	50211	Baker & Taylor	fuel surcharge	\$ 0.52
03/31/24	04/17/24	50211	Baker & Taylor	fuel surcharge	\$ 0.16
03/31/24	04/17/24	50211	Baker & Taylor	fuel surcharge	\$ 8.86
03/31/24	04/17/24	50211	Baker & Taylor	fuel surcharge	\$ 3.04
04/01/24	04/17/24	50211	Ingram	fuel surcharge	\$ 44.65
04/04/24	04/17/24	50221	Alliant Energy	AE 040424	\$ 907.02
03/17/24	04/17/24	50240	Gordon Flesch	GF031724copier2	\$ 153.56
04/03/24	04/17/24	50240	Gordon Flesch	GF040324copier1	\$ 117.44
03/24/24	SB prepaid CC	50250	Amazon	AZ 032024 250	\$ 22.34
02/12/24	04/17/24	50289	TBS	TBS 021224	\$ 27.96
03/18/24	04/17/24	50289	TBS	TBS 031824	\$ 445.00
03/28/24	JR prepaid CC	50289	Donor Tools	DT032824TECH	\$ 39.00
03/31/24	04/17/24	50289	SCLS	SCLS 033124	\$ 75.80
03/20/24	SB prepaid CC	50313	Amazon	AZ 032024 CC	\$ 43.71
04/03/24	SB prepaid CC	50313	Amazon	AZ 040224 SLPTE	\$ 11.99
04/12/24	04/17/24	50313	Brabender, Derek	DB 041224 CC	\$ 350.00
03/11/24	SB prepaid CC	50328	Amazon	AZ 020824 JDVD	\$ 19.96
03/31/24	04/17/24	50328	Baker & Taylor	AD/TE materials	\$ 190.66
04/01/24	04/17/24	50328	Ingram	AD/TE materials	\$ 167.72
04/02/24	04/17/24	50328	Playaway	AV materials	\$ 1,633.70
03/25/24	SB prepaid CC	50329	Amazon	AZ 032224 AN	\$ 19.95
03/25/24	SB prepaid CC	50329	State Bar of WI	WSB 032524 AN	\$ 216.00
03/31/24	04/17/24	50329	Baker & Taylor	CH materials	\$ 51.98
03/31/24	04/17/24	50329	Baker & Taylor	AD/TE materials	\$ 886.48
04/01/24	04/17/24	50329	Ingram	CH materials	\$ 1,201.09
04/01/24	04/17/24	50329	Ingram	AD/TE materials	\$ 1,630.26
04/09/24	04/17/24	50329	Cengage	AD/TE materials	\$ 417.51
03/10/24	SB prepaid CC	50340	Amazon	AZ 030824 OS	\$ 34.31
04/03/24	SB prepaid CC	50340	Amazon	AZ 040224 OS	\$ 44.38
03/10/24	SB prepaid CC	50342	Amazon	AZ 030524 LS	\$ 10.04
03/10/24	SB prepaid CC	50342	Amazon	AZ 030624 LS	\$ 447.51
03/13/24	SB prepaid CC	50342	Amazon	AZ 031324 LS	\$ 11.99
03/28/24	04/17/24	50342	The Library Store	TLS 032724 LS	\$ 427.92
03/31/24	04/17/24	50342	Baker & Taylor	processing	\$ 0.74
03/31/24	04/17/24	50342	Baker & Taylor	processing	\$ 27.38
03/31/24	04/17/24	50342	Baker & Taylor	processing	\$ 11.84
04/01/24	04/17/24	50342	Ingram	processing	\$ 117.81

03/21/24	04/17/24	50444	Sennett Middle Sch.	SMS 032124	\$ 29.00
03/27/24	04/17/24	50444	Monona PL	MOO 032724	\$ 18.00
04/05/24	04/17/24	50444	Madison PL-PIN	PIN 040524	\$ 14.99
04/05/24	04/17/24	50444	Waunakee PL	WAU 040524	\$ 26.99
04/08/24	04/17/24	50444	Madison PL-SEQ	SEQ 040824	\$ 5.99

**2024 EXPENDITURES: FUND 217
APRIL**

MOVED:
SECONDED:
VOTE:

Inv. Date	Payment	Vendor	Description	Stream	Material	50500	50501	50502	50503
03/13/24	CS prepaid CC	Walmart	WM031324frogte	FoL	program	\$ 101.18			
03/17/24	SB prepaid CC	Amazon	AZ 031524 FPAD	FoL	program	\$ 66.26			
03/22/24	SB prepaid CC	Amazon	AZ 020824 BVG	Bryant	video games	\$ 59.99			
03/22/24	MO prepaid CC	Pick 'n Save	PS 032224 FPRCH	FoL	program	\$ 22.48			
03/27/24	SB prepaid CC	Amazon	AZ032724BADVD	Bryant	AV	\$ 78.86			
03/31/24	04/17/24	Baker & Taylor	AD/TE materials	Lucky Day	AV	\$ 122.35			
03/31/24	04/17/24	Baker & Taylor	AD/TE materials	Lucky Day	books	\$ 15.93			
03/31/24	04/17/24	Baker & Taylor	AD/TE materials	Lucky Day	books	\$ 302.51			
04/01/24	04/17/24	Ingram	AD/TE materials	FoL	program	\$ 38.28			
04/01/24	04/17/24	Ingram	CH materials	Misc	books	\$ 20.68			
04/01/24	04/17/24	Ingram	CH materials	Bryant	books	\$ 39.92			
04/01/24	04/17/24	Ingram	AD/TE materials	Lucky Day	books	\$ 34.81			
04/01/24	04/17/24	Sto. Chamber	SCC 040124 expo	Undesg.	expo	\$ 75.00			
04/02/24	04/17/24	Perfect Harmony	PH 040224 SUN	Sunday	program	\$ 300.00			
04/02/24	MO prepaid CC	Walmart	WM040224FPRCH	FoL	program	\$ 14.60			
04/03/24	SB prepaid CC	Amazon	AZ040224FProgTE	FoL	program	\$ 70.72			
04/03/24	JR prepaid CC	Walmart	WM040324EXPO	Undesg.	expo	\$ 37.20			
04/04/24	CS prepaid CC	Walmart	WM 040424 DAN	D'Angelo	program	\$ 78.70			
04/05/24	04/17/24	Penworthy	PW040524IMORO	Odland	books	\$ 2,700.71			
04/05/24	04/17/24	Toltzien, Kelly	KT040524FProgTE	FoL	program	\$ 200.00			
04/08/24	04/17/24	Main Street Yoga	MSY040824FProgTE	FoL	program	\$ 75.00			
04/09/24	04/17/24	Cengage	AD/TE materials	Lucky Day	books	\$ 19.50			

Fund 215 LIBRARY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
215-00000-11100	PRIMARY CHECKING	43,614.86	73,466.05
215-00000-11102	US BANK - CC	4,102.79	6,604.35
215-00000-12550	PREPAID EXPENSES	0.00	2,248.67
215-00000-13012	RECEIVABLES-PRIOR YEAR	307.10	500.47
215-00000-13070	TAXES RECEIVABLE	726,880.00	741,585.00
Total Assets		774,904.75	824,404.54
*** Liabilities ***			
215-00000-21100	ACCOUNTS PAYABLE	5,218.34	8,217.01
215-00000-21700	ACCRUED PAYROLL	24,404.18	25,223.44
215-00000-26600	DEF INFLOW - PROPERTY TAXES	726,880.00	741,585.00
Total Liabilities		756,502.52	775,025.45
*** Fund Balance ***			
215-00000-39600	FUND BALANCE RESTRICTED	18,402.23	18,402.23
Total Fund Balance		18,402.23	18,402.23
Beginning Fund Balance			18,402.23
Net of Revenues VS Expenditures			30,976.86
Ending Fund Balance			49,379.09
Total Liabilities And Fund Balance			824,404.54

Ending fund balance is approximately 0.6 months of budgeted expenditures.

GL NUMBER	DESCRIPTION	2023		ACTIVITY FOR		YTD BALANCE	PRORATED	% BGDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)			
Fund 215 - LIBRARY FUND								
Dept 00000 - BALANCE SHEET								
Account Type: Revenue								
PROPERTY TAX OPERATIONS								
215-00000-4110	PROPERTY TAX - OPERATIONS	726,880.00	0.00	0.00	0.00	0.00	0.00	0.00
	PROPERTY TAX OPERATIONS	726,880.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES								
215-00000-43720	DANE COUNTY SERVICE FEES	249,910.00	0.00	0.00	0.00	0.00	0.00	0.00
	INTERGOVERNMENTAL REVENUES	249,910.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICE								
215-00000-46710	LIBRARY FEES	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
215-00000-46712	COPY MACHINE	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00
	PUBLIC CHARGES FOR SERVICE	6,500.00	0.00	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL CHARGES FOR								
215-00000-47301	CHARGES TO DANE COUNTY	14,979.00	0.00	0.00	0.00	0.00	0.00	0.00
	INTERGOVERNMENTAL CHARGES FOR	14,979.00	0.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE								
215-00000-48110	INTEREST INCOME	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	MISCELLANEOUS REVENUE	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue:		999,269.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 00000 - BALANCE SHEET		999,269.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 55110 - LIBRARY								
Account Type: Revenue								
PROPERTY TAX OPERATIONS								
215-55110-4110	PROPERTY TAX - OPERATIONS	0.00	726,880.00	60,573.37	726,880.00	(726,880.00)	100.00	100.00
	PROPERTY TAX OPERATIONS	0.00	726,880.00	60,573.37	726,880.00	726,880.00	100.00	100.00
INTERGOVERNMENTAL REVENUES								
215-55110-43315	FEDERAL GRANTS	0.00	0.00	0.00	279.45	0.00	0.00	100.00
215-55110-43720	DANE COUNTY SERVICE FEES	0.00	249,910.00	0.00	249,910.00	(249,910.00)	100.00	100.00
215-55110-43725	OTHER COUNTIES SERVICE FEES	0.00	14,979.00	0.00	14,980.43	(14,979.00)	100.01	100.01
	INTERGOVERNMENTAL REVENUES	0.00	264,889.00	0.00	265,169.88	264,889.00	100.11	100.11
PUBLIC CHARGES FOR SERVICE								
215-55110-46110	MISC. REVENUE	0.00	0.00	106.18	2,182.63	0.00	100.00	100.00
215-55110-46710	LIBRARY FEES	0.00	4,000.00	344.62	4,282.27	(4,000.00)	107.06	107.06
215-55110-46712	COPY MACHINE	0.00	2,500.00	593.30	4,650.30	(2,500.00)	186.01	186.01
	PUBLIC CHARGES FOR SERVICE	0.00	6,500.00	1,044.10	11,115.20	6,500.00	171.00	171.00
INTERGOVERNMENTAL CHARGES FOR								
215-55110-47302	CHARGES TO MUNICIPALITIES	0.00	0.00	0.00	239.82	0.00	100.00	100.00
	INTERGOVERNMENTAL CHARGES FOR	0.00	0.00	0.00	239.82	0.00	100.00	100.00

Similar to other city departments, the revenue accounts were transferred from Dept 00000 to Dept 55110 to match revenues and expenditures for better reporting.

GL NUMBER	DESCRIPTION	2023		ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	PRORATED BUDGET	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 215 - LIBRARY FUND							
MISCELLANEOUS REVENUE	INTEREST INCOME	0.00	1,000.00	258.86	3,543.20	(1,000.00)	354.32
MISCELLANEOUS REVENUE		0.00	1,000.00	258.86	3,543.20	1,000.00	354.32
OTHER FINANCING SOURCES							
215-55110-49210	TRANSFER IN - GENERAL FUND	0.00	19,480.00	0.00	19,480.00	(19,480.00)	100.00
OTHER FINANCING SOURCES	Employee market adjust \$8,227		19,480.00	0.00	19,480.00	19,480.00	100.00
	Employee retirement \$11,253						
	Total transfer \$19,480						
Total Revenue:		0.00	1,018,749.00	61,876.33	1,026,428.10	1,018,749.00	100.75
Account Type: Expenditure							
WAGES							
215-55110-50110	SALARIES	90,227.00	90,227.00	7,074.40	90,230.44	90,227.00	100.00
215-55110-50120	WAGES	425,417.00	431,524.00	31,207.84	402,162.93	431,524.00	93.20
215-55110-50127	WAGES - PART TIME	77,147.00	78,297.00	7,915.53	87,708.71	78,297.00	112.02
215-55110-50128	SUNDAY HOURS	0.00	8,840.00	746.30	8,158.07	9,840.00	92.29
215-55110-50128-20500000	SUNDAY HOURS	8,840.00	0.00	0.00	0.00	0.00	0.00
215-55110-50129	WAGES - LONGEVITY	7,600.00	7,600.00	0.00	4,581.25	7,600.00	60.28
WAGES		609,231.00	616,488.00	46,944.07	592,841.40	616,488.00	96.16
BENEFITS							
215-55110-50160	FICA TAXES	46,606.00	47,161.00	3,387.79	43,125.09	47,161.00	91.44
215-55110-50161	WRS - GENERAL	30,344.00	30,759.00	2,301.48	30,653.02	30,759.00	99.66
215-55110-50163	HEALTH INSURANCE	115,000.00	115,000.00	8,819.62	113,181.98	115,000.00	98.42
215-55110-50164	DENTAL INSURANCE	6,777.00	6,777.00	(427.28)	5,801.63	6,777.00	85.61
215-55110-50165	LIFE INSURANCE	211.00	211.00	83.35	1,088.55	211.00	515.90
215-55110-50169	HSA RETIREMENT PAYOUT	0.00	11,253.00	0.00	11,253.00	11,253.00	100.00
BENEFITS		198,938.00	211,161.00	14,164.96	205,103.27	211,161.00	97.13
OPERATIONAL							
215-55110-50211	POSTAGE	1,000.00	1,000.00	131.50	976.18	1,000.00	97.62
215-55110-50212	TRAVEL/CONFERENCE	1,600.00	1,600.00	24.00	1,690.45	1,600.00	105.65
215-55110-50213	SALES TAX	0.00	0.00	24.72	183.45	0.00	100.00
215-55110-50216	OUTSIDE SERVICES/CONTRACTS-2	200.00	200.00	0.00	272.00	200.00	136.00
215-55110-50217	OUTSIDE SERVICES/CONTRACTS-3	300.00	300.00	0.00	0.00	300.00	0.00
215-55110-50220	UTILITIES	21,000.00	21,000.00	2,283.66	19,527.16	21,000.00	92.99
215-55110-50221	UTILITIES-BUILDING 2	6,000.00	6,000.00	1,360.75	5,717.99	6,000.00	95.30
215-55110-50240	EQUIPMENT MAINTENANCE	2,800.00	2,800.00	512.31	3,632.55	2,800.00	129.73
215-55110-50250	REPAIR & MAINTENANCE	9,000.00	9,000.00	554.12	15,872.88	9,000.00	176.37
215-55110-50289	TECHNOLOGY COSTS	56,000.00	56,000.00	102.72	53,981.31	56,000.00	96.40
215-55110-50300	MISC EXPENSES	500.00	500.00	8.50	502.67	500.00	100.53
215-55110-50303	PROGRAMS/PUBLICITY	4,500.00	4,500.00	249.00	4,504.12	4,500.00	100.09
215-55110-50320	DUES AND SUBSCRIPTIONS	600.00	600.00	200.00	375.00	600.00	62.50
215-55110-50326	PERIODICALS	5,400.00	5,400.00	0.00	4,449.57	5,400.00	82.40
215-55110-50327	E-RESOURCES	12,000.00	12,000.00	0.00	11,834.02	12,000.00	99.62
215-55110-50328	AUDIO VISUAL	9,000.00	9,000.00	639.22	8,806.72	9,000.00	97.85
215-55110-50329	BOOKS	50,000.00	50,000.00	4,564.57	51,083.22	50,000.00	102.17
215-55110-50340	OPERATING EXPENSES	5,000.00	5,000.00	1,361.81	5,746.29	5,000.00	114.93
215-55110-50341	OPERATING EXPENSES-SPECIALIZED-1	200.00	200.00	49.99	73.92	200.00	36.96
215-55110-50342	OPERATING EXPENSES-SPECIALIZED-2	6,000.00	6,000.00	657.82	6,581.85	6,000.00	109.70
215-55110-50409	COMPUTER EQUIPMENT (NONCAPITAL)	0.00	0.00	577.55	609.99	0.00	100.00
215-55110-50444	NON-COLLECTION DAMAGE CHARGES	0.00	0.00	53.29	1,085.23	0.00	100.00
OPERATIONAL		191,100.00	191,100.00	13,355.53	197,506.57	191,100.00	103.35

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	PRORATED BUDGET	% BDGT USED
Fund 215 - LIBRARY FUND							
CAPITAL OUTLAY							
215-55110-50810	CAPITAL-EQUIPMENT	0.00	0.00	(577.55)	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	(577.55)	0.00	0.00	0.00
Total Expenditure:							
		999,269.00	1,018,749.00	73,887.01	995,451.24	1,018,749.00	97.71
Net - Dept 55110 - LIBRARY							
		(999,269.00)	0.00	(12,010.68)	30,976.86	0.00	
Fund 215 - LIBRARY FUND:							
TOTAL REVENUES							
		999,269.00	1,018,749.00	61,876.33	1,026,428.10	1,018,749.00	100.75
TOTAL EXPENDITURES							
		999,269.00	1,018,749.00	73,887.01	995,451.24	1,018,749.00	97.71
NET OF REVENUES & EXPENDITURES							
		0.00	0.00	(12,010.68)	30,976.86	0.00	100.00

Fund 217 LIBRARY SPECIAL GIFT FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
217-00000-11100	PRIMARY CHECKING	63,945.57	70,912.88
217-00000-11102	US BANK - CC	847.40	1,166.80
217-00000-11302	WISC INVESTMENT FUND	200,297.55	261,130.21
217-00000-12550	PREPAID EXPENSES	0.00	2,083.34
217-00000-13012	RECEIVABLES-PRIOR YEAR	4,418.85	1,615.71
Total Assets		269,509.37	336,908.94
*** Liabilities ***			
217-00000-21100	ACCOUNTS PAYABLE	3,406.79	8,162.19
Total Liabilities		3,406.79	8,162.19
*** Fund Balance ***			
217-00000-34000	FUND BALANCE-DESIGNATED	1,746.17	0.00
217-00000-39600	FUND BALANCE RESTRICTED	264,356.41	266,102.58
Total Fund Balance		266,102.58	266,102.58
Beginning Fund Balance			266,102.58
Net of Revenues VS Expenditures			62,644.17
Ending Fund Balance			328,746.75
Total Liabilities And Fund Balance			336,908.94

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	PRORATED BUDGET	% BGT USED
Fund 217 - LIBRARY SPECIAL GIFT FUND							
Dept 00000 - BALANCE SHEET							
Account Type: Revenue							
217-00000-48110	INTEREST INCOME	1,000.00	0.00	0.00	0.00	0.00	0.00
217-00000-48500	DONATIONS - DESIGNATED	60,000.00	0.00	0.00	0.00	0.00	0.00
217-00000-49910	FUND BAL APPLIED - TAX LEVY	(11,000.00)	0.00	0.00	0.00	0.00	0.00
Total Revenue:		50,000.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 00000 - BALANCE SHEET							
50,000.00							
Dept 55110 - LIBRARY							
Account Type: Revenue							
217-55110-48110	INTEREST INCOME	0.00	1,000.00	1,320.26	12,290.07	(1,000.00)	1,229.01
217-55110-48500	DONATIONS	0.00	100,944.00	62,448.87	141,298.20	(100,944.00)	139.98
217-55110-49910	FUND BAL APPLIED - TAX LEVY	0.00	(11,000.00)	0.00	0.00	11,000.00	0.00
Total Revenue:		0.00	90,944.00	63,769.13	153,588.27	90,944.00	168.88
Account Type: Expenditure							
217-55110-50500	DESIGNATED	50,000.00	89,944.00	9,882.15	90,207.16	89,944.00	100.29
217-55110-50501	UNDESIGNATED	0.00	1,000.00	103.59	736.94	1,000.00	73.69
Total Expenditure:		50,000.00	90,944.00	9,985.74	90,944.10	90,944.00	100.00
Net - Dept 55110 - LIBRARY							
(50,000.00)							
Fund 217 - LIBRARY SPECIAL GIFT FUND:							
TOTAL REVENUES							
TOTAL EXPENDITURES							
NET OF REVENUES & EXPENDITURES							
50,000.00							
50,000.00							
0.00							
63,769.13							
9,985.74							
53,783.39							
90,944.00							
90,944.00							
0.00							
62,644.17							
0.00							
153,588.27							
90,944.10							
62,644.17							
0.00							
90,944.00							
50,944.00							
168.88							
100.00							
100.00							

While Wis. Stat. Chapter 43 gives the Library Board control of monies placed into the Library Fund(s), the City still has to comply with Wis. Stat. 65.06 that indicates "no money may be expended...by the city or any department unless otherwise specifically authorized by law during the budget period in excess of amounts specified..."

The library requested the "we have always done it this way" amount of \$50,000 for expenditures and the adopted budget included this figure. However, the department spent \$40,944 more than authorized in the budget. A resolution was done as part of the year end process by the Common Council to amend the budget to comply with Wis. Stat. 65.06.



STOUGHTON
PUBLIC LIBRARY

CHECKOUTS

2024

2023-2024

MO.	2020	2021	2022	2023	PRINT	AV	e-RES	TOTAL	%CHANGE
JAN	17,549	11,232	17,665	18,072	11,074	2,765	5,343	19,182	8.59%
FEB	16,865	11,241	16,644	16,384	10,885	2,637	4,548	18,070	8.57%
MAR	12,295	14,070	18,440	19,521	11,756	2,982	5,168	19,906	7.95%
APR	3,419	11,899	17,721	17,196				0	-100.00%
MAY	5,464	12,363	16,012	16,985				0	-100.00%
JUN	6,062	16,371	18,553	18,928				0	-100.00%
JUL	8,941	17,776	18,278	19,932				0	-100.00%
AUG	11,848	17,389	19,112	18,944				0	-100.00%
SEP	11,029	15,337	16,010	17,304				0	-100.00%
OCT	11,652	16,052	16,050	18,318				0	-100.00%
NOV	11,205	14,952	15,972	17,970				0	-100.00%
DEC	10,939	14,282	15,445	18,279				0	-100.00%
TOTAL	127,268	172,964	205,902	217,833	33,715	8,384	15,059	57,158	-72.24%
AVG	10,606	14,414	17,159	18,153	11,238	2,795	5,020	19,053	11.04%

COMPUTER USE

2024 COMPUTER LOGINS BY TYPE

2023-24

MO.	2020	2021	2022	2023	AD	CAT/DB	CH	TOTAL	%CHANGE
JAN	1,966	440	882	1,082	322	82	37	441	-50.00%
FEB	1,823	800	764	771	320	18	39	377	-50.65%
MAR	1,225	838	893	825	394	506	67	967	8.29%
APR	371	1,687	1,104	611				0	-100.00%
MAY	257	1,328	596	761				0	-100.00%
JUN	248	1,336	756	881				0	-100.00%
JUL	248	1,086	721	784				0	-100.00%
AUG	322	1,177	956	1,116				0	-100.00%
SEP	372	749	669	635				0	-100.00%
OCT	642	1,215	731	903				0	-100.00%
NOV	577	1,277	957	1,240				0	-100.00%
DEC	566	948	768	893				0	-100.00%
TOTAL	25,783	12,881	9,797	10,502	1,036	606	143	1,785	-81.78%
AVG	2,149	1,073	816	875	345	202	48	595	-27.12%

Stoughton Public Library Statistics
for March 2024

LOANED THROUGH DELIVERY						2023-24
MO.	2020	2021	2022	2023	2024	%CHANGE
JAN	8,441	8,985	8,763	8,484	8,569	1.00%
FEB	6,447	8,737	8,082	8,030	8,336	3.81%
MAR	3,521	11,069	8,866	9,137	8,530	-6.64%
APR	147	8,709	7,975	7,896		-100.00%
MAY	537	8,359	7,468	7,501		-100.00%
JUN	1,687	8,151	7,563	8,038		-100.00%
JUL	3,724	8,076	7,647	7,858		-100.00%
AUG	4,169	8,012	8,267	8,272		-100.00%
SEP	3,945	8,080	7,695	7,802		-100.00%
OCT	5,759	7,885	8,003	8,374		-100.00%
NOV	7,354	7,804	7,992	7,976		-100.00%
DEC	8,886	8,033	7,298	7,481		-100.00%
TOTAL	54,617	101,900	95,619	96,849		-100.00%
AVG	4,551	8,492	7,968	8,071		-100.00%

BORROWED THROUGH DELIVERY						2023-24
MO.	2020	2021	2022	2023	2024	%CHANGE
JAN	4,934	5,543	5,756	5,632	5,257	-6.66%
FEB	4,533	5,741	5,121	4,964	4,907	-1.15%
MAR	2,422	6,887	5,701	5,454	5,384	-1.28%
APR	10	5,953	5,452	4,972		-100.00%
MAY	301	5,048	5,031	4,826		-100.00%
JUN	1,082	5,153	5,290	4,607		-100.00%
JUL	2,482	4,963	4,819	5,039		-100.00%
AUG	4,097	5,148	4,897	5,155		-100.00%
SEP	3,659	5,440	4,569	4,899		-100.00%
OCT	4,148	5,254	4,519	5,161		-100.00%
NOV	4,659	4,925	4,541	4,930		-100.00%
DEC	5,302	5,104	4,469	4,980		-100.00%
TOTAL	37,629	65,159	60,165	60,619		-100.00%
AVG	3,136	5,430	5,014	5,052		-100.00%

WIRELESS USE						2023-24
MO.	2020	2021	2022	2023	2024	%CHANGE
JAN	12,924	920	1,341	1,830	1,677	-8.36%
FEB	14,614	875	1,269	1,801	1,806	0.28%
MAR	8,647	1,003	1,643	2,152	1,895	-11.94%
APR	1,913	1,033	1,711	2,187		-100.00%
MAY	2,596	1,378	2,170	3,041		-100.00%
JUN	2,712	1,286	1,775	2,161		-100.00%
JUL	1,026	1,412	1,917	2,623		-100.00%
AUG	804	1,253	2,138	2,155		-100.00%
SEP	975	1,312	2,243	2,184		-100.00%
OCT	890	1,677	2,231	2,310		-100.00%
NOV	987	1,499	1,961	2,213		-100.00%
DEC	1,136	1,545	1,801	2,147		-100.00%
TOTAL	49,224	15,193	22,200	26,804		-100.00%
AVG	4,102	1,266	1,850	2,234		-100.00%

DOOR COUNT						2022-23
MO.	2020	2021	2022	2023	2024	%CHANGE
JAN	9,428	0	5,425	7,504	6,975	-7.05%
FEB	9,248	0	5,826	7,000	7,545	7.79%
MAR	5,086	0	6,385	8,810	8,212	-6.79%
APR	0	0	6,482	7,634		-100.00%
MAY	0	1,462	8,119	10,109		-100.00%
JUN	0	4,155	7,296	8,237		-100.00%
JUL	0	5,158	7,301	7,810		-100.00%
AUG	0	4,809	7,900	8,125		-100.00%
SEP	0	4,915	7,135	6,832		-100.00%
OCT	0	6,061	7,696	7,776		-100.00%
NOV	0	5,620	7,126	7,525		-100.00%
DEC	0	5,280	6,188	7,308		-100.00%
TOTAL	23,762	37,460	82,879	94,670		-100.00%
AVG	1,980	3,122	6,907	7,889		-100.00%

June 2020: SCLS has changed the way they collect this stat

SELF-CHECKOUTS						%TOTAL
MO.	2020	2021	2022	2023	2024	%TOTAL
JAN	9,767	0	8,190	9,342	8,942	64.61%
FEB	8,903	0	8,181	8,344	9,063	67.02%
MAR	6,581	0	9,086	10,361	10,155	68.90%
APR	0	0	8,378	7,993		
MAY	0	1,146	7,100	7,931		
JUN	0	6,690	9,544	8,729		
JUL	0	7,053	9,276	9,658		
AUG	0	6,585	9,707	9,193		
SEP	0	7,210	7,646	8,252		
OCT	0	7,254	7,424	8,826		
NOV	0	7,417	7,912	n/a		
DEC	0	7,176	6,908	6,776		
TOTAL	25,251	50,531	99,352	95,405		
AVG	2,104	4,211	8,279	8,673		

WEBSITE PAGEVIEWS						2023-24
MO.	2020	2021	2022	2023	2024	%CHANGE
JAN	8,665	3,984	4,695	4,486	5,363	19.55%
FEB	7,613	3,952	3,751	3,912	4,815	23.08%
MAR	6,859	4,998	3,968	5,152	5,727	11.16%
APR	5,865	4,701	4,268	4,816		-100.00%
MAY	7,089	4,092	4,008	4,528		-100.00%
JUN	7,455	4,818	3,954	5,323		-100.00%
JUL	7,459	4,206	4,768	4,991		-100.00%
AUG	7,620	3,936	3,915	4,874		-100.00%
SEP	6,180	3,448	3,501	4,173		-100.00%
OCT	7,858	3,471	3,342	4,178		-100.00%
NOV	6,349	3,457	3,609	4,312		-100.00%
DEC	8,174	3,519	3,352	4,337		-100.00%
TOTAL	87,186	48,582	47,131	55,082		-100.00%
AVG	7,266	4,049	3,928	4,590		-100.00%

Programming Statistics
for March 2024

		March Programs		Number of Participants					
Date	Platform	Event	0-5	6-11	Teen	Adult	All Ages		
3/1/2024	Carnegie Room	Indoor Play Time	15						
3/2/2024	Public Works	Rain Barrels (Rock River Coalition, AH, SB)					45		
3/3/2024	Stoughton Yoga	Yoga Sundays (AB)				15			
3/4/2024	Carnegie Room	Story Time (MO)	45						
3/4/2024	Carnegie Room	STAB (CS)			3				
3/5/2024	Carnegie Room	Baby Story Time (DF)	13						
3/5/2024	Carnegie Room	Graphic Novel Book Club (MO)		9					
3/6/2024	St. Ann's Preschool	Outreach Story Time (AMH)	17						
3/6/2024	Online asynchronous	Views of Climate Reality video from 2/6/24				52			
3/6/2024	Carnegie Room	The Foundation (volunteer Richard MacDonald)				6			
3/6/2024	Online live	LSC: Nina Totenberg				25			
3/6/2024	Carnegie Room	Kids' Beat Saber (MO)		17					
3/7/2024	Carnegie Room	Story Time (MO)	23						
3/7/2024	Carnegie Room	Teen gaming (MO)			11				
3/7/2024	Sr. Center Annex	Adult Craft Club - Perler Beads (SB, AH)				16			
3/9/2024	Carnegie Room	Cooking Demo w/ Huma Siddiqui (AB)				15			
3/11/2024	Carnegie Room	Story Time (MO)	21						
3/12/2024	Carnegie Room	Baby Story Time (DF)	13						
3/12/2024	Carnegie Room	Writing group (volunteers)				7			
3/13/2024	Headstart Preschool	Outreach Story Time (AMH)	14						
3/13/2024	Carnegie Room	Pokemon (MO)		15					
3/14/2024	Learning Tree Preschool	Outreach Story Time (AMH)	25						
3/14/2024	Learning Tree Preschool	Outreach Story Time (AMH)	19						
3/14/2024	Carnegie Room	Story Time (MO)	23						
3/14/2024	Carnegie Room	Teen collage (CS)			17				
3/14/2024	Online live	LSC: Christopher Paolini				0			
3/15/2024	Carnegie Room	Indoor Play Time	12						
3/16/2024	Carnegie Room	Lego Time (DF)		15					
3/17/2024	Library	Friends of the Library Mini Golf (JR, Friends)					183		
3/18/2024	Carnegie Room	A Day in the Life with Heartland Farm Sanctuary (MO)				12			
3/19/2024	Pumpkin Patch Preschool	Outreach Story Time (AMH)	19						
3/19/2024	Pumpkin Patch Preschool	Outreach Story Time (AMH)	20						
3/19/2024	Pumpkin Patch Preschool	Outreach Story Time (AMH)	17						
3/19/2024	Pumpkin Patch Preschool	Outreach Story Time (AMH)	18						

Director's Report

April 17, 2024



Library news:

- On March 21, I attended the quarterly meeting of South Central Library System Directors, held remotely via Zoom. Topics of discussion included: a report from Delivery Services Coordinator Corey Baumann about staffing changes and efficiencies created by the move to the new SCLS headquarters; a preview of the 2025 SCLS budget, including rates for technology and Integrated Library System (ILS) fees; a preview of continuing education opportunities available in 2024, including Trustee Training Week (Aug 19-23) and Tech Days (September); and an update on new reporting requirements for the 2024 Annual Report to the DPI.
- On April 2, we hosted a lecture by UW astronomy professor Jim Lattis in collaboration with UW-Madison's BadgerTalks (badgertalks.wisc.edu). Professor Lattis explained the celestial mechanics behind solar and lunar eclipses and offered tips for safely viewing the solar eclipse on Monday, April 8. Despite having to pivot to a virtual Zoom event at last minute due to inclement weather, we had a great turnout for this talk.
- I met with Public Works Director Brett Hebert on April 3 to discuss the upcoming Fourth Street construction project, scheduled to begin shortly after the July 4th holiday. Police Chief Dan Jenks and Fire/EMS Chief Josh Ripp were also at the meeting because their departments will be significantly impacted by the road closure. Director Hebert will be setting up meetings with the main contractor, Fischer Excavating, in the coming months to firm up the timeline. Our goal is to work closely with the contractor to minimize disruption to library operations as much as possible through planning and good communication.
- On the evening of April 3 I again hosted the monthly meeting of The Foundation, the library's science fiction and fantasy book group. Former Director Richard MacDonald and I have been sharing lead facilitator duties for the group since early-2020.

- On April 4, I attended the annual **Chamber of Commerce Business Expo** at the Mandt Center. Just like in past years, it was heartening to hear directly from community members just how much they value their library. Trustee Kristin Rosenberg joined me in staffing the library table.



- On April 11, I attended a presentation for the Stoughton Downtown Merchants Association given by Gwen Drury, a consultant who runs Growing Interaction, LLC, a company that helps organizations plan spaces so that people interact with them in intentional ways. Gwen is a Stoughton resident has worked on numerous projects for UW-Madison's campus, including Memorial Union, Union South, and the Wisconsin Institute for Discovery. In her presentation, she introduced the concept of Socially Ergonomic Environmental Design (SEED) and how it might be applied to thinking about downtown Stoughton as a community hub.

Stoughton Area Community Foundation Fund Report

The report for the period Feb 24 – Mar 28 shows an increase in value of \$839.28 to the account because of market conditions. The overall value of the account as of Mar 28 is \$28,727.92.

Youth Services (from Mary Ostrander)

- Mary made the Blueey decorations for the library-sponsored hole for the Friends' "Hole Lot of Fun" mini-golf fundraiser on March 17. Sarah B. and Robin decorated the hole the day of the event.
- About 60 kindergarteners from Sandhill visited the library on Thursday, March 21. Mary did story times for the different classes and Cynthia helped out by giving library tours.
- Anna held a **Paw Patrol Story Time** on Monday, March 25 during Spring Break. It was popular and full of Paw Patrol fans.
- Anna ran two Paw Patrol Escape Rooms during Spring break on Tuesday, March 26. The younger kids loved the opportunity to try an escape room.
- Mary provided materials for the Eyes of Hope gardening group meeting on March 27. She plans on working with the group to present story times this summer.
- 60 people came to make beaded spiral sun catchers on March 27.
- Anna hosted an adorable Dance Party geared to ages 2-7 on March 28.
- Anna, Diane, and Mary finished weeding Children's non-fiction, early readers non-fiction, and early readers fiction. All of those collections look much nicer.



- Sarah attended the bonus sessions of Stitches, our fiber-arts club for ages 8-16, on March 20 and April 3 along with Children’s Librarian Mary Ostrander and Library Assistant Cindy Knapton. (Stitches was originally scheduled to meet once a month, but extra sessions have been added due to popular demand.)
- On April 2, Sarah, Library Assistant Zi Wei Thompson-Eagan, and Gini Skarda from the City’s Human Resources Department conducted 5 interviews for the grant-funded Tech Services LTE we are hiring to complete the RFID tagging project. We received 13 applicants and the 5 we interviewed were all so wonderful it was a difficult decision. Ultimately, after consulting with HR, we decided to split the 12-hour/week position into two, offering it to Jen Holman-Dodds and Erin Mears. Jen and Erin already work at the library as shelver and substitute, respectively, and they are looking forward to the additional hours. Sarah will be meeting with them soon to design a plan for the project.

Circulation Services (from Robin Behringer)

- The Circulation Team met on March 26 to discuss upcoming projects and review department procedures. The Shelver Team met on March 27. Adult Services Library Assistant Amy Hynek was the guest speaker for the “staff connections” portion of the meeting this month.
- On March 27, Robin attended the virtual Circulation Refresher presented by South Central Library System. This month’s topic was on various Circulation-related reports. Robin will work through the list of reports and determine which ones should be run on a regular basis.
- Robin met with each of the Shelves the week of April 1 to give them their annual performance reviews. All of the Shelves are performing at top levels and the team operates very smoothly. Not only do they get all their daily tasks done, but they also find time to help out with other projects.

The Circulation Assistants are working on their own performance reviews and Robin will meet with each of them in the coming weeks.

- On April 1, Robin attended a virtual meeting regarding the **Dane County Library**



Service's joint pilot program with American Players Theatre to allow Dane County library patrons to "check out" tickets to APT shows. Robin will work with Amanda and Sarah B. to prepare the materials, marketing, etc. The program is scheduled to begin May 15.

- Over the past couple of months, Robin has been working on various serials projects, including the annual subscription renewal, plans to re-organize the magazine shelves, and a re-vamp of the Adopt-a-Magazine program.

Adult & Teen Services (from Amanda Bosky)

- Teen Services Assistant Cynthia Schlegel's teen programs for the month included: Collage, Perler Beads, and Gaming (with Mary Ostrander),
- Adult Services Librarian Amanda Bosky and Jim have been busy with a newspaper digitizing project, which has involved lots of conversations with folks at the Wisconsin Historical Society and Newspapers.com. We are excited to get the wheels turning on making historic editions of the Stoughton Courier Hub searchable online, rather than requiring a manual search through our microfilm readers.
- Amanda joined the South Central Library System's Inter-Library Loan Committee and attended her first meeting on March 26. This committee is made up of staff from various SCLS libraries who gather via Zoom a few times a year to discuss best practices for inter- and outer-library loan policies and procedures.
- We hosted our third genealogy program with **Dana Kelly from the Norwegian American Genealogical Library in Madison.** Dana provided an in-depth presentation about using DNA results to fill in gaps in your family tree. 14 people attended.
- Our Virtual Author Visits are increasing in popularity, especially for talks from authors of nonfiction titles. 25 people watched the live presentation from Nina Totenberg on Ruth Bader Ginsburg.



- Adult Services Assistant Amy Hynek led Page Turners in March, attended the March Shelters' Meeting as a special guest, co-hosted Adult Craft Club in April, and also planned and presented **the Hoo's Woods Raptor program on April 6**. 90 people attended to see three birds of prey in person and learn about these magnificent animals from Dianne Moller. Many thanks to the Bryant Foundation for funding this program as well as educational giveaway prizes.
- On Monday, April 7, Mary, Jim, and Amanda handed out 150 additional pairs of free eclipse glasses at Rotary Park and **joined 200 people to observe the eclipse around 2:00 PM**.



Looking Back from *The Stoughton Hub*

July 30, 1917

Library War Service

The American Library Association has been asked by the war department to be responsible for providing adequate library facilities at all cantonments and camps. Thousands of books are needed at once to meet the requirements of officers and men at all of these points. These men need intellectual and moral stimulus as well as good physical care. Through the many public libraries in this country, collections of books will be made and sent to such agencies as have facilities for distributing books in the camps. Any one who has books of fiction, travel, history, technical books or foreign language study books (especially French grammars and dictionaries) or who is willing to donate money for the purchase of any books should consult the librarian at once. Poorly printed, uninteresting and out of date books are not worth shipping. The type should be clear and books in fairly good condition. Books of good stories are most desirable, such as stories of adventure, the sea, detective, humorous and collections of short stories. Such authors as Kipling, Doyle, O. Henry, McCutcheon, Tarkington, F.H. Smith, Oppenheim, Stockton, Zane Grey, etc. are very popular with men.



**Stoughton Public Library
Board of Trustees Planning Committee Meeting
Tuesday, April 9, at 5:30 PM**

****Please Note: This meeting was held remotely via Zoom.**

MINUTES

Present: Jean Ligocki, Sharon Meilahn Bartlett (Chair)

Also present: Library Director Jim Ramsey

Absent: Teri LeSage, Siri Vienneau

1. Meeting called to order by Meilahn Bartlett at 5:35 PM
2. **Review of Agenda** – Agenda reviewed and accepted by consensus.
3. **Review/Approve Minutes of March 5, 2024 *** - Minutes reviewed and approved by consensus.
4. **Discussion of results of 2024 Board Self-Evaluation** – Discussion ensued as to how many trustees had completed the assessment. Meilahn Bartlett reported that 8 had completed it. Meilahn Bartlett shared the results of the assessment. Overall, the responses were very encouraging. A few respondents answered “sometimes” or “not sure” to questions about knowledge or training, but no one answered “rarely” or “never” to any of the questions. Ligocki commented that she thought Board meetings run very efficiently and smoothly, especially since the introduction of the consent agenda for routine items that do not require discussion.

Discussion turned to the issue of diversity on the Board, inspired by a response to the survey which indicated the Board should do more to reflect the diversity of the community. A general discussion of board recruitment and turnover ensued.

Meilahn Bartlett suggested putting the following question to the Board: Does the Board reflect the diversity of our community and how do we define diversity? She also stated that perhaps a web-based assessment, similar to the Board Self-Assessment, might be a better way to collect this information. Ligocki spoke in favor of both. Meilahn Bartlett

suggested that the Board's Personnel Committee could take this on because it involves Board personnel.

Meilahn Bartlett reported that she may not be at the Board meeting next week, 4/17, and asked Ligocki to lead the discussion of the self-assessment. Ligocki agreed. Meilahn Bartlett will send her notes on the results of the assessment.

- 5. Discussion of timeline for committee's 2024 Library Board Goal: Review of progress on 2023-2026 Library Strategic Plan** – Ramsey presented on the draft document he created listing the library's progress towards goals outlined in the Strategic Plan. He asked when would be an appropriate time to share this with the Board. Meilahn Bartlett responded that the May meeting would be a good time. Meilahn Bartlett stated that the standing committees should be encouraged to think about how the goals in the plan intersect with their committee work, if applicable. She stated that she felt the annotated plan was ready to be presented to the Board in its current form. Consensus agreed. Ligocki asked if Ramsey could identify specific programs over the past year that met Goal Area 2, Action/Initiative 1. Ramsey replied that he could supply this information.

Ligocki asked when/if the plan should be presented to Council. Discussion ensued as to the best way to communicate the Strategic Plan to various stakeholders and decision makers. Consensus emerged that it would be important to reference the plan when asking for additional personnel in the next budget cycle. There was also consensus that the committee would like to get LeSage's thoughts on the annotated document before proceeding. Ramsey described sharing the plan with Mayor Swadley last month and expressed support for the idea of sharing the plan with Council in relation to the library's 2025 personnel requests.

- 6. Schedule next meeting** – Discussion ensued regarding the scheduling of a meeting in early May. Meilahn Bartlett offered to reach out to LeSage to ask if either May 6 or May 8 at either 5:30 or 6:30 would work.
- 7. Meeting adjourned by consensus at 6:41 PM.**

Minutes taken by Jim Ramsey

*Indicates a potential action item

Sent to Planning Committee:

Teri LeSage
Jean Ligocki

Sharon Meilahn Bartlett
Siri Vienneau

Cc:
Ken Axe
Amy Ketterer

Lora Klitzke
Erin Meinholz
Kristin Rosenberg
Dayna Verstegen

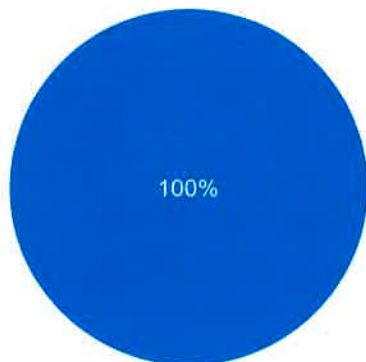
2024 Library Board Self-Assessment

8 responses

The Board is well informed of all issues facing the Library and issues regarding library governance.



8 responses

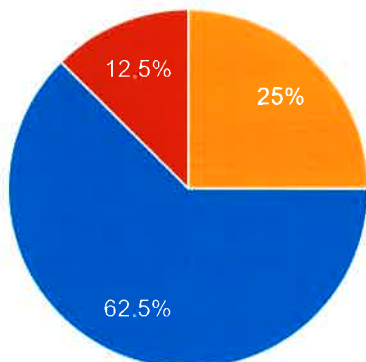


- Yes
- Sometimes
- Not sure
- Rarely
- Never

The Board receives appropriate ongoing training.



8 responses

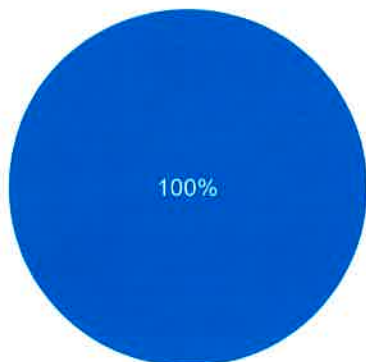


- Yes
- Sometimes
- Not sure
- Rarely
- Never

Committee work is communicated effectively to the whole Board.



8 responses



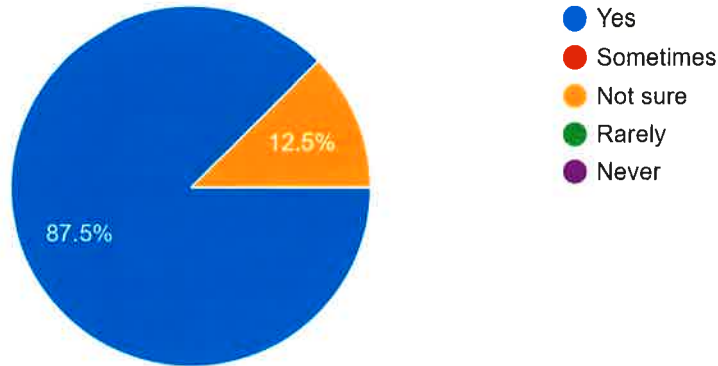
- Yes
- Sometimes
- Not sure
- Rarely
- Never



Board and committee meetings are of appropriate length and frequency to enable full consideration of issues.



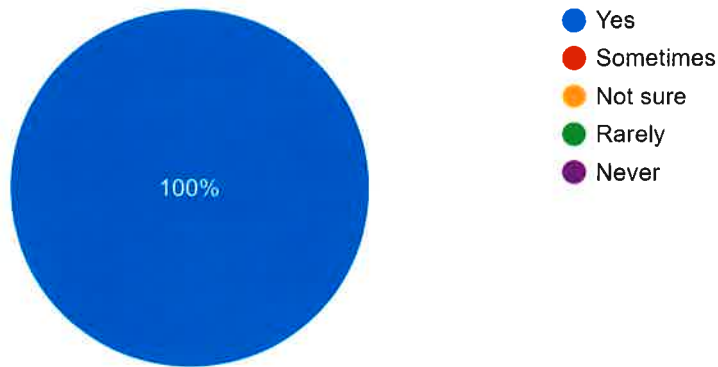
8 responses



Board and committee meetings are focused on issues of library governance.



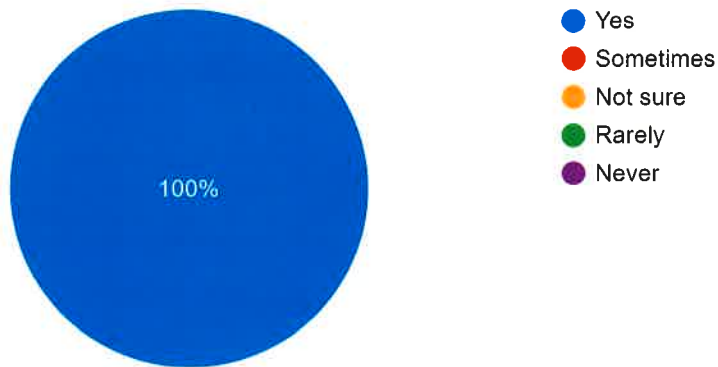
8 responses



There is a clear distinction between the Board's governance role and the Library director's management role.



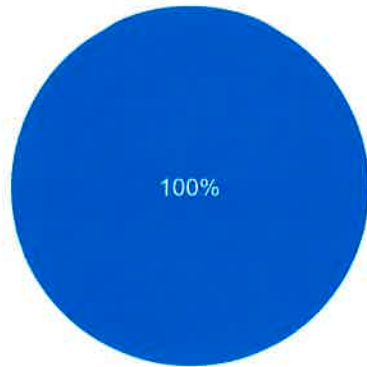
8 responses





The expectations and concerns of the Board are effectively communicated with the Library director.

8 responses

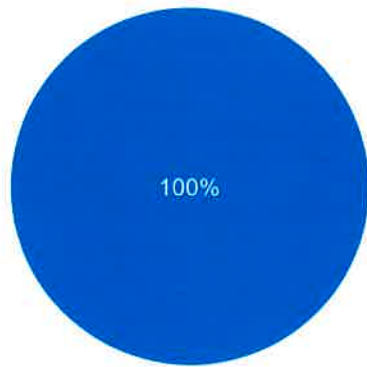


- Yes
- Sometimes
- Not sure
- Rarely
- Never



Board committees focus on meaningful work that aligns with the Library's mission and strategic plan.

8 responses

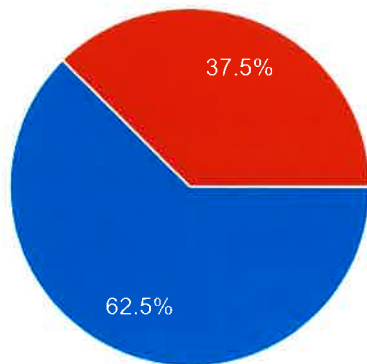


- Yes
- Sometimes
- Not sure
- Rarely
- Never



I have received the orientation and training necessary to make decisions for the Library.

8 responses



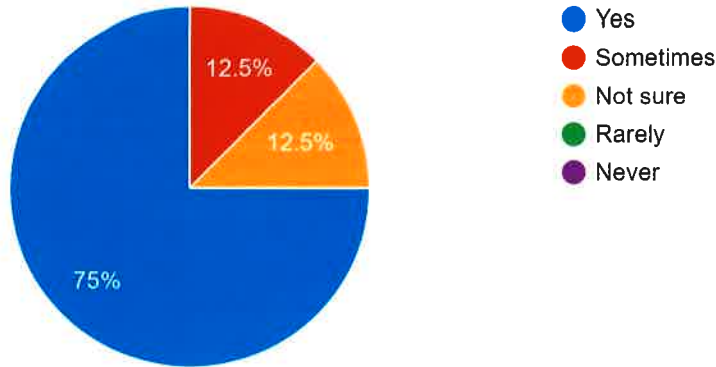
- Yes-I received a thorough orientation and necessary training.
- I have had some orientation or training.
- Not sure
- I have not had any orientation or training.





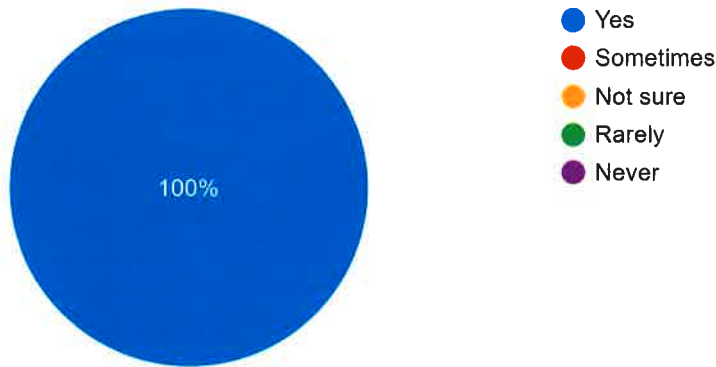
The Board is knowledgeable about state and federal laws governing public libraries.

8 responses



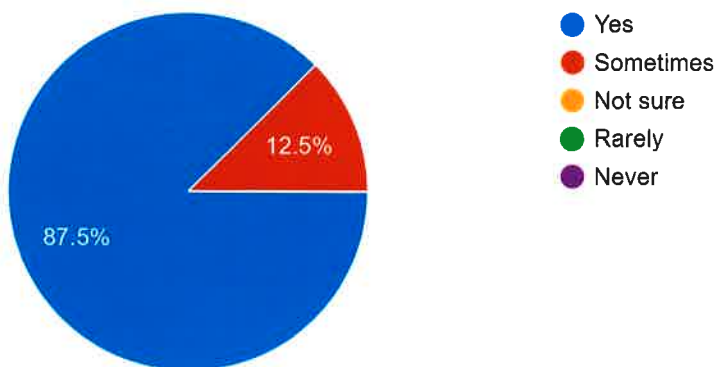
The Board establishes clear policies to guide Library operations in an ever-changing library environment.

8 responses



Sufficient time is allocated during Board meetings to focus on both long-term strategic issues (e.g. Library of the Future) and short term administrative matters (daily operations).

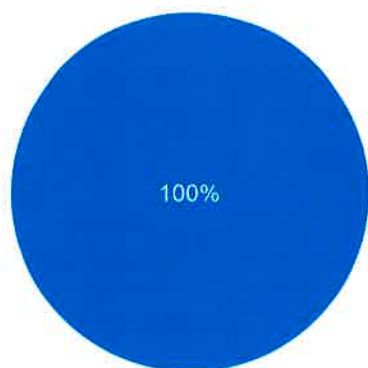
8 responses



The Board acts ethically and in the best interests of the Library.



8 responses

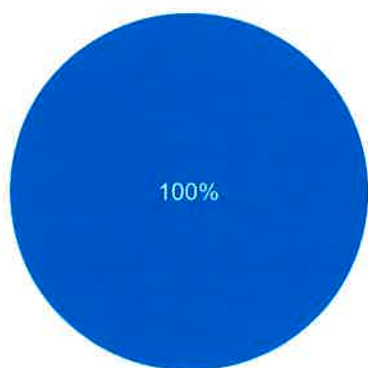


- Yes
- Sometimes
- Not sure
- Rarely
- Never

Board members treat each other with respect when discussing opposing viewpoints.



8 responses



- Yes
- Sometimes
- Not sure
- Rarely
- Never



What do you believe are the top 3 priorities on which the Board should focus over the next year?

7 responses

Staff appreciation and support as librarians navigate through potentially tumultuous times ahead.

Pursuing the goals each sub committee came up with.

Increasing community involvement, fundraising, and staff retention.

1 Being vigilant about proactively opposing book bans, in large part by educating the public, 2 Ensuring programming reflects DEI (and helps do the educating referenced in 1). 3 Working to keep state funding at current levels (at a minimum if not increase)

Maintaining education levels, community involvement (attend 1-2 library events a year as a trustee), support the director and management team as needed.

Realizing the strategic plan with regular formative check ins; related, realizing committee goals

1. Engaging with audiences that underutilize the library and in particular I am thinking about less affluent Stoughton residents. Can we increase our mobility outside of our park? 2. Assessment of board readiness to conduct a capital campaign (do we have the right skills among our current group of Trustees? 3. Identify person to guide us through establishing next capital campaign.

1). Continue to prioritize and promote equity, equality, and inclusion ideals. 2). Continue making the library more inclusive and better for patrons. 3). Continue leading the library into a better, more positive future.



What do you believe are some ways to improve the Board and the way it operates?
(please be as descriptive as possible)

7 responses

It might be helpful to attend library board meeting of other local libraries to see how they are doing it.

Assign different board members to run the trustee training portions of the meetings.

Take stock of each committee's charge and if the workload for each is fair. Planning meets more frequently than the others. Sometimes a task assigned to one committee overlaps with another. I suggest we evaluate if maybe those tasks could be first addressed by the committee that typically has fewer meetings.

Every person on the Board should be willing to serve as an officer if the need arises. Each should make an effort to participate in ad hoc activities (for example staffing a booth at the chamber of commerce expo and the committee to search for a new trustee). It's impossible to do everything but such work tends to be shouldered by the same individuals.

I'm still learning how the board operates. I think that everyone is open and respectful in their communications with others.

I'd like to see a Board member handle the in-service. Teachbacks are one of the best ways to learn, and it would take some work off Jim's plate.

We need to be much more oriented toward raising money.

I believe it is already operating in an efficient manner and I cannot think of anything that would improve it.

Feel free to add any other comments you believe would enhance the overall work and effectiveness of the Board.

3 responses

I enjoy being on this board! I feel like the members work well together toward common goals.

I look forward to continuing to learn from the board and grow our effectiveness (more) going forward.

The Board and the staff do not reflect the diversity of our community. I believe that we should be much more intentional in remedying that.

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Library Capital Improvement Projects, 2024-2028



Project Description	2024	2025	2026	2027	2028
Computers & peripherals replacement	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Furniture & fixtures replacement	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Improvements to 216 E Jefferson (carryover from 2023)	\$ 4,286	-	-	-	-
Self-check machine replacement	\$ 17,500				
HVAC Major air handling replacement	\$ 500,000				
Tuckpointing and exterior masonry repair		\$ 100,000			
Security camera replacement			unknown		
Carpet replacement in basement outside of Carnegie Room			\$ 5,000		
Space needs study				unknown	