

**STOUGHTON PUBLIC LIBRARY  
BOARD of TRUSTEES MEETING**

**DATE:** Wednesday, March 20, 2024

**TIME:** 6:30 P.M.



**LOCATION :** Stoughton Public Library – Carnegie Meeting Room, 304 S. Fourth St. in downtown Stoughton **\*\*PLEASE NOTE\*\*** This is a hybrid meeting with a virtual option via Zoom. Access with a computer via Zoom Meetings - <https://us02web.zoom.us/j/6269031450?omn=82870555160>. Members of the public may also attend using dial-in number (301) 715-8592, access code 626 903 1450.

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I. Call to Order by President Teri LeSage

II. Review of Agenda & Certification of Compliance with Open Meetings Law

III. Consent Agenda \*

- A. Review/Approval of Minutes of February 21, 2024 (enclosure)
- B. Review/Approval of Fund 215, Fund 217, and Stoughton Area Community Foundation account statements for February 2024 (enclosures)
- C. Review/Approval of Fund 215 & Fund 217 Bills for March 2024 (enclosures)

IV. Recognition Opportunities

V. Public Comment Period

VI. Review/Discussion of Correspondence

VII. Education Updates

VIII. Board In-service: Trustee Essential #13: Library Advocacy (enclosure)

IX. Director's Report

- A. Statistics for February 2024 (enclosure)
- B. Administration report (enclosure)

X. Committee Reports

- A. Finance: did not meet
- B. Personnel: did not meet
- C. Planning: met 3/5/24 (enclosure)
- D. Policies: met 3/11/24 (enclosure)

XI. Friends of the Library Report – No report this month

XII. Old Business

- A. Progress report from ad hoc Trustee Recruitment Committee
- B. Progress report from ad hoc Student Trustee Recruitment Committee

XIII. New Business

- A. Authorization for South Central Library System to bill adjacent counties for library services for 2025 (enclosure) \*
- B. Discussion and possible action regarding proposed changes to Naming Rights Policy (enclosure) \* (*Policies Committee recommended 4-0 on 03-11-24*)
- C. Discussion and possible action regarding proposed changes to Security Camera Policy (enclosure) \* (*Policies Committee recommended 4-0 on 03-11-24*)
- D. Discussion and possible action regarding proposed changes to Unattended Children Policy (enclosure) \* (*Policies Committee recommended 4-0 on 03-11-24*)
- E. Discussion and possible action regarding proposed changes to Board By-laws (enclosure) \* (*Policies Committee recommended 4-0 on 03-11-24*)
- F. Discussion and possible action related to approval of undesignated gift funds from fund 217 to be used for staff appreciation \*

#### XIV. Pending Agenda Items

- A. Discussion of library closure on federal holidays not currently designated as paid holidays by the City of Stoughton: Presidents' Day, Juneteenth, Indigenous Peoples' Day, and Veterans Day
- B. Discussion of Board officer nomination process and the need for the appointment of an ad hoc Board Officer Nominating Committee in March (*Note: This item will be discussed under New Business, item XIII. E.*)
- C. Reminder for standing committees to review, and possibly report on, their progress towards the 2024 Board Goals throughout the year

#### XV. Adjournment \*

NEXT REGULAR MEETING: April 17, 2024

*An \* indicates an action item.*

If you are disabled and in need of assistance in order to attend, please call 873-6281 prior to this meeting.

### STOUGHTON PUBLIC LIBRARY BOARD OF TRUSTEES

Ken Axe  
 Amy Ketterer  
 Lora Klitzke  
 Teri LeSage, President  
 Jean Ligocki, City Council Representative and Vice-President  
 Sharon Meilahn Bartlett  
 Erin Meinholz  
 Kristin Rosenberg, SASD representative  
 Dayna Versteegen  
 Siri Vienneau, Student Representative

*Finance:* LeSage, Meilahn Bartlett, Meinholz  
*Personnel:* Axe, Ketterer, Rosenberg  
*Planning:* LeSage, Ligocki, Meilahn Bartlett, Vienneau  
*Policies:* Axe, Klitzke, Meinholz, Versteegen

cc: Mayor Tim Swadley, City Attorney Mathew Dregne, City Council Members, Department Heads, City Hall Receptionist, Library Staff, Stoughton Newspaper