

STOUGHTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, FEBRUARY 21, 2024, @ 6:30 P.M.  
HYBRID MEETING IN CARNEGIE ROOM  
& VIA ZOOM



PRESENT: Ken Axe; Amy Ketterer (virtual); Lora Klitzke; Teri LeSage, President; Jean Ligocki, Vice-President/City Council Representative (virtual); Erin Meinholz; Kristin Rosenberg, Stoughton Area School District Representative; Dayna Verstegen (virtual)  
ABSENT: Sharon Meilahn Bartlett; Siri Vienneau, Student Trustee  
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant

- I. CALL TO ORDER. 6:31 P.M. by President Teri LeSage
- II. REVIEW OF AGENDA & CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW.
- III. CONSENT AGENDA. *Motion to approve:* Meinholz. *Second:* Rosenberg. *Vote:* 7-0.
- IV. RECOGNITION OPPORTUNITIES. None.

[Axe arrived 6:33 P.M.]

- V. PUBLIC COMMENT PERIOD. None.
- VI. REVIEW/DISCUSSION OF CORRESPONDENCE. Ramsey shared a letter from Senator Mark Spritzer; a thank you to Mary Ostrander from Fox Prairie Elementary School; email about a patron using Library resources to find a new job.
- VII. EDUCATION UPDATES. Klitzke shared her experiences at Library Legislative Day
- VIII. BOARD IN-SERVICE: Trustee Essential #17: "Membership in the Public Library System." Ramsey presented.
- IX. DIRECTOR'S REPORT. Ramsey presented. In addition to his written report, he updated the Board on the HVAC replacement process.
- X. COMMITTEE REPORTS
  - A. Finance: did not meet
  - B. Personnel: business from Personnel's most recent meeting was dealt with at the January Board meeting
  - C. Planning: did not meet
  - D. Policies: did not meet
- XI. OLD BUSINESS
  - A. Progress report from ad hoc Trustee Recruitment Committee. They are preparing to meet on Sunday to go over applications on file.
- XII. NEW BUSINESS.
  - A. Approval of Stoughton Public Library 2023 Annual Report to the Department of Public Instruction. *Motion to approve:* Axe. *Second:* Ligocki. *Vote:* 8-0.
  - B. Approval of statement concerning public library system effectiveness. *Motion to approve:* Ligocki. *Second:* Verstegen. *Vote:* 8-0.
  - C. Approve 2024 Library Board Goals. *Motion to approve:* Ligocki. *Second:* Ketterer. *Vote:* 8-0.
  - D. Appointment by Board President of ad hoc Student Trustee Recruitment Committee. Rosenberg, Ligocki, and Klitzke volunteered.

- E. Discussion and possible action regarding Library participation in the 2024 Chamber of Commerce Community Expo. *Motion to approve the use of up to \$150 in undesignated funds:* Axe. *Second:* Rosenberg. *Vote:* 8-0.
- XIII. PENDING AGENDA ITEMS.
  - A. Discussion of library closures on federal holidays not currently designated as paid holidays by the City of Stoughton: Presidents' Day, Juneteenth, Indigenous Peoples' Day, and Veterans Day.
  - B. Discussion of Board officer nomination process and the need for the appointment of an ad hoc Board Officer Nominating Committee in March.
  - C. Reminder for standing committees to review, and possibly report on, their progress toward the 2024 Board Goals throughout the year.
- XIV. ADJOURNMENT. *Motion to adjourn at 7:20 P.M.:* Meinholz. *Second:* Klitzke. *Vote:* 8-0.

Minutes taken by Sarah Monette.