

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, JANUARY 17, 2024, @ 6:30 P.M.
HYBRID MEETING IN CARNEGIE ROOM
& VIA ZOOM



PRESENT: Ken Axe; Amy Ketterer; Lora Klitzke; Teri LeSage, President; Jean Ligocki, Vice-President/City Council Representative (virtual); Sharon Meilahn Bartlett (virtual); Erin Meinholz; Kristin Rosenberg, Stoughton Area School District Representative; Dayna Verstegen (virtual); Siri Vienneau, Student Trustee (virtual)
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant; Lesley Johnson, Friends of the Library President (virtual)

- I. CALL TO ORDER. 6:31 p.m. by President Teri LeSage
- II. REVIEW OF AGENDA & CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW.
- III. CONSENT AGENDA. *Motion to approve:* Meinholz. *Second:* Rosenberg. *Vote:* 8-0.
- IV. FRIENDS OF THE LIBRARY REPORT. Johnson shared that the Friends wrote and received a \$10,000 grant for the Library's Hoopla account from the Stoughton Area Community Foundation. This year the Friends are donating \$17,000 to the Library, \$15,000 from regular fundraising and \$2,000 from Honor & Remember donations. The Friend of the Year is Technical Services Supervisor Sarah Bukrey. The Mini Golf Tournament is scheduled for March 17.

[Vienneau arrived 6:34 P.M.]

[Axe arrived 6:36 P.M.]

[Johnson left 6:46 P.M.]

- V. RECOGNITION OPPORTUNITIES. None.
- VI. PUBLIC COMMENT PERIOD. None.
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE. Ramsey shared two booster buttons from the Library expansion fundraising drive in the 1980s.
- VIII. EDUCATION UPDATES. None.
- IX. BOARD IN-SERVICE: "Library Friends and Library Foundations." Ramsey presented.
- X. DIRECTOR'S REPORT. Ramsey presented. In addition to his written report, he spoke about Library Legislative Day on February 6 and pointed out that, from the statistics, the Library had more checkouts in 2023 than it did in 2019.
- XI. COMMITTEE REPORTS
 - A. Finance: did not meet
 - B. Personnel: the Personnel Committee finished assembling the Director Evaluation
 - C. Planning: the Planning Committee worked on 2024 Board Goals.
 - D. Policies: see New Business D-H.
- XII. OLD BUSINESS
 - A. Presentation of 2023 Library Director's Evaluation by Personnel Committee. *Motion to go into closed session at 7:05 P.M.:* Ketterer. *Second:* Meinholz.
AXE: Aye

KETTERER: Aye
KLITZKE: Aye
LESAGE: Aye
LIGOCKI: Aye
MEILAHN BARTLETT: Aye
MEINHOLZ: Aye
ROSENBERG: Aye
VERSTEGEN: Aye

Board left closed session and re-entered into open session at 7:17 P.M

Motion to transmit Director Evaluation to the H.R. Department: Ligocki. Second: Meilahn Bartlett. Vote: 9-0.

XIII. NEW BUSINESS.

- A. Review of Board member terms. Klitzke and Verstegen are both willing to serve another term. Ketterer is resigning as of April 2024.
- B. Appointment of ad hoc Board Member Recruitment Committee (if necessary). Ketterer, Verstegen, and Rosenberg volunteered.
- C. Review 2024 Calendar of Work. Ramsey presented
- D. Discussion and possible action regarding proposed changes to Student Trustee Policy.
Motion to approve changes: Ketterer. Second: Rosenberg. Vote: 9-0.
- E. *Motion to approve items E, F, G, and H en bloc: Ketterer. Second: Meinholz. Vote: 9-0.*

XIV. PENDING AGENDA ITEMS.

- A. Discussion of library closures on federal holidays not currently designated as paid holidays by the City of Stoughton: Presidents' Day, Juneteenth, Indigenous Peoples' Day, and Veterans Day.
- B. Discussion of Board officer nomination process and the need for the appointment of an ad hoc Board Officer Nominating Committee in March.

LeSage stated that she would like to add a pending agenda item regarding a reminder for the Board's standing committees to periodically review and report on their progress towards the 2024 Board Goals.

- XV. ADJOURNMENT. *Motion to adjourn at 7:35 P.M.: Ligocki. Second: Axe. Vote: 9-0.*

Minutes taken by Sarah Monette.