

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, OCTOBER 18, 2023, @ 6:30 P.M.
HYBRID MEETING IN CARNEGIE ROOM
& VIA ZOOM



PRESENT: Ken Axe; Lora Klitzke; Jean Ligocki, Vice-President/City Council Representative; Sharon Meilahn Bartlett (virtual); Erin Meinholz; Dayna Versteegen (virtual)
ABSENT: Amy Ketterer; Teri LeSage, President; Kristin Rosenberg, Stoughton Area School District Representative; Siri Vienneau, Student Trustee
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant; Lesley Johnson, President, Friends of the Stoughton Public Library

- I. CALL TO ORDER. 6:31 p.m. by Vice-President Jean Ligocki
- II. REVIEW OF AGENDA & CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW. Item XI and Item XIII.A were moved up.
- III. WELCOME TO NEW LIBRARY BOARD TRUSTEE LORA KLITZKE. Board members introduced themselves.
- IV. CONSENT AGENDA. *Motion to approve:* Meinholz. *Second:* Versteegen. *Vote:* 5-0
- V. RECOGNITION OPPORTUNITIES. None.
- VI. PUBLIC COMMENT PERIOD. None.
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE. Ramsey shared (1) email from a patron praising the Library's book discussion groups; (2) thank you from Heartland Farm Sanctuary; (3) email from patron praising the Mini Renaissance Faire.

[Lesley Johnson arrived at 6:40 pm]

[Ken Axe arrived at 6:43 pm]

- VIII. FRIENDS OF THE LIBRARY REPORT FROM FRIENDS BOARD PRESIDENT LESLEY JOHNSON. Johnson shared that the profit from the Friends' Fall Fundraiser was \$5000; profit from the book sale was \$300; the Friends chose new Board members at their October meeting, Johnson remaining President; the Friends will give \$17,000 to the Library in 2024, \$2000 of that coming from honor/remember gifts.

[Johnson left at 6:54 pm]

- IX. EDUCATION UPDATES. Klitzke mentioned a recent episode of NPR's podcast Life Kit about library systems throughout the country; Meilahn Bartlett shared a moment of appreciation for the science of library work.
- X. BOARD IN-SERVICE: TRUSTEE ESSENTIAL #22: FREEDOM OF EXPRESSION AND INQUIRY. Ramsey presented.
- XI. DIRECTOR'S REPORT. Ramsey presented. In addition to his written report, he shared that the Library is receiving a bequest of \$50,000. There was discussion about recognizing the donor and about encouraging people in the community to think about planned giving.
- XII. COMMITTEE REPORTS
 - A. Finance: See New Business, XIV.A & C

- B. Personnel: See New Business, XIV. B.
- C. Planning: did not meet.
- D. Policies: did not meet.
- XIII. OLD BUSINESS. None.
- XIV. NEW BUSINESS.
 - A. Discussion and possible action regarding resolution to restrict use of Fund 217 fund balance for future library expansion project. *Motion to approve the resolution as written and recommend it to Council: Axe Second: Verstegen Vote: 6-0.*
 - B. Discussion and possible action regarding creation of a grant-funded limited term employment (LTE) position in Technical Services in 2024. Ramsey presented. *Motion to approve the creation of a grant-funded LTE position for the purpose of RFID tagging the Library's collections: Axe Second: Meinholz. Vote: 6-0.*
 - C. Approval of 2024 Library Operating Budget. Ramsey presented. The City budget includes a 4.5% Cost of Living Adjustment (COLA). The City's contribution to the Library budget is increasing by 3.6% over last year. The overall library budget is increasing by 6.1%. Ramsey described discrepancies with how wages are allocated in the Wages and Wages-Part Time lines and reported that he is trying to resolve them with the Finance Director and Human Resources Director. *Motion to approve the 2024 Library Operating Budget, contingent on the adjustment of the Wages and Wages Part-Time lines: Meinholz Second: Verstegen Vote: 5-0 with Ligocki abstaining.*
- XV. PENDING AGENDA ITEMS. DISCUSSION OF LIBRARY CLOSURE ON FEDERAL HOLIDAYS NOT CURRENTLY DESIGNATED AS PAID HOLIDAYS BY THE CITY OF STOUGHTON: PRESIDENTS' DAY, JUNETEENTH, INDIGENOUS PEOPLES' DAY, AND VETERANS DAY..
- XVI. ADJOURNMENT. *Motion to adjourn at 7:50 P.M.: Meinholz Second: Meilahn Bartlett. Vote: 6-0.*

Minutes taken by Sarah Monette.