

# STOUGHTON PUBLIC LIBRARY BOARD of TRUSTEES MEETING

**DATE:** Wednesday, November 15, 2023

**TIME:** 6:30 P.M.



**LOCATION :** Stoughton Public Library – Carnegie Meeting Room, 304 S. Fourth St. in downtown Stoughton **\*\*PLEASE NOTE\*\*** This is a hybrid meeting with a virtual option via Zoom. Access with a computer via Zoom Meetings - <https://us02web.zoom.us/j/6269031450>. Members of the public may also attend using dial-in number (301) 715-8592, access code 626 903 1450.

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I. Call to Order by President Teri LeSage

II. Review of Agenda & Certification of Compliance with Open Meetings Law

III. Consent Agenda \*

- A. Review/Approval of Minutes of October 18, 2023 (enclosure)
- B. Review/Approval of Fund 215, Fund 217, and Stoughton Area Community Foundation account statements for October 2023 (enclosures)
- C. Review/Approval of Fund 215 & Fund 217 Bills for November 2023 (enclosures)

IV. Recognition Opportunities

V. Public Comment Period

VI. Review/Discussion of Correspondence

VII. Education Updates

VIII. Board In-service: "What Do the Numbers Say?" (DPI presentation from WLA conference) (enclosure)

IX. Director's Report

- A. Statistics for October 2023 (enclosure)
- B. Administration report (enclosure)

X. Committee Reports

- A. Finance: met 10/16/23 (enclosure)
- B. Personnel: did not meet
- C. Planning: met 11/13/23
- D. Policies: will meet 12/11/23

XI. Friends of the Library Report – No report this month

XII. Old Business

- A. Update on Director Evaluation process
- B. Review of final 2024 Library Operating Budget \* (enclosure)

XIII. New Business

- A. Approval of 2024 Library Board Calendar of Work \* (enclosure)
- B. Review progress on 2023 Library Board Goals and discussion and possible action regarding the 2024 Board Goals \* (enclosure)
- C. Approval of Dane County Library Service Agreement for Extension of Library Service \* (enclosure)
- D. Discussion and possible action regarding location of December Library Board meeting on 12/20/23 \*
- E. Discussion and possible action regarding expenditures for December Library Board meeting \*

#### XIV. Pending Agenda Items

- A. Discussion of library closure on federal holidays not currently designated as paid holidays by the City of Stoughton: Presidents' Day, Juneteenth, Indigenous Peoples' Day, and Veterans Day

#### XV. Adjournment \*

NEXT REGULAR MEETING: December 20, 2023

*An \* indicates an action item.*

If you are disabled and in need of assistance in order to attend, please call 873-6281 prior to this meeting.

### STOUGHTON PUBLIC LIBRARY BOARD OF TRUSTEES

Ken Axe  
Amy Ketterer  
Lora Klitzke  
Teri LeSage, President  
Jean Ligocki, City Council Representative and Vice-President  
Sharon Meilahn Bartlett  
Erin Meinholz  
Dayna Verstegen  
Siri Vienneau, Student Representative

Kristin Rosenberg, SASD representative  
*Finance:* LeSage, Meilahn Bartlett, Meinholz  
*Personnel:* Axe, Ketterer, Rosenberg  
*Planning:* LeSage, Ligocki, Meilahn Bartlett, Vienneau  
*Policies:* Axe, Klitzke, Meinholz, Verstegen

cc: Mayor Tim Swadley, City Attorney Mathew Dregne, City Council Members, Department Heads, City Hall Receptionist, Library Staff, Stoughton Newspaper