

STOUGHTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, AUGUST 17, 2022, @ 6:30 P.M.  
HYBRID MEETING IN THE CARNEGIE ROOM,  
STOUGHTON PUBLIC LIBRARY, 304 S. 4<sup>th</sup> ST.  
AND VIA ZOOM.



PRESENT: Elise Balzer (remote); Teri LeSage (remote); Jean Ligocki, City Council Representative; Sharon Meilahn Bartlett (remote); Erin Meinholz, Vice-President; Dayna Verstegen (remote), Siri Vienneau, Student Trustee (remote).

ABSENT: Ken Axe; Amy Ketterer, President

ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Library Administrative

- I. CALL TO ORDER: 6:33 p.m. by Vice-President Erin Meinholz
- II. REVIEW OF AGENDA. Meinholz moved item XIII.A *Welcome to new Student Trustee, Siri Vienneau* to the top of the agenda.

*[Meilahn Bartlett arrived at 6:34 p.m.]*

- III. WELCOME TO NEW STUDENT TRUSTEE, SIRI VIENNEAU. There were introductions all around.
- IV. CONSENT AGENDA  
*Motion to approve: Meinholz Second: Verstegen Vote: 6-0*
- V. RECOGNITION OPPORTUNITIES None
- VI. PUBLIC COMMENT PERIOD None
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE: Ramsey shared a letter from Tracy Herold, Dane County Library Service Director, about the 2023 Operational and Facility Reimbursements to Dane County Libraries.
- VIII. EDUCATION UPDATES: Meinholz reminded the Board that next week is the DPI's Trustee Week. Meilahn Bartlett shared two articles, one about the ALA condemning threats of violence in libraries, the other about a librarian who has started a collection of the things people leave in library books.
- IX. DIRECTOR'S REPORT
  - A. Statistics: Ramsey presented the statistics.
  - B. Administration Report: Ramsey presented and provided an update on the progress of the City Council's decisions about the City's ARPA money. The NaloxZONE box will be installed next week. Ramsey has had tentative discussions with the School District for the Library to become an evacuation zone for River Bluff Middle School. Meinholz asked about funding for the outdoor wireless access point: it is also ARPA money, but through the DPI and SCLS rather than the City. Verstegen asked if Ramsey has noticed costs increasing: yes, particularly office supplies, library supplies, and a new fuel surcharge from both the Library's major book vendors. Ligocki asked if the request for ARPA money to make the vacant lot into outdoor program space is a time-sensitive one: yes, if the request is turned down, Ramsey is going to put it in the Library's CIP budget for 2023. He is hoping to be able to begin the project this fall if ARPA funding is approved.

X. COMMITTEE REPORTS

- A. Finance: did not meet
- B. Personnel: did not meet
- C. Planning: Meilahn Bartlett reported that the Planning Committee is working on the Strategic Plan. They are researching other libraries' Strategic Plans.
- D. Policies: did not meet.

XI. FRIENDS OF THE LIBRARY REPORT: Ramsey reported that the Friends' fall fundraiser raffle has started. They are planning a booksale in the Carnegie Room for September 24 & 25. The Friends have proposed an MOU based on an ALA template. Ramsey is editing it, and then it will go to the Policies Committee.

XII. OLD BUSINESS

- A. INSTRUCTIONS TO BOARD FROM PRESIDENT KETTERER REGARDING DIRECTOR EVALUATION PROCESS. Ramsey reported that Ketterer will be sending the forms out by email.

XIII. NEW BUSINESS

- A. DISCUSSION OF FOCUS AREA #3 FROM BOARD SELF-SURVEY: ADVOCACY AND COMMUNITY ENGAGEMENT. Ramsey asked the Board to think about what resources he can provide to help them be better advocates. Meinholz pointed out that there is a session on advocacy during Trustee Week. Meilahn Bartlett suggested a simple first step would be to email one's alderperson.

XIV. ADJOURNMENT. *Motion to adjourn at 7:33 P.M.* Vienneau *Second*: Verstegen  
VOTE 6-0.

Minutes taken by Sarah Monette