

STOUGHTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, MAY 18, 2022, @ 6:30 P.M.  
HYBRID MEETING IN THE FIRE STATION  
TRAINING ROOM, 401 E. MAIN ST., AND VIA ZOOM.



PRESENT: Ken Axe, Dane County Representative; Trish Gates, Stoughton Area School District Representative; Teri LeSage; Jean Ligocki, City Council Representative; Sharon Meilahn Bartlett (remote); Erin Meinholz, Vice-President; Dayna Verstegen (remote)  
ABSENT: Amy Ketterer, President  
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant; Teri LeSage

- I. CALL TO ORDER: 6:30 P.M. BY VICE-PRESIDENT ERIN MEINHOLZ
- II. REVIEW OF AGENDA  
MOTION TO MOVE ITEM XIII.C. TO THE TOP OF THE AGENDA Meilahn Bartlett SECOND: Verstegen VOTE: 5-0  
Meinholz also moved Item XIII.A. to the top of the agenda.
- III. NEW BUSINESS  
A. WELCOME TO NEW TRUSTEE TERI LESAGE

*[Ligocki arrived at 6:33 p.m.]*

- B. DISCUSSION AND POSSIBLE ACTION ON FILLING REMAINING BOARD VACANCY. Meilahn Bartlett presented for the ad-hoc recruitment committee.  
MOTION TO RECOMMEND ELISE BALZER TO THE MAYOR FOR THE VACANT BOARD SEAT: Meilahn Bartlett SECOND: Gates VOTE: 6-0
- IV. CONSENT AGENDA  
MOTION TO APPROVE: Gates SECOND: Ligocki VOTE: 6-0
- V. RECOGNITION OPPORTUNITIES. The Board signed a thank you card to Laura Mays and Taylor Harmel of Stoughton Health for coordinating two partnerships between Stoughton Health and the Library.
- VI. PUBLIC COMMENT PERIOD
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE. Ramsey shared thank you notes for Ostrander from girls in Girl Scout Troop 2044.

*[Axe arrived at 6:48 p.m.]*

- VIII. EDUCATION UPDATES: Meilahn Bartlett shared link to article "What the Heck Is Happening with Library Boards?"
- IX. BOARD IN-SERVICE: Ostrander gave a brief presentation about plans for the Summer Library Program.

*[Ostrander left at 7:00 PM].*

- X. DIRECTOR'S REPORT

- A. Statistics: Ramsey presented the statistics.
  - B. Administration Report: Ramsey presented.
- XI. COMMITTEE REPORTS
- A. Finance: did not meet
  - B. Personnel: did not meet
  - C. Planning: did not meet
  - D. Policies: did not meet.
- XII. FRIENDS OF THE LIBRARY REPORT: Verstegen reported that Pie Place was a success. The next Friends fundraiser will be the book sale in the fall.
- XIII. OLD BUSINESS:
- A. DISCUSSION AND POSSIBLE ACTION REGARDING LIBRARY STAFF APPRECIATION. MOTION TO AUTHORIZE EXPENDITURE OF UP TO \$520 FROM UNDESIGNATED FUNDS FOR STAFF APPRECIATION: Axe SECOND: Gates VOTE: 7-0
  - B. DISCUSSION AND POSSIBLE ACTION REGARDING STUDENT TRUSTEE VACANCY Ramsey reported that there is a person interested in applying.
  - C. UPDATE ON OBSERVANCE OF JUNETEENTH AS CITY/LIBRARY HOLIDAY. Ligocki reported that the City has decided not to make Juneteenth a paid holiday. The City is, however, planning to participate in the Juneteenth celebration at Chorus Public House on June 19. The Library will also be participating.
- XIV. NEW BUSINESS
- A. DISCUSSION OF BOARD SELF-EVALUATION FOCUS AREA 1: EFFICIENT USE OF MEETING TIME. The Board agreed that the introduction of the consent agenda has made meetings much more efficient. There was some discussion of setting an ending time or an optimal length of time for meetings. Meilahn Bartlett suggested that the Board needs to be sure committees are being used effectively. Ligocki agreed and suggested that the Library staff appreciation item should go to the Personnel Committee.
  - B. NOMINATION AND ELECTION OF 2022-2023 BOARD OFFICERS  
MOTION TO ELECT AMY KETTERER AS PRESIDENT: Meinholz SECOND: Gates VOTE 7-0  
MOTION TO ELECT ERIN MEINHOLZ AS VICE-PRESIDENT: Verstegen SECOND: Axe VOTE 7-0
  - C. DISCUSSION OF 2022-2023 COMMITTEE ASSIGNMENTS. Ramsey reminded Board members to contact Ketterer with their preferences.
  - D. APPROVE SENDING 2019 LIBRARY FOCUS GROUP REPORT TO CITY DEI TASKFORCE. Ligocki suggested also sending the DPI's Inclusion Checklist. MOTION: Meilahn Bartlett SECOND: Verstegen VOTE: 7-0
- XV. PENDING AGENDA ITEMS. Meinholz suggested that at the next meeting the Board should discuss ways of showing appreciation to former trustee Mike Vienneau
- XVI. ADJOURNMENT AT 7:59 PM  
MOTION TO ADJOURN: Gates SECOND: Ligocki VOTE: 7-0

Minutes taken by Sarah Monette