

**STOUGHTON PUBLIC LIBRARY
BOARD of TRUSTEES MEETING**

DATE: Wednesday September 21, 2022

TIME: 6:30 P.M.

LOCATION: Stoughton Public Library – Carnegie Meeting Room, 304 S. Fourth St. in downtown Stoughton ****PLEASE NOTE**** This is a hybrid meeting with a virtual option via Zoom.

Access with a computer via Zoom Meetings - <https://us02web.zoom.us/j/6269031450>. Members of the public may also attend using dial-in number (301) 715-8592, access code 626 903 1450.



I. Call to Order by President Amy Ketterer

II. Review of Agenda

III. Consent Agenda *

- A. Review/Approval of Minutes of August 17, 2022 (enclosure)
- B. Review/Approval of Fund 215, Fund 217, and Stoughton Area Community Foundation account statements for August 2022 (enclosures)
- C. Review/Approval of Fund 215 & Fund 217 Bills for September 2022 (enclosures)

IV. Recognition Opportunities

V. Public Comment Period

VI. Review/Discussion of Correspondence (enclosure)

VII. Education Updates

VIII. Board In-service: Presentations on SMARTIE Goals by Teri LeSage

IX. Director's Report

- A. Statistics for August 2022 (enclosure)
- B. Administration report (enclosure)

X. Committee Reports

- A. Finance: will meet in early October to review operating budget
- B. Personnel: will meet soon to review Director evaluation materials
- C. Planning: met 9/6 (enclosure)
- D. Policies: met 9/7 (enclosure)

XI. Friends of the Library Report from Board President Leslie Johnson

XII. Old Business

- A. Progress report from President Ketterer on Library Director evaluation process

XIII. New Business

- A. Approval of resolution to send to City Council regarding exemption from county library tax * (enclosure)

- B. Discussion and possible action regarding proposal from Planning Committee to involve standing committees in drafting of annual Board Goals document *
- C. Discussion and possible action regarding proposed changes to Library Materials Use Policy * (enclosure) (*Policies recommended 4-0 on 9/7/22*)
- D. Discussion and possible action regarding proposed changes to Unattended Children Policy * (enclosure) (*Policies recommended 4-0 on 9/7/22*)
- E. Discussion and possible action regarding rescinding the library's Employment of Relatives Policy in favor of City of Stoughton's Nepotism Policy * (enclosures)
- F. Approval of 2023 closed dates * (enclosure) (*Policies recommended 4-0 on 9/7/22*)
- G. Discussion of Focus Area #4 from Board self-evaluation: Increasing diversity on the Library Board

XIV. Pending Agenda Items
NONE

XV. Adjournment *

NEXT REGULAR MEETING: October 19, 2022

*An * indicates an action item.*

If you are disabled and in need of assistance in order to attend, please call 873-6281 prior to this meeting.

STOUGHTON PUBLIC LIBRARY BOARD OF TRUSTEES

Ken Axe, Dane County Representative
Elise Balzer
Amy Ketterer, President
Teri LeSage
Jean Ligocki, City Council Representative
Sharon Meilahn Bartlett
Erin Meinholz, Vice-President
Dayna Verstegen
Siri Vienneau, Student Representative

Finance: LeSage, Meilahn Bartlett, Meinholz
Personnel: Axe, Ketterer
Planning: LeSage, Ligocki, Meilahn Bartlett,
Vienneau
Policies: Axe, Balzer, Meinholz, Verstegen

cc: Mayor Tim Swadley, City Attorney Mathew Dregne, City Council Members, Department Heads, City Hall Receptionist, Library Staff, Stoughton Newspaper