

STOUGHTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, JANUARY 19, 2022, @ 6:30 P.M.  
VIRTUAL MEETING VIA ZOOM



PRESENT: Ken Axe; Scott Dirks; Trish Gates, Stoughton Area School District Representative; Amy Ketterer, President; Jean Ligocki, City Council Representative; Sharon Meilahn Bartlett; Erin Meinholz, Vice-President; Dayna Verstegen; Mike Vienneau  
ABSENT: Kylie Nelson, Student Representative  
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant

- I. CALL TO ORDER: 6:32 P.M. BY PRESIDENT AMY KETTERER
- II. REVIEW OF AGENDA
- III. CONSENT AGENDA  
MOTION TO APPROVE: Dirks SECOND: Vienneau VOTE: 9-0  
Discussion of how best to put December's chocolate tasting in the minutes
- IV. RECOGNITION OPPORTUNITIES
- V. PUBLIC COMMENT PERIOD Ketterer wanted to thank Yahara Chocolates for the chocolate tasting that was the Board's holiday team-building exercise in December
- VI. REVIEW/DISCUSSION OF CORRESPONDENCE Ramsey shared a thank you letter from the Food Pantry. State Senator Melissa Agard sent Ramsey a note of congratulations on being one of the WLA Volunteers of the Year.
- VII. EDUCATION UPDATES  
Ketterer shared an article about apartments in Carnegie libraries in New York City.
- VIII. BOARD IN-SERVICE: Library intern Meghan O'Keefe was scheduled to join the meeting but will instead attend the February meeting. Ramsey talked about how the Library benefits from interns and practicum students
- IX. DIRECTOR'S REPORT
  - A. Statistics  
Ramsey presented the statistics.
  - B. Administration Report  
Ramsey presented. Meilahn-Bartlett noted an error: the date should be "2022," not "2021."
- X. COMMITTEE REPORTS
  - A. Finance: did not meet
  - B. Personnel: did not meet
  - C. Planning: Vienneau reported that the Planning Committee is working on the questionnaire for the Board self-evaluation and the 2022 Board goals.
  - D. Policies: did not meet
- XI. FRIENDS OF THE LIBRARY REPORT: Verstegen reported that the Friends are looking for ways to grow; they're shortening the newsletter. There will be a garage sale in June. They would like to reach out to all adult holders of library cards; Ramsey suggested featuring the Friends prominently in a Library newsletter. Verstegen is still looking for 100% membership in the Friends from the Board.

XII. OLD BUSINESS:

- A. DISCUSSION AND POSSIBLE ACTION REGARDING IN-PERSON VS. VIRTUAL MEETINGS IN 2022, INCLUDING A REPORT ON EFFORTS TO CONDUCT HYBRID MEETINGS  
MOTION TO MAKE THE FEBRUARY AND MARCH MEETINGS VIRTUAL  
Meinholz SECOND Verstegen

Ramsey reported on his investigations. The City Council Chambers are used by the Municipal Court on the third Wednesday of the month; the Board of Education's room would require that facility to provide staff to run the technology. Upgrading the Carnegie Room, which Ramsey also wants to do to enable livestreaming of programs, will cost \$7,000 (which is what McFarland's upgrade cost) or more.

VOTE 9-0

XIII. NEW BUSINESS

- A. REVIEW OF BOARD MEMBER TERMS FOR 2022-2023

Ketterer noted that Vienneau's third three-year term is up.

- B. APPOINTMENT OF AD HOC BOARD MEMBER RECRUITMENT COMMITTEE

There was discussion of the committee members' duties and time commitment.

Ketterer encouraged interested Board members to reach out to her.

- C. REVIEW 2022 CALENDAR OF WORK

Vienneau presented.

XIV. PENDING AGENDA ITEMS

- A. OBSERVANCE OF JUNETEENTH AS CITY/LIBRARY HOLIDAY

XV. ADJOURNMENT AT 7:23 PM

MOTION TO ADJOURN: Dirks SECOND: Axe VOTE: 9-0

Minutes taken by Sarah Monette