

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, NOVEMBER 17, 2021, @ 6:30 P.M.
VIRTUAL MEETING VIA ZOOM



PRESENT: Ken Axe; Scott Dirks; Trish Gates, Stoughton Area School District Representative; Amy Ketterer, President; Jean Ligocki, City Council Representative; Sharon Meilahn Bartlett; Erin Meinholz, Vice-President; Dayna Verstegen; Mike Vienneau

ABSENT: Kylie Nelson, Student Representative

ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant

- I. CALL TO ORDER: 6:32 P.M. BY PRESIDENT AMY KETTERER
- II. REVIEW OF AGENDA
- III. REVIEW/APPROVAL OF MINUTES FROM OCTOBER 20, 2021
MOVED: Dirks SECOND: Vienneau VOTE: 8-0 with Ligocki abstaining
- IV. REVIEW/APPROVAL OF MINUTES FROM NOVEMBER 2, 2021
MOVED: Ligocki SECOND: Axe VOTE: 9-0
- V. RECOGNITION OPPORTUNITIES None
- VI. PUBLIC COMMENT PERIOD None
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE None
- VIII. EDUCATION UPDATES
Vienneau mentioned an article on recent book banning controversies; Axe mentioned an article about the first Black teen services librarian in Madison.
- IX. BOARD IN-SERVICE: Trustee Essential #23: Dealing with Challenges to Materials and Policies
Ramsey presented, and there was some discussion of the incident in Prairie du Chien.
- X. REVIEW/APPROVAL OF FINANCIAL STATEMENTS FOR OCTOBER 2021
 - A. Fund 215
MOVED: Dirks SECOND: Verstegen VOTE: 9-0
 - B. Fund 217
MOVED: Dirks SECOND: Vienneau VOTE: 9-0
 - C. Stoughton Area Community Foundation
Ramsey reported. Accepted by consensus
- XI. REVIEW/APPROVAL OF BILLS FOR NOVEMBER 2021
 - A. Fund 215
MOVED: Axe SECOND: Vienneau VOTE: 9-0
 - B. Fund 217
MOVED: Meinholz SECOND: Verstegen VOTE: 9-0
- XII. DIRECTOR'S REPORT
 - A. Statistics
Ramsey presented the statistics.
 - B. Administration Report
Ramsey presented. He discussed the planned facelift for the Children's Department. Ketterer noted that Ramsey is being recognized by WLA as the Volunteer of the Year for his work organizing Library Legislative Day.
- XIII. COMMITTEE REPORTS

- A. Finance: did not meet
- B. Personnel: did not meet
- C. Planning: Vienneau presented. The committee prepared the Calendar of Work, planned for the December meeting, and worked on the Board self-evaluation. They also are considering the idea of a consent agenda at regular Board meetings for approval of minutes, financial statements and bills. Ramsey will consult with Ketterer regarding any changes to agendas. In January they plan to start reviewing the focus group data from 2019.
- D. Policies: did not meet
- XIV. FRIENDS OF THE LIBRARY REPORT
Verstegen reported on the Friends' activities. They are planning to increase their donation to the Library from \$12,000 to \$15,000.
- XV. OLD BUSINESS
 - A. REPORT ON STATUS OF 2022 CITY OF STOUGHTON OPERATING BUDGET
Ramsey reported that the Council passed the Mayor's budget on November 9. Verstegen expressed concern about the cost of living adjustment and the projected inflation in 2022.
- XVI. NEW BUSINESS
 - A. APPROVAL OF 2022 CALENDAR OF WORK RECOMMENDED BY THE PLANNING COMMITTEE
MOTION TO APPROVE: Axe SECOND: Verstegen VOTE: 9-0
 - B. APPROVE EXPENDITURES FOR DECEMBER LIBRARY BOARD MEETING
MOTION TO APPROVE: Vienneau SECOND: Dirks
DISCUSSION: The Planning Committee requested approval of the expenditure of \$250 for a virtual chocolate tasting.
VOTE: 9-0
 - C. REVIEW OF ADVANCE DIRECTIVE PLANNING COMMUNITY INITIATIVE
Ligocki presented.
- XVII. PENDING AGENDA ITEMS
 - A. OBSERVANCE OF JUNETEENTH AS CITY/LIBRARY HOLIDAY
 - B. DISCUSSION OF VIRTUAL VS. IN-PERSON MEETINGS FOR 2022
- XVIII. ADJOURNMENT AT 8:02 PM
MOTION TO ADJOURN: Dirks SECOND: Verstegen VOTE: 9-0

Minutes taken by Sarah Monette