

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, SEPTEMBER 15, 2021, @ 6:30 P.M.
VIRTUAL MEETING VIA ZOOM



PRESENT: Ken Axe; Scott Dirks; Trish Gates, Stoughton Area School District Representative; Amy Ketterer, President; Jean Ligocki, City Council Representative; Sharon Meilahn Bartlett; Erin Meinholz, Vice-President; Kylie Nelson, Student Representative; Dayna Verstegen; Mike Vienneau
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant; Mary Ostrander, Youth Services Librarian

- I. CALL TO ORDER: 6:31 P.M. BY PRESIDENT AMY KETTERER
- II. REVIEW OF AGENDA
- III. REVIEW/APPROVAL OF MINUTES FROM AUGUST 18, 2021
MOVED: Dirks SECOND: Vienneau VOTE: 8-0
- IV. RECOGNITION OPPORTUNITIES None
- V. PUBLIC COMMENT PERIOD None
- VI. REVIEW/DISCUSSION OF CORRESPONDENCE
Ramsey shared a thank you letter to Eloise Christensen, the volunteer in charge of the Library's genealogy and local history section from a patron.
- VII. EDUCATION UPDATES
Verstegen and Meilahn Bartlett shared their experiences of Trustee Training Week
- VIII. BOARD IN-SERVICE: INTRODUCTION TO OUR NEW YOUTH SERVICES LIBRARIAN, MARY OSTRANDER
The Board welcomed Ostrander.

[Meinholz arrived 6:46]

- IX. REVIEW/APPROVAL OF FINANCIAL STATEMENTS FOR AUGUST 2021
 - A. Fund 215
MOVED: Dirks SECOND: Axe VOTE: 9-0
 - B. Fund 217
MOVED: Vienneau SECOND: Dirks VOTE: 9-0
 - C. Stoughton Area Community Foundation
Ramsey reported. Accepted by consensus
- X. REVIEW/APPROVAL OF BILLS FOR SEPTEMBER 2021
 - A. Fund 215
MOVED: Verstegen SECOND: Vienneau VOTE: 9-0
 - B. Fund 217
MOVED: Meinholz SECOND: Verstegen VOTE: 9-0
- XI. DIRECTOR'S REPORT
 - A. Statistics
Ramsey presented the statistics.
 - B. Administration Report
Ramsey presented. He discussed the Dane County mask mandate, what the statistics say about library usage, and some of Ostrander's plans for Youth Services.
- XII. COMMITTEE REPORTS
 - A. Finance & Personnel: Ramsey presented. The joint committee discussed the wage adjustments (see XV.C)
 - B. Planning: Vienneau presented. The committee is working with the 2022 Board Goals and the pre-pandemic community needs assessment and focus group results

- C. Policies: did not meet
- XIII. FRIENDS OF THE LIBRARY REPORT
 - Verstegen reported that the Friends are very interested in the Dane County racial equity initiative. They are working on attracting new members.
- XIV. OLD BUSINESS
 - A. APPROVAL OF RESOLUTION REGARDING EXEMPTION FROM COUNTY LIBRARY TAX TO SEND TO CITY COUNCIL
 - MOVED: Axe SECOND: Vienneau VOTE: 9-0
 - B. UPDATE ON 2022 OPERATING BUDGET
 - Ramsey informed the Board about the status of the 2022 Budget
 - MOVED: Dirks SECOND: Vienneau VOTE: 9-0
- XV. NEW BUSINESS
 - A. APPROVAL OF 2022 DANE COUNTY LIBRARY SERVICE AGREEMENT
 - Ramsey presented and explained how the Dane County Library Service was adjusting its reimbursement formulas to account for COVID.
 - MOVED: Axe SECOND: Vienneau VOTE: 9-0.
 - B. APPROVAL OF 2022 CLOSED DATES
 - Ramsey presented. There was some discussion regarding observance of Juneteenth, which it was agreed to make a pending agenda item to be discussed after the City decides whether to make Juneteenth a paid holiday or not.
 - MOVED: Dirks SECOND: Vienneau VOTE: 9-0
 - C. DISCUSSION AND POSSIBLE ACTION ON 2022 WAGE ADJUSTMENTS
 - MOVED: Dirks SECOND: Ligocki
 - After some discussion it was agreed that the wage adjustments should be discussed in closed session.
 - MOVED to table until the October meeting: Dirks SECOND: Axe VOTE: 9-0
- XVI. PENDING AGENDA ITEMS
 - A. UPDATES REGARDING STOUGHTON AREA COMMUNITY ADVANCE DIRECTIVE PLANNING INITIATIVE FROM TRUSTEE AND ALDERPERSON LIGOCKI
 - Ligocki stated that she would like this item added to the October agenda under New Business.
- XVII. ADJOURNMENT
 - MOVED to adjourn at 8:03: Verstegen SECOND: Vienneau VOTE: 9-0

Minutes taken by Sarah Monette