

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, AUGUST 18, 2021, @ 6:30 P.M.
HYBRID MEETING AT STOUGHTON FIRE STATION, 401 E
MAIN ST, AND REMOTELY VIA ZOOM



PRESENT: Ken Axe; Scott Dirks (virtual); Trish Gates, Stoughton Area School District Representative
Amy Ketterer, President; Jean Ligocki, City Council Representative; Sharon Meilahn Bartlett (virtual);
Erin Meinholz, Vice-President; Kylie Nelson, Student Representative (virtual); Dayna Verstegen; Mike
Vienneau

ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant

- I. CALL TO ORDER: 6:32 P.M. BY PRESIDENT AMY KETTERER
- II. REVIEW OF AGENDA
Ketterer moved item XV.A. to III.
- III. WELCOME TO NEW TRUSTEE, SHARON MEILAHN BARTLETT. The Board welcomed Meilahn Bartlett and she introduced herself briefly.
- IV. REVIEW/APPROVAL OF MINUTES FROM JULY 21, 2021
MOVED: Vienneau SECOND: Ligocki VOTE: 8-0
- V. RECOGNITION OPPORTUNITIES The Board signed a thank you card to Tony King and the Parks & Recreation Department. They approved by consensus sending a thank you to a generous donor. Ligocki shared the date of the next listening session on racial equity, which is August 26.

[Verstegen arrived at 6:38 P.M.]

- VI. PUBLIC COMMENT PERIOD None
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE
Ramsey shared two thank you letters to Eloise Christensen, the volunteer in charge of the Library's genealogy and local history section, one from the Stoughton Historical Society and one from a donor.
- VIII. EDUCATION UPDATES None
- IX. BOARD IN-SERVICE: TRUSTEE ESSENTIAL #7: THE LIBRARY BOARD AND LIBRARY PERSONNEL. Ramsey presented.
- X. REVIEW/APPROVAL OF FINANCIAL STATEMENTS FOR JULY 2021
 - A. Fund 215
MOVED: Meinholz SECOND: Axe VOTE: 9-0
 - B. Fund 217
MOVED: Vienneau SECOND: Meinholz VOTE: 9-0
 - C. Stoughton Area Community Foundation
Ramsey reported. Accepted by consensus
- XI. REVIEW/APPROVAL OF BILLS FOR AUGUST 2021
 - A. Fund 215
MOVED: Dirks SECOND: Vienneau VOTE: 9-0
 - B. Fund 217
MOVED: Vienneau SECOND: Axe VOTE: 9-0
- XII. DIRECTOR'S REPORT
 - A. Statistics
Ramsey presented the statistics.
 - B. Administration Report

Ramsey presented. He reported that the Library is ready to comply with the Dane County mask mandate starting August 19; programming will continue to be virtual or outdoors; he is working to make the Carnegie Room a usable space again. He reminded the Board that next week is Trustee Training Week and mentioned the installation of 1,000 paper cranes in the Library atrium. The Board had several questions about the Library's plans in the face of the COVID surge. Meilahn Bartlett asked about the staff in-service and reasons why the book-buying trip is always to Barnes & Noble: inventory and discount. The Library works with local independent bookstores as much as possible.

XIII. COMMITTEE REPORTS

- A. Finance: did not meet
- B. Personnel: did not meet
- C. Planning: did not meet
- D. Policies: did not meet

XIV. FRIENDS OF THE LIBRARY REPORT

Verstegen reported that the next booksale will be September 11. The Friends are very interested in the listening session on racial equity. They have a new Facebook page and are working on attracting more teens and families to their membership..

XV. OLD BUSINESS None

XVI. NEW BUSINESS

A. APPROVAL OF 2022 DANE COUNTY LIBRARY SERVICE AGREEMENT

Ramsey presented and explained how the Dane County Library Service was adjusting its reimbursement formulas to account for COVID.

MOVED: Axe SECOND: Vienneau VOTE: 9-0

B. REVIEW PROGRESS OF 2021 LIBRARY BOARD GOALS

It was agreed that the Planning Committee needs to resume meeting, as initiatives from 2019 & 2020 are still in progress.

C. DISCUSSION AND POSSIBLE ACTION REGARDING IN-PERSON AND VIRTUAL BOARD MEETINGS FOR THE REMAINDER OF 2021

After some discussion, Dirks moved that Library Board meetings return to Zoom. Second by Ketterer. A friendly amendment was suggested by Ligocki that the Board revisit the question at the October meeting. Dirks accepted the friendly amendment. MOVED: Ligocki SECOND: Verstegen VOTE: 9-0. VOTE on amended motion: 9-0.

XVI. PENDING AGENDA ITEMS

A. UPDATES REGARDING STOUGHTON AREA COMMUNITY ADVANCE DIRECTIVE PLANNING INITIATIVE FROM TRUSTEE AND ALDERPERSON LIGOCKI

Ligocki stated that she would like this item added to the October agenda under New Business.

XVII. ADJOURNMENT

MOVED to adjourn at 7:55: Gates SECOND: Meinholz VOTE: 5-0

Minutes taken by Sarah Monette