

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, AUGUST 19, 2020, @ 6:30 P.M.
ZOOM MEETING



PRESENT: Sandra Black; Heather Danielson; Trish Gates, Stoughton Area School District Representative; Petra Horst; Amy Ketterer; Jean Ligocki, City Council Representative; Erin Meinholz; Mike Vienneau, President
ABSENT: Ken Axe; Kylie Nelson, Student Representative
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Administrative Assistant; Amanda Bosky, Children's Librarian

- I. CALL TO ORDER: 6:32 P.M. BY PRESIDENT MIKE VIENNEAU
- II. REVIEW OF AGENDA
- III. APPROVAL OF MINUTES FROM JULY 15, 2020
MOVED: Black SECOND: Ketterer VOTE: 8-0
- IV. RECOGNITION OPPORTUNITIES n/a
- V. PUBLIC COMMENT PERIOD n/a
- VI. REVIEW/DISCUSSION OF CORRESPONDENCE n/a
- VII. EDUCATION UPDATES
Gates reported that school libraries are planning to emulate public libraries and start offering curbside pickup. Ligocki shared information about trauma-informed libraries.
- VIII. BOARD IN-SERVICE: TRUSTEE ESSENTIAL #10: DEVELOPING ESSENTIAL LIBRARY POLICIES
Ramsey presented.
- IX. REVIEW/APPROVAL OF FINANCIAL STATEMENTS FOR JULY 2020
 - A. FUND 215
MOVED: Horst SECOND: Black VOTE: 8-0
 - B. FUND 217
MOVED: Black SECOND: Meinholz VOTE: 8-0
 - C. STOUGHTON AREA COMMUNITY FOUNDATION
Accepted by consensus
- X. REVIEW/APPROVAL OF BILLS FOR AUGUST 2020
 - A. FUND 215
MOVED: Ketterer SECOND: Black VOTE: 9-0
 - B. FUND 217
MOVED: Horst SECOND: Ketterer VOTE: 9-0
- XI. DIRECTOR'S REPORT
 - A. STATISTICS
Ramsey presented the statistics.
 - B. ADMINISTRATION REPORT
Ramsey went over his written report
- XII. COMMITTEE REPORTS
 - A. Finance: did not meet
 - B. Personnel: did not meet

- C. Planning: did not meet
 - D. Policies: Met on 8/6/20. See XV.C.
 - XIII. FRIENDS OF THE LIBRARY REPORT
Black reported that the Friends hope to have a virtual fall fundraiser.
 - XIV. OLD BUSINESS
 - XV. NEW BUSINESS
 - A. REVIEW PROGRESS OF BOARD GOALS FOR 2020
Vienneau discussed. Many Board goals have been disrupted by the pandemic.
 - B. APPROVAL OF RIPPLE PROJECT MEMORANDUM OF AGREEMENT
Ramsey presented.
MOVED: Danielson SECOND: Meinholz VOTE 8-0
 - C. APPROVAL OF CHANGES TO COMPUTER USE POLICY RECOMMENDED BY POLICIES COMMITTEE ON 08/06/20
Ramsey presented.
MOVED: Black SECOND: Ligocki VOTE: 8-0
 - D. DISCUSSION AND POSSIBLE ACTION REGARDING SUNDAY HOURS WHILE THE LIBRARY BUILDING IS CLOSED
Ramsey explained the current staffing situation; being open on Sunday would require hiring more subs and more shelvers. The Board agreed that Ramsey has the authority to decide, based on considerations of staffing requirements and public health, when Sunday hours should resume.
MOVED: Ligocki SECOND: Ketterer VOTE: 8-0.
 - XVI. PENDING AGENDA ITEMS
 - A. DISCUSSION AND POSSIBLE ACTION RELATED TO ELIMINATION OF OVERDUE FINES
Vienneau said that before the Board considers this subject, he would like to have the opinion of both the Board Finance Committee and the City Comptroller.
 - XVII. ADJOURNMENT @ 8:11 P.M.
MOVED: Ligocki SECOND: Danielson VOTE: 8-0
- Minutes taken by Sarah Monette