

Stoughton Public Library
304 South Fourth Street
Stoughton, WI 53589
608.873.6281

Title: Library Director

Reports to: Nine member library board, appointed by City Mayor

Application Deadline: January 17, 2011 or until position is filled

Starting Date: April 4, 2011

Overview: The Stoughton Public Library Board of Trustees seeks candidates for the full-time professional position of library director. The ideal candidate would be a visionary with a strong technology background and would be expected to further enhance the library's high level of service and continue its role as an integral component of the community. The library is part of the South Central Library System, LINK consortium with 51 other libraries sharing a Dynix Classic ILS and migrating to Koha in 2011.

Stoughton, an established community, has a population of 12,800 and is located 14 mi south of the state capital of Madison, Wisconsin. Located in the historic downtown, the library is a wonderful blend of a restored Carnegie building with an addition completed in 1990. The 2011 operating budget is \$778,223. A staff of 20 (11.15 FTE) is organized into team-based work units and provides a full range of services to all ages. Circulation in 2009 was 284,043, supported by a collection of 72,205.

Responsibilities include, but are not limited to:

Overall administration of the library including Human Resources

Financial management including fundraising, grant writing and donor development

Long-range planning, programming, outreach, and community relations

Management of facility maintenance and renovation

Advocacy of the interests of the library before government and various organizations

A complete list of duties and responsibilities can be found at

www.stoughtonpubliclibrary.org/director.htm

Minimum qualifications: ALA-accredited MLS certification required with 3 -5 years of progressively responsible experience in libraries, and demonstrated effectiveness in management, finance, and personnel.

Salary and benefits: Salary range is \$58,000-64,000, negotiable based on qualifications, and includes a competitive benefit package.

Please submit: a cover letter, resume, and three professional references. Send to Library Search Committee, attn: Kelly Michaels, City Clerk, Stoughton City Hall, 381 E. Main St., Stoughton, WI 53589.

A copy of the complete position description can be found at

www.stoughtonpubliclibrary.org/director.htm Applications accepted until January 17, 2011 or until position is filled. The City of Stoughton is an Equal Opportunity Employer.